(E) 13/12

# PURCHASE DIVISION

Advice for approval for credit to supplier

(C)

| | | | |
|---|---|---|---|
| Date: | 13/12/21 | Prepared by: | Heda |
| PO/WO no. | 83295 Shubham Enterprises | PO / WO Date. | 4/12/21 |
| Supplier Name | Shubham ~~SSLLP~~ Enterprises | PO/WO amount | 1,80,929/- ~~SLLP~~ |
| Firm/Company | SSLLP | Project | SLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1378 | 6/12/21 | 1,80,916/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,80,916/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | — | — | 100281 | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,80,916/- |
| Amount E – PO / WO value: | 1,80,929/- |
| Amount F – Difference (A – E): GST-18% | 13/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. ___ ☑ No |
| Payment – due date | 18/12/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | | | | | |
| Date | | | 16/12/2021 | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AELFS6374J1ZC

**TAX INVOICE**

Ph : (O) : 66318150
: 66568151
: 29308151

# SHUBHAM ENTERPRISES

# 5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

**Invoice No. :** SE/21-22/1378 **Date :** 6-Dec-21 P.O. No. : 83295 // 169217 Date : 6-Dec-21

Reverse Charge (Y/N) : No D.C. No. : BY TROLLEY Date : 6-Dec-21

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. : 1214 0857 9746

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

**GSTIN No.: 36ACQFS2044C1Z7**

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

**GSTIN No.: 36ACQFS2044C1Z7**

| | DESCRIPTION | HSN CODE | QUANTITY | RATE Rs. Ps. | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|
| 1 | 2515 SUDHAKAR 25MM x 1.5MM PVC PIPE | 39172310 | 500.00 NOS. | 99.56 | 49,780.00 |
| 2 | 2512 SUDHAKAR 25MM X 1.2MM PVC PIPE | 39172310 | 200.00 NOS. | 78.86 | 15,772.00 |
| 3 | 25SB SUDHAKAR 25MM X 1.5MM PVC BENDS | 39174000 | 2,000.00 NOS. | 9.75 | 19,500.00 |
| 4 | 25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY | 39174000 | 120.00 NOS. | 42.30 | 5,076.00 |
| 5 | 254 SUDHAKAR 25MM PVC JUNCTION BOX 4WAY | 39174000 | 900.00 NOS. | 30.69 | 27,621.00 |
| 6 | INSULATION TAPES | 85469090 | 540.00 NOS. | 9.00 | 4,860.00 |
| 7 | 8M METAL BOX | 85381010 | 60.00 NOS. | 46.00 | 2,760.00 |
| 8 | 6M METAL BOX | 85381010 | 500.00 NOS. | 42.00 | 21,000.00 |
| 9 | EARTH PIPE 2" | 73071900 | 10.00 NOS. | 460.00 | 4,600.00 |
| 10 | 19F 19MM PVC FLEXIBLE PIPE BLACK/GREY | 39173290 | 500 METER | 4.70 | 2,350.00 |
| | | | | | 1,53,319.00 |
| | CGST TAX 9 % | | | | 13,798.71 |
| | SGST TAX 9% | | | | 13,798.71 |
| | ROUNDED | | | | (-)0.42 |
| | | | | | 1,80,916.00 |

INWARD
Inward No: 17331 Dt: 6/12/21
MRN No: 100281 Dt: 6/12/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 58237
Date: 12/12
Sign:

Indian Rupees One Lakh Eighty Thousand Nine Hundred Sixteen Only

Despatched Through :

Destination :



1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

# Purchase Order

 09-12-2021 3:20:13 PM

83295
02.12.21 2:43:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Shubham Enterprises | **Doc No** | 83295 | 169217 |
| 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 | **Doc Date** | 04-12-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AELFS6374J1ZC 6656-8151.. | **Quote Date** | 30-11-2021 | |
| 040-66318150/23468151 9849153774 | **SupplyType** | Supply | |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos | 500.00 | 191.46 | 48.00 | 18.00 | 58,739.93 |
| 2 | 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos | 200.00 | 151.65 | 48.00 | 18.00 | 18,610.49 |
| 3 | 4500 - Electrical - conducting - PVC bend - other - nos 1.5 | 2,000.00 | 18.76 | 48.00 | 18.00 | 23,022.27 |
| 4 | 4546 - Electrical - other - Deep Box - 25mm - nos | 120.00 | 81.36 | 48.00 | 18.00 | 5,990.70 |
| 5 | 4777 - Electrical - conducting - Junction Box - 25mm - nos | 900.00 | 59.02 | 48.00 | 18.00 | 32,593.20 |
| 6 | 4585 - Electrical - other - Insulation tape - NA - nos | 540.00 | 9.00 | 0.00 | 18.00 | 5,734.80 |
| 7 | 4617 - Electrical - other - Metal box - 8way - nos | 60.00 | 46.00 | 0.00 | 18.00 | 3,256.80 |
| 8 | 4616 - Electrical - other - Metal box - 6way - nos | 500.00 | 42.00 | 0.00 | 18.00 | 24,780.00 |
| 9 | 4555 - Electrical - other - Earth pipe - 2 In - nos | 10.00 | 460.00 | 0.00 | 18.00 | 5,428.00 |
| 10 | 4568 - Electrical - other - Flexible pipe - 19mm - mtrs | 500.00 | 4.70 | 0.00 | 18.00 | 2,773.00 |
| | | | | | **Total Order Value . . .** | **180,929.19** |

Rupees : One Lakh(s) Eighty Thousand Nine Hundred Twenty Nine and Paise Ninteen Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of Sudhkhar brand |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in above price. |
| **Delivery Date** | Next day |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________

Date : __/__/____

# Purchase Order

 09-12-2021 3:20:13 PM

Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Date : __/__/____

# Purchase Order

 04-12-2021 3:26:12 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Shubham Enterprises | **Doc No** | 83295 | 169217 |
| 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 | **Doc Date** | 04-12-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AELFS6374J1ZC 6656-8151.. | **Quote Date** | 30-11-2021 | |
| 040-66318150/23468151 9849153774 | **SupplyType** | Supply | |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos | 500.00 | 191.46 | 48.00 | 18.00 | 58,739.93 |
| 2 | 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos | 200.00 | 151.65 | 48.00 | 18.00 | 18,610.49 |
| 3 | 4500 - Electrical - conducting - PVC bend - other - nos *1.5* | 2,000.00 | 18.76 | 48.00 | 18.00 | 23,022.27 |
| 4 | 4546 - Electrical - other - Deep Box - 25mm - nos | 120.00 | 81.36 | 48.00 | 18.00 | 5,990.70 |
| 5 | 4777 - Electrical - conducting - Junction Box - 25mm - nos | 900.00 | 59.02 | 48.00 | 18.00 | 32,593.20 |
| 6 | 4585 - Electrical - other - Insulation tape - NA - nos | 540.00 | 9.00 | 0.00 | 18.00 | 5,734.80 |
| 7 | 4617 - Electrical - other - Metal box - 8way - nos | 60.00 | 46.00 | 0.00 | 18.00 | 3,256.80 |
| 8 | 4616 - Electrical - other - Metal box - 6way - nos | 500.00 | 42.00 | 0.00 | 18.00 | 24,780.00 |
| 9 | 4555 - Electrical - other - Earth pipe - 2 In - nos | 10.00 | 75.00 | 0.00 | 18.00 | 885.00 |
| 10 | 4568 - Electrical - other - Flexible pipe - 19mm - mtrs | 500.00 | 4.70 | 0.00 | 18.00 | 2,773.00 |
| | | | | **Total Order Value . . .** | | **176,386.19** |

Rupees : One Lakh(s) Seventy Six Thousand Three Hundred Eighty Six and Paise Nineteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of Sudhkhar brand |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in above price. |
| **Delivery Date** | Next day |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
06 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : Name :

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Date : _/_/_

# Purchase Order

 04-12-2021 3:26:12 PM Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

1499

Requisition Form

| Company Name: | SUMMIT SALES LLP | Date: | 30-11-2021 |
|---|---|---|---|
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 15:00PM |
| Supplier | | Req. No. | 169217 |
| Material required before date: | | ID No. | 71699 |

| S.No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Pipe | 1"1.5mm | 500 | Nos | | |
| 2 | Pipe | 1"1.2mm | 200 | Nos | | |
| 3 | Bends | 1.5mm | 2000 | Nos | | |
| 4 | Deep Box | 25mm | 120 | Nos | | |
| 5 | Junction Box | 25mm | 900 | Nos | | |
| 6 | Insulation Tapes | | 540 | Nos | | |
| 7 | Metal Box | 8Way | 60 | Nos | | |
| 8 | Metal Box 83295. | 6Way | 500 | Nos | | |
| 9 | Dummy Packet | | 10 | Nos | | |
| 10 | Flexible Pipe | 19mm | 500 | Nos | | |

Remarks:For Replenishing Stock Purpose

| Prepared By | Bhavani | | |
|---|---|---|---|
| Sign.& Date | 30-11-2021 | Sign. & Date | APPROVED BY 02 DEC 2021 SOHAM MODI MANAGING DIRECTOR |

Note: On receipt of material at site write inward number and date in last 2 columns.