13/12

## PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 13/12/21 | Prepared by: | Handa |
| PO/WO no. | 83051 | PO / WO Date. | 8/12/21 |
| Supplier Name | Prefull Sanitary | PO/WO amount | 26,412/- |
| Firm/Company | SSLLP | Project | SLUP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 822 | 9/12/21 | 26,412/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 26,412/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | — | — | 100468 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| Amount B – Other Credits : Transportation charges | | | | — |
| Amount C – Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 26,412/- |
| Amount E – PO / WO value: | | | | 26,412/- |
| Amount F – Difference (A – E): GST-18% | | | | |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes ☐ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____ /- ☑ No |
| Payment – due date | 18/1/4 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | | APPROVED 16 DEC 2021 | | | | |
| Date | | | MINISH PARIKH MANAGER PROCUREMENT | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# GST INVOICE

*(DUPLICATE FOR TRANSPORTER)*

| | | |
|---|---|---|
| **Praf l Sanitary**<br>3-6-429/6,SRI SAI TOWER,<br>St.No.4 HIMAYAT NAGAR<br>HYDERABAD<br>GSTIN/UIN: 36ACWPG4864A1ZG<br>State Name : Telangana, Code : 36<br>E-Mail : prafulsanitary@gmail.com | Invoice No.<br>**PS/21-22/ 822** | Dated<br>**9-Dec-21** |
| | Delivery Note<br>**Invoice** | |
| | Reference No. & Date. | Other References<br>**Credit** |
| Buyer (Bill to)<br>**Summit Sales LLP**<br>5-4-187/3&4, IInd Floor, M.G Road<br>Secunderabad<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**83051** | Dated<br>**8-Dec-21** |
| | Dispatch Doc No.<br>**Invoice** | Delivery Note Date<br>**9-Dec-21** |
| | Dispatched through<br>**Self** | Destination<br>**Cherlapally** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **CP Grating Square (Plain)** | 7326 | 18 % | **100 No:** | 190.00 | No: | 40 % | **11,400.00** |
| 2 | **25mm Extension Nipple** | 8481 | 18 % | **50 No:** | 62.00 | No: | 40 % | **1,860.00** |
| 3 | **25mm Extension Nipple** | 8481 | 18 % | **90 No:** | 62.00 | No: | 40 % | **3,348.00** |
| 4 | **Waste Coupling Half Thread** | 8481 | 18 % | **30 No:** | 275.00 | No: | 30 % | **5,775.00** |
| | | | | | | | | 22,383.00 |
| | ***Output CGST*** | | | | | | | **2,014.47** |
| | ***Output SGST*** | | | | | | | **2,014.47** |
| | ***ROUNDING OFF*** | | | | | | | **0.06** |
| | Total | | | **270 No:** | | | | **₹ 26,412.00** |

Amount Chargeable (in words) *E. & O.E*

**Indian Rupees Twenty Six Thousand Four Hundred Twelve Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 7326 | 11,400.00 | 9% | 1,026.00 | 9% | 1,026.00 | 2,052.00 |
| 8481 | 10,983.00 | 9% | 988.47 | 9% | 988.47 | 1,976.94 |
| 99 | | 9% | | 9% | | |
| 99 | | 14% | | 14% | | |
| **Total** | **22,383.00** | | **2,014.47** | | **2,014.47** | **4,028.94** |

Tax Amount (in words) : **Indian Rupees Four Thousand Twenty Eight and Ninety Four paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

**for Praful Sanitary**

Authorised Signatory

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

| INWARD | |
|---|---|
| Inward No: 17361 | Dt: 10/12/21 |
| MRN No: 00468 | Dt: 10/12/21 |
| Received By: | Sign: |
| SUMMIT SALES LLP | |

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 88131
Date: 10/12
Sign:

# Purchase Order

 08-12-2021 15:06:15

83051
25.11.21 3:42:03

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | | |
|---|---|---|---|---|
| Praful Sanitary | | **Doc No** | 83051 | 169198 |
| 3-6-138/5, Himayat Nagar, Hyderabad. | | **Doc Date** | 08-12-2021 | |
| | | **Quote No** | Nil | |
| **GSTIN** 36ACWPG864A1ZG | 40077300 | **Quote Date** | 27-11-2021 | |
| 65526886. | 9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7040 - Plumbing - CP - Sq. jali with hole - 6 In x6 In - nos<br>*CP Double Square Jali* | 100.00 | 190.00 | 40.00 | 18.00 | 13,452.00 |
| 2 | 7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos<br>*1/2x1.5* | 50.00 | 62.00 | 40.00 | 18.00 | 2,194.80 |
| 3 | 7028 - Plumbing - CP - Extension Nipple - other - nos | 90.00 | 62.00 | 40.00 | 18.00 | 3,950.64 |
| 4 | 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos | 30.00 | 275.00 | 30.00 | 18.00 | 6,814.50 |
| | **Total Order Value . . .** | | | | | **26,411.94** |

Rupees : Twenty Six Thousand Four Hundred Eleven and Paise Ninty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'Hindware' brand, Classic series |
| **Payment Terms** | Within 30 days of delivery. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Included by us ! |
| **Warranty** | 7 years warranty |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email. |

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name :

Date : __/__/____

Requisition Form (4A3

| | | | |
|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | Date: | 24-11-2021 |
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 11:00PM |
| Supplier | | Req. No. | 169198 |
| Material required before date: | | ID No. | 71538 |

| S.No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | CP Wall Mixture | | 45 | Nos | | |
| 2 | CP Sink Cock With Swivel Spout | | 30 | Nos | | |
| 3 | CP Short Body | | 20 | Nos | | |
| 4 | CP Shower Arm 83049 | | 60 | Nos | | |
| 5 | CP Shower Head | | 60 | Nos | | |
| 6 | CP Pillar Cock | | 45 | Nos | | |
| 7 | CP Angle Cock | | 190 | Nos | | |
| 8 | CP Double Square Jali | | 100 | Nos | | |
| 9 | CP Extension Nipple 83051 | 1/2"x1" | 50 | Nos | | |
| 10 | CP Extension Nipple | 1/2"x1.5" | 90 | Nos | | |
| 11 | CP Wash Basin Waste Coupling | | 30 | Nos | | |
| 12 | GI Ball Valve | 1/2" | 15 | Nos | | |
| 13 | GI Ball Cock 83052 | 1/2" | 15 | Nos | | |
| 14 | CP Health Faucet | | 60 | Nos | | |
| 15 | Sanitary sink 83054 | 20"x17" | 10 | Nos | | |

Remarks:For Stock Replenishing Purpose

| | | | |
|---|---|---|---|
| Prepared By | Bhavani | | APPROVED BY |
| Sign.& Date | 24-11-2021 | Sign. & Date | 26 NOV 2021 SOHAM MODI MANAGING DIRECTOR |

Note: On receipt of material at site write inward number and date in last 2 columns.

# Purchase Order

 08-12-2021 15:06:15 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | | |
|---|---|---|---|---|
| Praful Sanitary | | **Doc No** | 83051 | 169198 |
| 3-6-138/5, Himayat Nagar, Hyderabad. | | **Doc Date** | 08-12-2021 | |
| | | **Quote No** | Nil | |
| **GSTIN** 36ACWPG864A1ZG | 40077300 | **Quote Date** | 27-11-2021 | |
| 65526886. | 9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

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| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
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| **Transportation** | Included by us ! |
| **Warranty** | 7 years warranty |
| **Advance Paid** | Nil |
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| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email. |

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name :

Date : _/_/_