PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/12/21	Prepared by:	Monika
PO/WO no.	83553	PO / WO Date.	13/12/21
Supplier Name	SSLLP	PO/WO amount	5,041.92/-
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	20921	14/12/21	5,041.92/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,041.92/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17935	14/12/21	100639	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,04.92/-
Amount E – PO / WO value:	5,04.92/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	27/12/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Monika	R					
Date	19/12/21	20/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	20921
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	14-12-2021
	PO No.	83553
	PO Date.	13-12-2021
	Req ID	71989
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	11-12-2021
	Loc Req No	183779

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	15	231.00	3,465.00	12	415.80
2	7507 - Stationery - other - Box file - Big - nos		24	41.00	984.00	18	177.12
	Big						
3							
4							
5							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,449.00		592.92
	296.46	296.46	Total Invoice Amount	5,041.92		

Rupees : Five Thousand Fourty One and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88319 Date: 14/12 Sign:

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17935
Silver Oak Villas LLP	DC Date.	14-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	83553
	PO Date.	13-12-2021
	Req ID	71989
GSTIN : 36ADBFS3288A2Z7	Req Date	11-12-2021
	Loc Req No	183779

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	15
2	7507 - Stationery - other - Box file - Big - nos		24
3			
4			
5			
6			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

83553
09.12.21 3:17:43

 13-12-2021 13:27:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	83553	183779
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	15.00	231.00	0.00	12.00	3,880.80
2	7507 - Stationery - other - Box file - Big - nos *Big*	24.00	41.00	0.00	18.00	1,161.12
					Total Order Value . . .	**5,041.92**

Rupees : Five Thousand Fourty One and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : _/_/__

1544

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	11-12-2021
Site.& Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183779
Material required before date:	urgent	ID No.	71989

No	Description	Size	Quantity	Units	67818	Date
1	A4 paper Bundles		30	Numbers		
2	Box Files 83553		24	Numbers		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For site use purpose

Prepared By	B.Meenakshi	Approved by	APPROVED 13 DEC 2021
Sign.& Date	11-12-2021	Sign. & Date	P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	17935
DC Date	14-12-2021
PO No	83553
PO Date	13-12-2021
Req ID	71585
Req Date	11-12-2021
Loc Req No	183779

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	[illegible]
2	7507 - Stationery - other - Box file - Big - nos		24
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30			

INWARD [illegible]
1503 D: 14/12/21
MRN No. 100639 Dt: 14/12/21
Signature
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 76114
Date: 14/12
Sign: