

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		19/12/2021		Prepared by:		Sajid Khan	
PO/WO no.		83433		PO / WO Date.		9/12/2021	
Supplier Name		SS LLP		PO/WO amount		1,161.12	
Firm/Company		SOV - 12P		Project		SOV - 111	
Sl. No.	Bill No.	Bill Date	Bill amount				
1	20888	11/12/2021	1,161.12				
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):						1,161.12	
Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN			
1.	17909	11/12/2021		☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:						1,161.12	
Amount E - PO / WO value:						1,161.12	
Amount F - Difference (A - E): GST-18%							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved - within acceptable limits ☐ No (explained below)				
Close PO / WO			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. ___/- ☒ No				
Payment - due date			27/12/2021				
Remarks: final bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	19/12/21 18/12						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

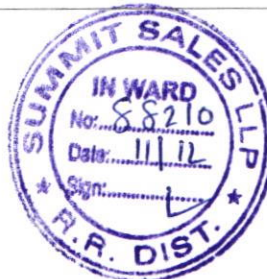
1 of 1 :

Customer Details				Invoice No.		20888	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-12-2021

Customer Details		DC No.	17909
Silver Oak Villas LLP		DC Date.	11-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	83433
		PO Date.	09-12-2021
		Req ID	71880
		Req Date	07-12-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	183770
	Description of Goods	HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		24
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

09-12-2021 13:54:13

Orig



83433

09.12.21 3:16:08

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No 83433 183770**Doc Date** 09-12-2021**Quote No** Nil**Quote Date** 09-12-2021**SupplyType** Supply**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7507 - Stationery - other - Box file - Big - nos	24.00	41.00	0.00	18.00	1,161.12
Total Order Value . . .					1,161.12

Rupees : One Thousand One Hundred Sixty One and Paise Twelve Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Contact --

1528
Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		07-12-2021	
Site & Phase :		Silver Oak Villas-III		Time:		15.00	
Supplier				Req. No.		183770	
Material required before date:			urgent		ID No.		71880

No	Description	Size	Quantity	Units	67818	Date
1	Box files		24	Nos		
2						
3						
4						
5						
6						
7						
8						
9						

83433

APPROVED
 09 DEC 2021
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

Remarks: - For filing purpose							
Prepared By		Meenakshi.B		Approved by			
Sign.& Date		07-12-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-12-2021

Customer Details		DC No.	17909
Silver Oak Villas LLP		DC Date.	11-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	83433
		PO Date.	09-12-2021
		Req ID	71880
		Req Date	07-12-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	183770
	Description of Goods	HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		24
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	20888		
Silver Oak Villas LLP				Invoice Date.	11-12-2021		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	83433		
				PO Date.	09-12-2021		
				Req ID	71880		
				Req Date	07-12-2021		
				Loc Req No	183770		
GSTIN : 36ADBFS3288A2Z7				PAN ADBFS3288A			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		24	41.00	984.00	18	177.12
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				984.00		177.12	
Total Invoice Amount				88.56		88.56	
Total Invoice Amount				1,161.12			

Rupees : One Thousand One Hundred Sixty One and Paise Twelve Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction