PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/12/21	Prepared by:	Monika
PO/WO no.	83617	PO / WO Date.	15/12/21
Supplier Name	Green Belt Services	PO/WO amount	8,692/-
Firm/Company	KNM	Project	Bloomdale
Sl. No.	Bill No.	Bill Date	Bill amount
1	70	24/12/21	8,692/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,692/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	70	100820	18/12/21	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	1855/-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,547/-
Amount E – PO / WO value:	8,692/-
Amount F – Difference (A – E): GST-18%	1855/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	03/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Monika		APPROVED 23 DEC 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	24/12/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Kadakia & MODi Housing.
Shameer pet - Hyd.
(K&M)

Sl.No. 70 Date: 24/12/2021

D.C.No. 70 Date :

P.O.No 83617 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpet grass	820 SFt		10,547	00
			TOTAL	10,547	00

SUMMIT SALES LLP * R.R. DIST. * INWARD No: 88890 Date: 24/12 Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Ten Thousand five Hundred forty seven only -

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 15-12-2021 14:22:19

83617
15.12.21 11:27:15

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details			
Green Belt Services	**Doc No**	83617	21685
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	15-12-2021	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	15-12-2021	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	820.00	10.00	0.00	6.00	8,692.00
					Total Order Value . . .	**8,692.00**

Rupees : Eight Thousand Six Hundred Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 6, 14, 15 & 42 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Kadakia and Modi Housing*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______________________

Date : __/__/____

1552

Requisition Form

Company Name:	Kadakia & Modi Housing	Date:	14-12-2021
Site & Phase:	Bloomdale	Time:	11:40
Supplier		Req. No.	21685
Material required before date:	urgent	ID No.	72057

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet grass 83617	-	820	Sft		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

Remarks : For villa no 06,14,15&42 purpose

Prepared By	Chand Mohammod	Approved by	
Sign. & Date	14-12-2021	Sign. & Date	

APPROVED
14 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Kadakia & Modi Housing
Shameerpet Hyd
(K&M)

D.C.No. 70 Date : 18/12/21

P.O.No. 83617 Date :

S.No.	PARTICULARS		QUANTITY
1	Carpet grass	—	820 SFT
2	Transport Extra	-	

INWARD
Inward No: 16720 Dt: 18/12/21
MRN No: 100820 Dt: 18/12/21
Received By: Chand Mohammed Sign:
Kadakia & Modi Housing

SUMMIT SALES LLP
IN WARD
No: 76410
Date: 23/12
Sign:
R.R. DIST.

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory