

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		23/12/2021		Prepared by:		Salman	
PO/WO no.		82521		PO / WO Date.		9/11/21	
Supplier Name		Emandi Enterprises		PO/WO amount		3840/-	
Firm/Company		Modi Realty Gurgaon Village		Project		BPCV	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	175	23/12/2021		4,531/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	175	23/12/2021	101066	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
4531/-							
Amount E – PO / WO value:							
3,840/-							
Amount F – Difference (A – E):							
691/-							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☒ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			27/12/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Salman						
Date	23/12/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

Page(s) 1 Of 1

11-11-2021 11:13:36

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU



82521

09.11.21 4:15:57

Supplier Details			
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae Neeredmat, Mallkajgiri GSTIN 36BBJPR6606L1Z4 9000753753	Doc No	82521	166815
	Doc Date	11-11-2021	
	Quote No	Nil	
	Quote Date	11-11-2021	
	SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7672 - Stationery - other - Board - NA - nos A0 size GV maps foam board	1.00	2,560.00	0.00	0.00	2,560.00
2 7672 - Stationery - other - Board - NA - nos A1 size Karkapatta & Ratnalayam maps foam board	1.00	1,280.00	0.00	0.00	1,280.00
Total Order Value . . .					3,840.00

Rupees : Three Thousand Eight Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	Foam board
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	6-11-2021
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli, survey no-31 & 32 Phone. Madhu Site Engineer - 9502211499
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	6-11-2021
Measurement	Nil
Security	Nil
Remarks	Nil

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Name : _____

Contact - -

Accepted the above Terms And Conditions

For **Emandi Enterprises**

Name : _____

Date : ____/____/____