PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/12/2021	Prepared by:	Salman
PO/WO no.	82520	PO / WO Date.	9/11/2021
Supplier Name	Emandi Enterprises	PO/WO amount	4,480/-
Firm/Company	GV Research Centre	Project	Dunopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	172	23/12/2021	5,286/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	172	23/12/2021	101064	☒ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,286/-
Amount E – PO / WO value:	4,480/-
Amount F – Difference (A – E):	806/-

Quantity received as per PO /WO	☒ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits ☒ No (explained below)
Close PO / W?O	☒ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☒ No
Payment – due date	27/12/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Salman						
Date	23/12/21						

APPROVED BY 23 DEC 2021 E. PRASAD MANAGER-PROMOTIONS

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

EMANDI ENTERPRISES

All types of Digital Inks Suppliers

Tax Invoice

To :
G V RESERCH CENTERS PVT LTD
MG Roard
Secunderabad

GSTIN : 36AAHCG4562D1ZP

Date : 23-12-2021
Invoice No: EE/21-22/172

S.NO	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	Stationery Boards -A3 Board	39211900	2.00	320.00	640.00	57.60	57.60	755.20
2	Stationery Boards -A0 Board	39211900	1.00	2,560.00	2,560.00	230.40	230.40	3,020.80
3	Stationery Boards -A1 Board	39211900	1.00	1,280.00	1,280.00	115.20	115.20	1,510.40
			4		4,480.00	403.20	403.20	5,286.40
		Round off (+/-)						(0.40)
		Grand Total						5,286.00

Rupees in Words : Five thousand two hundred and eighty six rupees only..

Company's PAN NO: BBJPR6606L
Company's GST NO: 36BBJPR6606L1Z4

Declaration:

1 Goods once sold will not be taken back
2 Subject to **Telangana** jurisdiction only.

Company Bank Details:

EMANDI ENTERPRISES
AXIS BANK LTD
A/C : 912020057941860
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

 11-11-2021 11:13:36

82520
09.11.21 4:15:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae Neeredmat, Mallkajgiri **GSTIN** 36BBJPR6606L1Z4 9000753753	**Doc No**	82520	166814
	Doc Date	11-11-2021	
	Quote No	Nil	
	Quote Date	11-11-2021	
	SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7672 - Stationery - other - Board - NA - nos *A0 size GV maps foam board*	1.00	2,560.00	0.00	0.00	2,560.00
2	7672 - Stationery - other - Board - NA - nos *A1 size Karkapatla & Ratnalayam maps foam board*	1.00	1,280.00	0.00	0.00	1,280.00
3	7672 - Stationery - other - Board - NA - nos *A3 size innopolis foam board*	1.00	320.00	0.00	0.00	320.00
4	7672 - Stationery - other - Board - NA - nos *A3 size Foam board*	1.00	320.00	0.00	0.00	320.00
				Total Order Value . . .		**4,480.00**

Rupees : Four Thousand Four Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	Foam board
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	6-11-2021
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	NIl
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	6-11-2021
Measurment	Nil
Security	Nil
Remarks	Nil

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Name : _____
Contact - -

Accepted the above Terms And Conditions
For ***Emandi Enterprises***

Name : _____

Date : __/__/____