

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/12/21		Prepared by: Kavitha	
PO/WO no. 80884		PO / WO Date. 22/9/21	
Supplier Name Elegant Enterprises		PO/WO amount 1622.50/-	
Firm/Company Mod Realty Genome valley		Project MR6v	
Sl. No.	Bill No.	Bill Date	Bill amount
1	EE2122-0278	24/9/21	1623/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1623/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			96934. ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1623/-
Amount E – PO / WO value:			1623/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. / ☒ No	
Payment – due date		27/12/21.	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha		
Date	14/12/21	14/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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25-09-2021 10:15:10



18.09.21 11:28:02

PY

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	80884	189010
	Doc Date	22-09-2021	
	Quote No	Nil	
	Quote Date	22-09-2021	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4580 - Electrical - other - Gang box - 4way - nos	25.00	55.00	0.00	18.00	1,622.50
Total Order Value . . .					1,622.50
Rupees : One Thousand Six Hundred Twenty Two and Paise Fifty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Modi Realty Genome Valley Sy no: 505 to 511, Kolthur village, MC pally mandal, Medchal-Malkajgiri Dist Phone. .
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for labour quarter use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

M .96934 24-9-21
J. 1033 25-9-21

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MRGV		Date:		21-09-2021	
Site & Phase :		MRGV		Time:		18:00	
Supplier				Req. No.		189010	
Material required before date:		Urgent		ID No.		69582	
No	Description	Size	Quantity	Units	Inward No	Date	
1	1" PVC clamps		200	No's			
2	4 way gang box		25	No's			
3	Tube lights (1'0")		30	No's			
4	2.5 sq mm service wire		03	Bundles			
5	Sintex box GSJB 4030		02	No's			
6	2" screws		01	Box			
7	1" screws		01	Box			
8	Fishers	6mm	02	Box			
9							
10							
Remarks: For 2 sets of labour quarters Electrical work purpose at MRGV site.							
Prepared By		MALLIKARJUN		Approved by		SACHIN MALVE	
Sign. & Date		21-09-2021		Sign. & Date		21-09-2021	

Note: On receipt of material at site write inward number and date in last 2 columns.