Prepared by:		T.D. Murthy			
Report Date		23-12-2021			
Site		Modi Housing PVT LTD			
List of requisit	ions Where PO	WO not prepared 3 working days after requi	sition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
185053	28-10-2021	Chain	Local purchase		is acray justified.
185060	10-11-2021	Memory card	Delivered		
185083	06-12-2021	Eco drain pipe material	Delivered		
			1		
List of requisit	ions Where PO/	WO is prepared and items have not received	at site		
185079	03-12-2021	10sq.mm armoured cable - 2core 4sq.mm se	rvice Delivered		
185082	06-12-2021		Delivered		

T.D. Mucey
25/1/1

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company		Date						r) - 190100 1000000000 10001 10001 10001				
Site. Sil			Silver Oak Villas part-III			Prepared by		18-12-2021				
Report From / To 10 12 2021 to 13 sat)			2021 to 18 Î2			proved by		Ch Pranavi K Purshotham				
Report D	ate	18-12-2	2021		-						***************************************	
List of re	quisitions nu	mbers mi	issing in the re	eport*	1		L.					
List of re-	quisitions wh	iere POA	VO not prepar	ed 3 working	o day	o o Dar rom ini		Marian Marian	Service and the Asses			
KC4 V	st of requisitions where PO/ Req No Req Date		Serial no c	I Item De		cription Reason for not pre			ot preparing l	PO/WO*		
18505		0-2021	01	-	Cha	ain	PO to h	n iceuad	*********	IID		
18506		-21	l	Memory card			PO to be issued P. PO to be issued D					
18508;			07	Edo dra	Edo drain nine meterial		DO L			<u> </u>	·····	
List of req	uisitions wh	ere PO/W	O is prepared	and items h	ave n	ot been receiv	ad at ait	barrand	41-	P		
Req No	List of requisitions where PC Req No Req Date		Serial no o	Item Desc		cription	Details of discussion with supplier			supplier <sup>s</sup>		
185079	03-12-	-2021	02	10 sq m	core		Material delivere	is availa d by Tue	ble sday	at supplier and will be		
- The second sec	185082 06-12-2021 03				Isolater			Material delivery by Monday				
No. of gate	No. of gate passes issued this week:			Nil				No.				
Delivery va	an site visit o	n:l	***************************************	11-12-20	0211	3-12-2021 15	12 202	1 17 12	202		NII	
Inward rep	on (MRN/ot	her) & st	ock report em	ailed in ndf f	orma	t to nurchase?	)-12-202	1, 17-12-	-202			
Items not o	rdered but re	ceived.			Orma	t to purchase:		***************************************		Yes		
	ections & ren						***************************************		****		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
	teel & cemer			***************************************			***************************************	***************************************			***************************************	
Sl. No	Tor size		Vt per mtr	W. C. 10	***************************************	T 0			***************************************	<del></del>	***************************************	
***************************************			gs	Wt. for 12 rod – kgs		Stock at site - no of rods	Kgs	k at site i	n	Previous stock in Kgs		
1.	8mm		.395		4.74	45	213.	3				
2.	10mm		.617	***************************************	404	nill	nill				*******************************	
3.	12mm		.89		0.68	36	384					
4.	16mm		1.58	***************************************	8.96	25	474	474				
5.	20mm		2.47	29	9.64	15	445					
6.	25mm		3.86	46.32		-	-	-			***************************************	
7.	32mm		6.32	75	5.84	-	-	<del></del>				
8.	Binding w					Nill	Nill			Nill		
PC stock	Nill	1	PC last eeks stock	Nill		PPC/PSC stock	384	***************************************		PC/PSC last eeks stock	28	
etails	etails .		Project Manager			Admin Officer/Manager				Admin Audit		
	***************************************	1	4	***************************************		Visan			1	anni rigali		
gn												

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashanya@modiproperties.com</u> and <u>rajkumam/@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager of the Requisitions, Local purchase, For MDs approval/input, 8. Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for tabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Prepared by:		T.D. Murthy			
Report Date		18-12-2021			
Site		Silver Oak Villas - III			
List of requisit	ions Where PO	/WO not prepared 3 working days after requisition:			
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
183746	22-11-2021		Online purchase		
183755	24-11-2021	Eco drain pipe	Delivered		
List of requisit	ions Where PO/	WO is prepared and items have not received at site			
List of requisit	ions Where PO/	WO is prepared and items have not received at site			
183725	05-11-2021	CPVC Ball valve	Delivered		
183740		Malaysian brown tiles	Collect from SSLLP		
183758	26-11-2021	Roff stone chemical	Collect from SSLLP	a 1 1 1 x	
183761	29-11-2021	Araldite	Collect from SSLLP		
183767	07-12-2021	1/18 Yellow wire	Delivered		
183772	07-12-2021	Electrical Conducting material	Delivered		
183780		Urban wood natural and Urbanwood light tiles	Collect from SSLLP		
183781		2 Modular metel boxes	Collect from SSLLP		
183783	14-12-2021	Luppam	Collect from SSLLP		
183788		6 Modular metal boxes	Collect from SSLLP		
183789	14 12 2021	UPVC Materials	Delivered		

T.D. Munig 28/12/21

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	00 Mario		Dak Villas part		Date:		18-12-2021				
Site: Silver Oak Villas part-II				Prepared by:	(	Ch.Pranavi					
Report From / To 10.12.2021 to 18.12.202 sat)		021(fri to			K Purshotham						
Report Date	e	18-12-2	2021	00000000000000000000000000000000000000		***************************************	normal Monte Colonial Colonia (m. Charles Colonia	***************************************		***************************************	
			ssing in the re	port*:							
List of requ	isitions wh	ere PO/V	VO not prepare	ed 3 workin	g days after requ	sition				*********	
Req No.	Rec	Date	Serial no o	f Iter	n Description		eason for not	preparing P	O/WO*		
183746	22-	11-21	1	······································	Blowers	PO to b	e issued	***************************************	***************************************	*****	
183755	24-1	1-2021	02	Edo dr	ain pipe material			)	-excision deputation in income	*********	
List of requ	isitions wh	ere PO/V	VO is prepared	and items h	ave not been reco	eived at site	e beyond the	lead time			
Req No.	Req	Date	Serial no of item in Req	Iten	n Description		tails of discu		upplier <sup>s</sup>	CONTRACTOR	
183725	05-11	-12	01	CPVC	pall valve	Material Tuesday	available	at supplier	deliver	r b	
183740	19-11	-21	1 to 4	Malash tiles	yan brown HL	No stock	k at supplier				
183758	26-11	-2021	01		one chemical er)-10 nos	Material monday	available	at supplier	deliver	b	
183761	29-11	-2021	01		e-8 nos pending	Material monday	available	at supplier	deliver	Ь	
183767	07-12	-2021	01	1/18 yel	low wire	No stock	at supplier				
183772	07-12	-2021	03	material	cal internal - 1.2mm PVC ment solvent, 6-	Material Tuesday	available	at supplier	deliver	b	
183780	14-12-	-2021	02	Urban w	yood natural and bod light	The second secon	ood natural and urbanwo lay				
183781	14-12-	-2021	03	2-model	metal box	Monday	available a	at supplier	deliver	by	
183783	14-12-	2021	01	Luppum			at supplier	A			
183788	14-12-	2021	05	6-model	metal box q	monday	available a				
183789	14-12-	2021	1-14	CPVC n	<u> </u>	Tuesday	available a	at supplier	deliver	by	
183790	16-12-	2021	1-12	Electeric			at supplier	*****************	***************************************		
183791	16-12-	2021	1-12	Electeric			at supplier	······································	······································		
183792	16-12-		1-12	Electeric			at supplier				
No. of gate p	asses issue	d this we	ek:	Nil/5	From No.	Nill	To No.		Nill	-	
Delivery van	site visit o	n:1			21,13-12-2021,		1, 17-12-202			E-84444444	
nward repor	1 (MRN/ot	her) & st	ock report ema	iled in pdf fo	ormat to purchase	?	40.000000000000000000000000000000000000	Yes			
tems not ord			***************************************						***************************************		
ther correct								<u></u>		**********	
etails of ste								· · · · · · · · · · · · · · · · · · ·			
I. No	Tor size	ν	Vt per mtr gs	Wt. for 12 rod - kgs	mtr Stock at si - no of ro		k at site in	Previous st	ock in K	egs	
1	8mm	***************************************	395		4.74 -	-			pp	Millionia	
2.	10mm	-	.617	7.	404 -	-			***************	por sapate es	
3,	12mm		.89	10	0.68 -				SANASSA VAN TELEFORE		
4.	16mm		1.58	18	3.96 -	-			and the second s		
	20mm		2.47	29	9.64 -	-				***********	
5.	UIIIII										

The state of the s	32mm	The state of the s					
8.	Binding wire	6.32	75.84	_			************************
OPC stock	Nill			Nill	NUL	***************************************	The contract of the contract o
		OPC last	Nill		Nill	Nill	
Details	Control of the second of the s	weeks stock		PPC/PSC stock	Nill	PPC/PSC last	Nill
Sign	Annual Control of the	Project Manag	er	***************************************		weeks stock	
Date				Admin Offic	er/Manager	Admin Audit	
		18-12-2021		Usaw	avi.Ch		
Notes 1 * Send	a copy of the missing	0 recovered	***************************************	18-12-2021	The same of the sa		

Notes. 1 \* Send a copy of the missing requisitions to Purchase immediately 2. Send this report to <u>purchase@modiproperties.com</u>. <u>ashaiya@modiproperties.com</u> and the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Suggested remarks - Ready with supplier. Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!