

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/12/21	Prepared by:	Sueha
PO/WO no.	83169, 83292	PO / WO Date.	1/12/21, 4/12/21
Supplier Name	Sri balaji enterprise	PO/WO amount	6,336.60 + 3,658 = 9994.6/-
Firm/Company	mehta modikoukulp	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1	146	10/12/21	10,207/-
2			
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges): 10,207/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			100578	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 10,207/-

Amount E - PO / WO value: 9994.6/-

Amount F - Difference (A - E): GST-18% 212.4/-

Quantity received as per PO /WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below)
Close PO / W?O	☒ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. ___/- ☒ No
Payment - due-date	27/12/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Sueha						
Date	20/12/21	20/12/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana				Invoice No. 146		Date 10-12-2021	
				Place of supply 36-Telangana		PO date 01-12-2021	
				PO number 83169/83292		Vehicle Number TS09UC-7862	
Bill To MEHTA & MODI REALTY KOWKUR LLP 5-4-187/3&3,2 nd floor MG Road Secunderabad 500003 Contact No.: 9502232100 GSTIN Number: 36ABLFM7631F1Z3 State: 36-Telangana				Ship To GREENWOOD HEIGHTS Sy no 196 kowkur Rangareddy -			

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	L-PATI 1X1	8302	1X1	400	NOS	₹ 3.00	₹ 216.00 (18%)	₹ 1,416.00
2	SCREWS 75X8MM (100 PER PKT)		75X8MM	5	PKT	₹ 300.00	₹ 270.00 (18%)	₹ 1,770.00
3	SS SCREWS 25X6MM (100 PER PKT)		25X6MM	10	BOX	₹ 125.00	₹ 225.00 (18%)	₹ 1,475.00
4	SS SCREWS 35X6MM (100 PER PKT)		38X6MM	10	BOX	₹ 160.00	₹ 288.00 (18%)	₹ 1,888.00
5	SCREWS 100X8MM (100 PER PKT)		100X8MM	5	PKT	₹ 620.00	₹ 558.00 (18%)	₹ 3,658.00
	Total			430			₹ 1,557.00	₹ 10,207.00

Invoice Amount In Words Ten Thousand Two Hundred Seven Rupees only	Amounts:	
	Sub Total	₹ 10,207.00
	Total	₹ 10,207.00
	Received	₹ 0.00
	Balance	₹ 10,207.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 7,450.00	9%	₹ 670.50	9%	₹ 670.50	₹ 1,341.00
8302	₹ 1,200.00	9%	₹ 108.00	9%	₹ 108.00	₹ 216.00
Total	₹ 8,650.00		₹ 778.50		₹ 778.50	₹ 1,557.00

Terms and conditions: Thanks for doing business with us!	Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES
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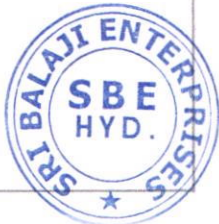


IN WARD
No: 88160
Date: 11/12
Sign: [Signature]

For, SRI BALAJI ENTERPRISES



Authorized Signatory



Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana



Invoice No.
146

Date
10-12-2021

Place of supply
36-Telangana

PO date
01-12-2021

PO number
83169/83292

Vehicle Number
TS09UC-7862

Ship To

GREENWOOD HEIGHTS
Sy no 196 kowkur Rangareddy -

Bill To

MEHTA & MODI REALTY KOWKUR LLP

5-4-187/3&3, 2 nd floor
MG Road Secunderabad
500003

Contact No.: 9502232100

GSTIN Number: 36ABLFM7631F1Z3

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	L-PATI 1X1	8302	1X1	400	NOS	₹ 3.00	₹ 216.00 (18%)	₹ 1,416.00
2	SCREWS 75X8MM (100 PER PKT)		75X8MM	5	PKT	₹ 300.00	₹ 270.00 (18%)	₹ 1,770.00
3	SS SCREWS 25X6MM (100 PER PKT)		25X6MM	10	BOX	₹ 125.00	₹ 225.00 (18%)	₹ 1,475.00
4	SS SCREWS 35X6MM (100 PER PKT)		38X6MM	10	BOX	₹ 160.00	₹ 288.00 (18%)	₹ 1,888.00
5	SCREWS 100X8MM (100 PER PKT)		100X8MM	5	PKT	₹ 620.00	₹ 558.00 (18%)	₹ 3,658.00
Total				430			₹ 1,557.00	₹ 10,207.00

Invoice Amount In Words

Ten Thousand Two Hundred Seven Rupees only

Amounts:

Sub Total	₹ 10,207.00
Total	₹ 10,207.00
Received	₹ 0.00
Balance	₹ 10,207.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 7,450.00	9%	₹ 670.50	9%	₹ 670.50	₹ 1,341.00
8302	₹ 1,200.00	9%	₹ 108.00	9%	₹ 108.00	₹ 216.00
Total	₹ 8,650.00		₹ 778.50		₹ 778.50	₹ 1,557.00

Terms and conditions:

Thanks for doing business with us!

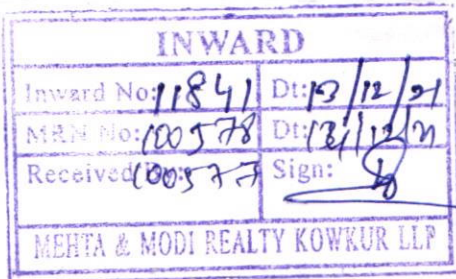
Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

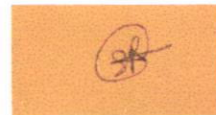
Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

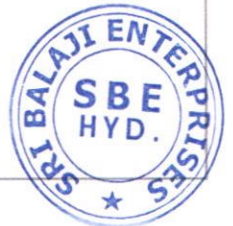
Account Holder Name: SRI BALAJI ENTERPRISES



For, SRI BALAJI ENTERPRISES



Authorized Signatory



Purchase Order

Page(s) 1 Of 1

01-12-2021 4:48:39 PM



83169

25.11.21 3:45:34

From Company : **Mehta & Modi Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	83169	140907
Doc Date	01-12-2021	
Quote No	NIL	
Quote Date	29-11-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9598 - Tools - Bracket - NA - Nos	340.00	3.00	0.00	18.00	1,203.60
2 2156 - Carpentry - hardware - S.S. Screws - other - pkts 75 x 8mm - 100 per packet	5.00	300.00	0.00	18.00	1,770.00
3 2156 - Carpentry - hardware - S.S. Screws - other - pkts 25 x 6mm- 100 per packet	10.00	125.00	0.00	18.00	1,475.00
4 2156 - Carpentry - hardware - S.S. Screws - other - pkts 35 x 6mm - 100 per packet	10.00	160.00	0.00	18.00	1,888.00
Total Order Value . . .					6,336.60

Rupees : Six Thousand Three Hundred Thirty Six and Paise Sixty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for A Block civil work WPC Doors frame work purpose at site.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Mehta & Modi Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**Name : 

Name : _____

Date : __/__/__

Requisition Form

1483

Company Name: -		Mehta& modi realty kowkur llp		Date:		29-11-2021	
Site & Phase :		GHT		Time:		14.00	
Supplier		SRI BALAJI ENTERPRISES		Req. No.		140907	
Material required before date:					ID No.		71596
No	Description	Size	Quantity	Units	Inward No	Date	
1	L - PATTI (HSN /SAC 8302)	1'' X1''	340	Nos			
2	SCREWS (150 per pack)	75 X8 MM	5	Packets			
3	SS Screws (8302)	25 x 6 MM	10	Box			
4	SS Screws (100 per pack)	35 x 6 mm	10	Box			
5							
6							
7							
8							
9							
10							
Remarks: - For A Block Civil work WPC Door frame work purpose Purpose							
Prepared By		A Suresh		Approved by			
Sign.& Date		29-11-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Purchase Order

Page(s) 1 Of 1

04-12-2021 2:31:09 PM



83292

02.12.21 2:43:08

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500001
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	83292	140922
Doc Date	04-12-2021	
Quote No	NIL	
Quote Date	01-12-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 4.85 x 100mm--4"	5.00	620.00	0.00	18.00	3,658.00
Total Order Value . . .					3,658.00

Rupees : Three Thousand Six Hundred Fifty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for A block civil work purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by emailFor **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : ____/____/____

Requisition Form

1497

Company Name:		Mehta & modi realty kowkur llp		Date:		01-12-2021	
Site & Phase :		GHT		Time:		11.00	
Supplier		SS LLP		Req. No.		140922	
Material required before date:			02-12-2021		ID No.		71689
No	Description	Size	Quantity	Units	Inward No	Date	
1	SS Screws (4.85 x 100 mm)	4"	05	Box			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - For A Block Civil work Purpose							
Prepared By		A Suresh		Approved by			
Sign. & Date		01-12-2021		Sign. & Date			

83292

APPROVED
07 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.