E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/12/21	Prepared by: Hemendra	HEMENDRA
PO/WO no.	83566	PO / WO Date.	13/12/21
Supplier Name	Ganesh Tube Trade	PO/WO amount	16,556/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	533	16/12/21	16,556/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16,556/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	100831	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,556/-
Amount E – PO / WO value:	16,556/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ~~□ No (explained below)~~
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	31/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 27 DEC 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor

Bill To :	
SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **533** Ref. No. : **83566** Invoice Date : **16-Dec-2021** Destination :
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30KG*	321490	18 %	**10 NO**	840.00	NO		**8,400.00**
2	**RED OXIDE** *BLACK OXIDE*	350699	18 %	**20 NO**	75.00	NO		**1,500.00**
3	**RED OXIDE**	350699	18 %	**20 NO**	75.00	NO		**1,500.00**
4	**WHITE CEMENT 50KG**	252329	28 %	**2 NO**	970.00	NO		**1,940.00**
5	**WHITE CEMENT 25 KG**	252329	28 %	**1 NO**	485.00	NO		**485.00**
								13,825.00
	CGST							**1,365.50**
	SGST							**1,365.50**
					Total:			**16,556.00**

INWARD
Inward No: 17394 Dt: 18/12/21
MRN No: 100831 Dt: 18/12/21
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 17428 Dt: 23/12/21
MRN No: 10099. Dt: 23/12/21
Received By: Sign:
SUMMIT SALES LLP

Total Amount In Words: INR Sixteen Thousand Five Hundred Fifty Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
321490	8,400.00	9%	756.00	9%	756.00	1,512.00
350699	3,000.00	9%	270.00	9%	270.00	540.00
252329	2,425.00	14%	339.50	14%	339.50	679.00
Total	**13,825.00**		**1,365.50**		**1,365.50**	**2,731.00**

Tax Amount (in words) : **INR Two Thousand Seven Hundred Thirty One Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

SUMMIT SALES LLP R.R. DIST.
INWARD No: 88887
Date: 24/12
Sign:

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

83566
09.12.21 3:17:43

 13-12-2021 13:27:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Ganesh Tube Traders		**Doc No**	83566	169254
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.		**Doc Date**	13-12-2021	
		Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ	66568587/ 66384751	**Quote Date**	13-12-2021	
9246330441.	9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	10.00	840.00	0.00	18.00	9,912.00
2	6517 - Paints - Black oxide powder - NA - kgs	20.00	75.00	0.00	18.00	1,770.00
3	6613 - Paints - Red Oxide Powder - NA - Kgs	20.00	75.00	0.00	18.00	1,770.00
4	6549 - Paints - White Cement - 25kgs - bags	5.00	485.00	0.00	28.00	3,104.00
					Total Order Value . . .	**16,556.00**

Rupees : Sixteen Thousand Five Hundred Fifty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ______________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	10-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169254
Material required before date:		ID No.	72016

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Lappum 83565	30kgs	100	Bags		
2	Wall Care Putty	20kgs	10	Bags		
3	Exterior Primer Water Based	20ltrs	10	Ltrs		
4	OBD Day Break	20ltrs	10	Ltrs		
5	OBD White For Ceiling	20kgs	10	Bags		
6	ACE Exterior White	20ltrs	10	Ltrs		
7	Black Oxide	1kg	20	Nos		
8	Red Oxide 83566	1kg	20	Nos		
9	White Cement	25kg	5	Bags		

Remarks: For Stock replenishing Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	10-12-2021	Sign. & Date	11 DEC 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.