=> "NOC" to be taken from accountant - "NE" Bill not received
[signature] 23/12/2021.

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/12/21	Prepared by:	BHAVANI
PO/WO no.	79308	PO / WO Date.	15/11/21
Supplier Name	M. sudarshan	PO/WO amount	5121
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	163	15/11/21	5121
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5121

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			22785	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5121
Amount E – PO / WO value:				5121
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	27/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		[signature] APPROVED 23 DEC 2021 MINISH PARIKH MANAGER - PROCUREMENT				
Date	22/12/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Nilgiri Estate 5-4-187/3&4 II Floor MG. Road Sec'bad	Bill No. 163 Date : 15-11-21 D.C No. Date : .... Order No. 79308 Date : ....
GST No 36AAHFN0766F1ZA	

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating 3 Trk Slyding window 4 mm plain glass with mesh Shetter 3'-6 x 4'-0 x 1 No			SFT 14-0	310=00	4340	00
			SUB TOTAL			4340	00
			SGST %	9		390	60
			CGST %	9		390	60
			IGST %				
			GRAND TOTAL			5121	20

SUMMIT SALES LLP R.R. DIST. INWARD No: 88406 Date: 16/11 Sign:

Rupees In Words : Five thousand one hundred Twenty one and Twenty Paisa only

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Sudarshan

Signature

INSTALLATION REPORT

Company/ firm:	Nilgiri Estates	Requisition nos.:	175340.
Project:	NE	PO no.:	79308.
Supplier:	M. Sudarshan	Material type:	Sliding windows.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	17-11-21		Carpentry - windows	3ft 6In	14.00.
2.		150.	3T windows.	X	
3.			Sliding.	4ft.	
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	14.00.

Remarks: 3T Sliding windows placed in villa no:- 150.

Approved by	Project manager	Security	Admin (Audit)
	Certified by: Project Manager Nilgiri Estates	INWARD In ward No: 22185 Dt. 16/11/21 Nilgiri Estates	Ashish

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where Advice for giving credit to contractor/supplier firm, is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

Purchase Order

 22-12-2021 13 48.48 Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Mr. M. Sudarshan	**Doc No**	79308	175340
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	03-08-2021	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	20-07-2021	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2424 - Carpentry - windows - 3T windows sliding - 3ft 6 In X 4ft - sft *01 nos*	14.00	310.00	0.00	18.00	5,121.20
					Total Order Value . . .	**5,121.20**

Rupees : Five Thousand One Hundred Twenty One and Paise Twenty Only.

Terms and Conditions :-

Specification /	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Delivered.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villas 150.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Bill not received
V. Bhf
23/12/2021

For ***Nilgiri Estates***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Mr. M. Sudarshan***

Name : ____________

Name : ____________

Date : __/__/____

Purchase Order

 22-12-2021 14:44:16 Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Mr. M. Sudarshan	**Doc No**	79308	175340
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	03-08-2021	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	20-07-2021	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

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Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villas 150.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Mr. M. Sudarshan***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	30-07-21
Site & Phase :	NILGIRI ESTATE	Time:	16:26
Supplier		Req. No.	175340
Material required before date:		ID No.	68013

No	Description	Size	Quantity	Units	Inward No	Date
1	Aluminium Windows	3'6"X4'	01	Nos		
2	Window grills	3'6"X4'	01	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villa no:150 purpose

Prepared By	Sadhana	Approved by	
Sign.& Date	30-07-2021	Sign. & Date	

Certified by:
Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	