PURCHASE DIVISION
Advice for approval for credit to supplier

(K)

Date:	19/12/21	Prepared by:	Prabhakar. P
PO/WO no.	83270	PO / WO Date.	4/12/21.
Supplier Name	Sri Laxmi Ganesh Steels & Hardware	PO/WO amount	8077.10
Firm/Company	GNRC	Project	Amopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	294	7/12/21	8077.10
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8077.10

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	/	/	100381	☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No

Amount B –Other Credits : Hamali charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8077.10
Amount E – PO / WO value:	8077.10
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	27/12
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		19/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No. 83270

M/s. G.V. Research center Pvt Ltd
M.G. Road

Party's GSTIN 36AAHCG4562D1ZP

Invoice No.: 294
Date : 7/12/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
1	Welding Rod	12 Pax	285/-	3420=	00
2	Machine Blades 14"	15 Nos	145/-	2175=	00
3	Machine Blade 4"	50 Nos	25/=	1250=	00
			Total	6845=	00
			SGST @ 9 %	616=	05
			CGST @ 9 %	616=	05
			IGST @ 18 %		
			Roundup		10
			Grand Total	8077=	10

INWARD
Inward No: 7402 Dt: 10/12/21
MRN No: 100531 Dt: 11/12/21
Received By: Sign:
Geneme Valley Research Center Pvt. Ltd.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ____________________

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 88589
Date: 18/12
Sign:

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

83270
02.12.21 2:43:08

 04-12-2021 11:14:47

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	83270	164239
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	04-12-2021	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	04-12-2021	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9574 - Tools - Welding Rod - NA - nos	12.00	285.00	0.00	18.00	4,035.60
2	9550 - Tools - Machine Blade - other - nos *14"*	15.00	145.00	0.00	18.00	2,566.50
3	9550 - Tools - Machine Blade - other - nos *4"*	50.00	25.00	0.00	18.00	1,475.00
					Total Order Value . . .	**8,077.10**

Rupees : Eight Thousand Seventy Seven and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rods shall be of 'Mangalam' brand.
Payment Terms	After Delivary & Production of bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for Electrical panels main PCC 1 & 1A.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	1.4.'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

04/12/2021

Name : ______

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ______

Date : __/__/____

1506

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	3.12.2021
Site & Phase:	Innopolis.	Time:	10:53
Supplier		Req. No.	164239
Material required before date:		ID No.	71749

No	Description	Size	Quantity	Units	Inward No	Date
1.	Welding Rod	3x1.5	12	No's	41	04/12/2021
2.	Cutting Wheels	14"	15	No's		
3.	Cutting wheel	4"	50	No's		
4.	Bolt and nuts Double washer and spring Washer	10nnx50mm	10	kgs		
6.	Black paint	-	50	ltrs		
7.	Red oxide	-	5	ltrs		
8.	Silver paint	-	2	ltrs		
9.	Stud type anchor bolt	12mm	400	No's		
10.	M.S plates(3mm)	4x4	100	No's		
11						
12.						

83270

Remarks: Towards Electrical panels main PCC 1 and 1A.

Prepared By	Akhil	Approved by	Mr.Ramesh reddy
Sign. & Date	03.12.2021	Sign. & Date	03.12.2021

Note: