PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/12/21	Prepared by:	Monishe
PO/WO no.	83616	PO / WO Date.	15/12/21
Supplier Name	Green Belt Services	PO/WO amount	40,280/-
Firm/Company	MPPL	Project	Mayflowerplatino
Sl. No.	Bill No.	Bill Date	Bill amount
1	72	24/12/21	40,280/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			40,280/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	73	21/12/21	101030	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				5830/-
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				46,110/-
Amount E – PO / WO value:				40,280/-
Amount F – Difference (A – E): GST-18%				5830/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	03/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Monishe		APPROVED 23 DEC 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	24/12/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi properties pvt LtD
Mallapur - Hyd.
(MPPL)

Sl.No. 72 Date 24/12/2021

D.C.No. 73 Date :

P.O.No 83616 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpet grass –	3800 SFT	–	46,110	00
			TOTAL	46,110	00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88892 Date: 24/11 Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Forty Six Thousand one Hundred Ten only –

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 15-12-2021 16:10:13 Orig

83616
15.12.21 11:27:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	83616	178244
	Doc Date	15-12-2021	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	15-12-2021	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	3,800.00	10.00	0.00	6.00	40,280.00
					Total Order Value . . .	**40,280.00**

Rupees : Fourty Thousand Two Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Tot-Lot Land scape plantation work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________

Date : __/__/____

1556

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	14.12.2021
Site & Phase :	May Flower Platinum	Time:	12:11
Supplier		Req.No.	178244
Material required before date:	16.12.2021	ID No.	72062

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet Grass 83616	Std	3800	Sft		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards TOT LOT Landscape Plantation work Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	14.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODi properties pvt LtD
Mallapur - Hyd
(MPPL)

D.C.No. 73 Date 21/12/21
P.O.No 83616 Date :

S.No.	PARTICULARS	QUANTITY
1	Carpet grass —	3,800,sft
2	Transport Extra —	

INWARD
Inward No 8229 Dt: 21/12/21
... No: 01030 Dt:
Received By: Sign: nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

SUMMIT SALES LLP R.R. DIST.
INWARD No: 76458
Date: 24/12
Sign:

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory