PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/12/21	Prepared by:	Prabhakar
PO/WO no.	82092	PO / WO Date.	9/11/21
Supplier Name	Gangi Venkaiah & sons	PO/WO amount	15,659.97
Firm/Company	Gvee	Project	Amopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	3825	10/11/21	15,900-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,900-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			98211	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,900-00
Amount E – PO / WO value:	15,659.97
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due-date	27/12
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		18/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE (ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS 20-22
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :9848036757
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No. **3825**	Dated **10-Nov-21**
Delivery Note **direct**	Mode/Terms of Payment **Credit**
Reference No. & Date.	Other References
Buyer's Order No. **82092**	Dated **26-Oct-21**
Dispatch Doc No.	Delivery Note Date **10-Nov-21**
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
GV RESEARCH CENTER PVT LTD.,
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
GV RESEARCH CENTER PVT LTD.,
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Tractor Emulsion 0905 Off White 20 Ltr**	320890	**6 Nos**	2,650.00	2,245.76	Nos		**13,474.56**
	CGST							**1,212.71**
	SGST							**1,212.71**
	Round Off							**0.02**
	Total		**6 Nos**					**₹ 15,900.00**

INWARD
Inward No: 7026 Dt: 10/11/21
MRN No: 8 Dt: 11/11/21
Received By: 98211 Sign:
Genome Valley Research Center Pvt. Ltd.

Amount Chargeable (in words) *E. & O.E*
INR Fifteen Thousand Nine Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
320890	13,474.56	9%	1,212.71	9%	1,212.71	2,425.42
Total	**13,474.56**		**1,212.71**		**1,212.71**	**2,425.42**

Tax Amount (in words) : **INR Two Thousand Four Hundred Twenty Five and Forty Two paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH & SONS 20-22

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 09-11-2021 16:40:38

82092
25.10.21 1:31:05

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	82092	164065
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	09-11-2021	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	13-10-2021	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6570 - Paints - OBD - 20kgs - buckets *off white -0905 - paint (Tractor emulsion)*	6.00	2,211.86	0.00	18.00	15,659.97
					Total Order Value . . .	**15,659.97**

Rupees : Fifteen Thousand Six Hundred Fifty Nine and Paise Ninty Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for 2727 block purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	26.10.2021
Site & Phase :	Innopolis	Time:	10:00AM
Supplier		Req. No.	164065
Material required before date: 27.10.2021		ID No.	70620

No	Description	Size	Quantity	Units	Inward No	Date
1	ACE White Paint (External) 82092	20Ltrs	06	Buckets		
2	OFF White Paint (Tractor Emulsion) 1961	20Ltrs	06	Buckets		
3	Primer (Water Bound external) 82059	20Ltrs	06	Buckets		
4						
5	1960/-					
6	Excl. GST					
7	Tractor		APPROVED			
8	Supreme					
9			28 OCT 2021			
10			MANISH PARIKH MANAGER PROCUREMENT			

Remarks: Towards 2727 block purpose.

Prepared By	Sanketh	Approved by	C. Balamurali Krishna
Sign.& Date	25.10.2021	Sign. & Date	25.10.2021

Note: On receipt of material at site write inward number and date in last 2 columns.