

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>19/12/21</u>		Prepared by: <u>B. Bhaskar</u>	
PO/WO no. <u>83004</u>		PO / WO Date. <u>23/11/21</u>	
Supplier Name <u>Siddhant Eulpius</u>		PO/WO amount <u>1,27,676-00</u>	
Firm/Company <u>Greel</u>		Project <u>Imperial</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	<u>4191</u>	<u>8/12/21</u>	<u>1,27,676-00</u>
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>1,27,676-00</u>
Sl. No.	DC No	DC. Date	MRN No.
1.			<u>100523</u>
2.			
3.			
4.			
Amount B –Other Credits : Hamali charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>1,27,676-00</u>
Amount E – PO / WO value:			<u>1,27,676-00</u>
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		<u>27/12</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<u>[Signature]</u>		
Date	<u>9/12</u>		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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26-Nov-21 2:05:16 PM



83004

25.11.21 3:42:03

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Siddarth Enterprises
1-35-513, Groung floor&First floor, Rasoolpura, Begumpet,
Secunderbad-500003

GSTIN 36ABFFS3664J1ZT

040-27906453

9949966500

Doc No	83004	164169
Doc Date	25-11-2021	
Quote No	Nil	
Quote Date	02-07-2021	
SupplyType	Supply	

Kind Attn : Mr.P.Rammohan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5502 - Furniture - Chairs - NA - nos Novella 07, Black	100.00	1,082.00	0.00	18.00	127,676.00
Total Order Value . . .					127,676.00
Rupees : One Lakh(s) Twenty Seven Thousand Six Hundred Seventy Six Only.					

Terms and Conditions :-

Specification / Brand All items shall be of "Neelkama" brand, with Arm Chair, grey colour.

Payment Terms 100% advance payment

Tax GST included in above price.

Delivery Date With in 4 days

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty 1 year guaranty with free replacement in case of mfg. defects.

Advance Paid Rs. 1,27,626-00 by cheque

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for cafeteria for 2727 , purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks



For MDs APPROVAL
☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSSLP stock
☐ Other

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Siddarth Enterprises**

Name : _____

Date : __/__/__

Company Name: GV Research Center Pvt Ltd.		Date: 20-11-21		
Site & Phase: Innopolis		Time: 14:10		
Supplier: Siddharth enterprises		Reg. No. 164169		
Material required before date:		ID No.	21483	
No	Description	Size	Quantity	Units
1.	Nilkamal Chairs (Black Colour)	Novella007	100	No's
2.				
Remarks: Cafeteria Chairs for GVRC 2727 Block.				
Prepared By		Likhitha		Approved by
Sign. & Date		20-11-21		Sign. & Date
				20-11-21

APPROVED BY
22 NOV 2021
DESAI MOUNI
MANAGING DIRECTOR

Note: Request you to send chairs after

Nilkamal quotation

From: Bharath N (bharath.nagalamalaya@gmail.com)

To: likhitha@modiproperties.com

Date: Saturday, November 20, 2021, 02:38 PM GMT+5:30

Dear sir

Pls find attached quotation for Nilkamal chair

Material.

1) novella,07.	Price
Dim.485w*587d*805h	1275/-

Above price including of gst 18%

Po in the name of siddarth enterprises