C 13/12

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/12/21	Prepared by:	Panda
PO/WO no.	81948	PO / WO Date.	22/10/21
Supplier Name	Cosmo durable Pvt Ltd	PO/WO amount	29,547/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1559	9/12/21	29,547/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,547/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	100470	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,547/-
Amount E – PO / WO value:	29,547/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	18/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 16 DEC 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot:Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ
TAN-HYDC00938A

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

TAX INVOICE

Invoice No : SIGT-1559
Date : 09-12-2021
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
5-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD 50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO NO:8305469198,SUMMIT HOUSING LLP,CHERLAPALLY,BEHIND KINGSTON PG COLLEGE.CONTACT PERSON:MR.HAMENDRA-9618244433.

PO - ~~000~~ 81948

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	4410.00	44100.00	25039.83	9	9	
				10		44100.00	25039.83			

(10) Box
WASTE COUPLING
All DELIVERED

SUMMIT SALES LLP R.R. DIST.
INWARD No: 88129
Date: 10/12
Sign:

Basic Value	25,039.83
Add : CGST	2,253.58
Add : SGST	2,253.58
Add: IGST	
Tax Amt GST :	4,507.16
P & F Charges	
TCS	
NET	**29,547.00**

Rupees : TWENTY NINE THOUSAND FIVE HUNDRED AND FORTY SEVEN ONLY

Trade Disc : Proj Trd Disc : 14,553.00
Spl Disc : Cash Disc :

INWARD
Inward No: 17358 Dt: 10 12 21
MRN No: 100470 Dt: 10 12 21
Received By: Sign:
SUMMIT SALES LLP

TERMS & CONDITIONS :
1.Goods once sold will not be taken back or exchanged.
2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3.No Responsibility for Transit Risks
4.Disputes, If any shall be subject to the jurisdiction of Hyd.
5.Interest @24% per annum will be charges on bills which are not paid within 30 days

14:28:09

For COSMO DURABLES PVT LTD

Authorised Signatory

Purchase Order

81948
19.10.21 5:30:09

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Cosmo Durables Pvt. Ltd.,		**Doc No**	81948	169121
H.O. 4-1-369, Abids, Hyderabad - 500 001.		**Doc Date**	22-10-2021	
		Quote No	Nil	
GSTIN 36	2381-8586..	**Quote Date**	14-08-2021	
2381-3399/2381-6688.	9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	10.00	4,410.00	33.00	0.00	29,547.00
				Total Order Value . . .		**29,547.00**

Rupees : Twenty Nine Thousand Five Hundred Fourty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	Inclusive of all taxes
Delivery Date	Within 2days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Cosmo Durables Pvt. Ltd.,***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169121
Material required before date:		ID No.	70548

S. No	Description	Size	Quantity	Units	Inward No	Date
1	S S Sink 81948	20"x17"	10	Nos		

Remarks:For Stock Replenishing Purpose			
Prepared By	Bhavani		
Sign.& Date	20-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
21 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE