PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	22/12/21	Prepared by:	Monika
WO no.	77797	WO date.	18/6/21
Contractor Name	Abdul Aziz	WO amount – A	64,192/–
Firm/Company	Aedis Developer LLP	Project name	MGA
Nature of work	false ceiling		
Villa/flat/block no.	A-Block flats Bathroom false ceiling		
Request for payment date	12/7/21	Request for payment amount – B	Rs. 59119.20
GST on bills – C	10641.45/–	Total D = B + C	Rs 69761/–
Work done from	21/6/21	Work done to	11/7/21
Sl. No	Bill No.	Bill date	Bill amount
1.	015	22/12/21	69,760.65/–
2.			
3.			
4.			
		Amount E - Bills total	69,760.65/–

Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines	–
Amount G - Other Credits :	–
Amount H - Other Debits :	–
Amount I - to be credited to the contractor (E+F+G-H)	69,760.65/–
Amount J – Difference A-B (should be nil)	5,073/–
Amount K – Difference D-E-F (should be nil)	–

Quantity received as per WO	☑ Yes ☐ Excess received ☐ Short received ☐ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs.** /- ☑ No
Payment – due date	27/12/21

Remarks: **Estimate and measurement sheet is enclosed. Please check advances and release the balance payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	Monika	[signature]					
Date	22/12/21	22/12					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

ABDUL AZIZ

TAX INVOICE CASH / CREDIT

Cell : 9908194281
9182242690

ABDUL AZIZ

Supplier & Contractors

Spl. in : Plaster of Paris, False Ceiling, Gypsum Board, Partition Works, Thermacol Ceiling, Armstrong, Border, Flower & All Types of Ceiling Works.

14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500 018. Email : rkdecorators@gmail.com

Seller GST No.: 36AYAPA9482A2ZQ Pan No. AYAPA9482A Mode of Transport : Product Reference No. State : Telangana, State Code : 36	Invoice No. : 015 Invoice Date : Date of Supply : 22/12/2021 PO No. & Date : 877797
Details of Receiver / Billed to : Name : Aedis Developers LLP Address : Buyer GSTIN 36ABPFA0002Q1ZD State Telangana Code 36	**Details of Delivery Address :** Name : Address : Buyer GSTIN State Code

S.No.	NAME OF THE PRODUCT	HSN Code	Qty.	Unit Price	Taxable Value
1	Gypsum false ceilling Bathrooms 1st 2nd 3rd And 4rth floor	998391	1512	39.10	59,119,20

SUMMIT SALES LLP R.R. DIST. IN WARD No: 58778 Date: 22/12 Sign:

Total Invoice Amount : (Inwords) Sixty Nine thausand Seven hundred Sixty only

Total Amount Before Tax	59,119.2
Add CGST @ 9 %	5320.7
Add SGST @ 9 %	5320.7
Add IGST @ %	–
Total Amount GST	10,641.45
Total Amount After Tax	69,760.65
GST Payable on Reverse Charge	

Goods once sold will not be taken back.
Our responsibility ceases once delivery made.

For **ABDUL AZIZ**

Duplicate Bill

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	57	Date - site bills Register	21/07/2021
Company Name:	Aedis Developers LLP	Site:	MGA.
Name of Contractor	Abdul Aziz Ansari		
Nature of work	False Ceiling Work.		
Work done	From Date 21/6/21	To Date 11/7/21	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	A Block flats	1512.00	39.10	Sft	59119.20	
2.	Bathroom false					
3.	Ceiling					
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				59119.20	

Bill required	☑ YES ☐ NO.	GST bill required	☐ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	77797.	PO/WO date:	09-11-2019.

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 12/7/21	Date: 18/12/21	Date
Sign:	Sign:	Sign

APPROVED BY
20 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. [illegible] sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET :									
Company Name:		Aedis developers llp					Approved by:	T.Madhu	
Project:		MGA					Sign:		
Work Description:		Bathroom False cieling work							
Contractor Name:		Abdul Aziz Ansari				Req No	1,00,381		
Prepared By		Nikhil				P.O.no	77797		
Date:		12-07-2021							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1									
	Bathroom flase ceiling	1st, 2nd & 3rd floor bathroom cieling work.	7.00	4.00	1.00	24.00	672.00	Sft	
			7.00	5.00	1.00	24.00	840.00	Sft	
									1512.00

ESTIMATE SHEET :							
Company Name:		**Aedis developers llp**			**Approved by**	**T.Madhu**	
Project:		**MGA**			**Sign:**		
Work Description:		**Bathroom False cieling work**					
Contractor Name:		**Abdul Aziz Ansari**			**Req No**	**100381**	
Prepared By		**Nikhil**			**P.O.no**	**77797**	
Date:		**12-07-2021**					
S No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Item Head Total**
		G block flats bathroom false ceiling					
1	**Bathrooms**	**False ceiling**	**1512.00**	**sft**	**39.10**	**59,119.20**	
		Note:-15% added on circular rate 852 (D)					
		Grand Total:					**59,119.20**
		Amount in words:- Fifity nine thousand one hundred and nneteen rupees only.					

Purchase Order

 05-07-2021 16:53:22 Original / Office Copy / Purchase Div.Copy

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details			
Mr. Abdul Aziz Ansari	**Doc No**	77797	100381
Borabanda, Hyderabad.	**Doc Date**	18-06-2021	
	Quote No	Nil	
GSTIN 36AYAPA9482A2ZQ	**Quote Date**	09-11-2019	
9908194281	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Abdul Aziz Ansari

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6022 - Miscellaneous - False Ceiling - NA - sft *Gypsum False Ceiling - Plain*	1,600.00	34.00	0.00	18.00	64,192.00
					Total Order Value . . .	**64,192.00**

Rupees : Sixty Four Thousand One Hundred Ninty Two Only.

Terms and Conditions :-

Specification / Brand	Above rate as per guideline cir.no.552(a) dtd. 24.10.09 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	60% on delivery of all materials, 20% on starting of work and bal. after completion of all works.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Morning Glory Apartments Genomevalley, Hyderabad Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MGA 1st,2nd,3rd & 4th floor bathrooms ceiling purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Aedis Developers LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Mr. Abdul Aziz Ansari*

Name : ____________

Name : ____________

Date : __/__/____

Purchase Order

 18-06-2021 14:55:24

77797
15.06.21 11:03:11

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details			
Mr. Abdul Aziz Ansari Borabanda, Hyderabad.	**Doc No**	77797	100381
	Doc Date	18-06-2021	
	Quote No	Nil	
GSTIN 36AYAPA9482A2ZQ	**Quote Date**	09-11-2019	
9908194281	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Abdul Aziz Ansari

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Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Not Recived

For *Aedis Developers LLP*
Authorised Signatory

21/06/2021

Name :

Accepted the above Terms And Conditions
For *Mr. Abdul Aziz Ansari*

Name :

Date : __/__/____

Requisition Form

Company Name:	Aedis Developers LLP	Date:	17.06.2021
Site & Phase :	MGA	Time:	10:30AM
Supplier		Req.No.	100381
Material required before date:	19.06.2021	ID No.	66801

No	Description	Size	Quantity	Units	Inward No	Date
1	Bathroom False Ceiling - Plain		1600	sft		
2						
3						
4						
5	77197					
6						
7						
8						
9						
10						

Remarks: Towards MGA 1st ,2nd , 3rd ,4th floor Bathrooms Ceiling Purpose.
NOTE: Issue work order to Abdul Aziz

APPROVED
21 JUN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Pushpalatha	Approved by	T.Madhu
Sign.& Date	17.06.2021	Sign. & Date	17.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.