

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|               |                         |               |                 |
|---------------|-------------------------|---------------|-----------------|
| Date:         | 18/12/2021              | Prepared by:  | Saikiran        |
| PO/WO no.     | P0832                   | PO / WO Date. | 23/09/2021      |
| Supplier Name | praful saritry          | PO/WO amount  | 116,553.32      |
| Firm/Company  | Serene construction llp | Project       | Serene farms    |
| Sl. No.       | Bill No.                | Bill Date     | Bill amount     |
| 1             | PS/21-22/587            | 27/09/21      | 1724 116,553.32 |
| 2             |                         |               |                 |
| 3             |                         |               |                 |
| 4             |                         |               |                 |

Amount A - Bills total(Excluding Transport & Hamali Charges): 116,553.32

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN                                                      |
|---------|-------|----------|---------|---------------------------------------------------------------------|
| 1.      |       |          | 97088   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.      |       |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.      |       |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount B - Other Credits : Transportation charges 5310

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 121,863.00

Amount E - PO / WO value: 116,553.32

Amount F - Difference (A - E): GST-18% -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable? ☐ Yes ☐ No (explained below)

Excess / short material received ☐ Approved - within acceptable limits ☐ No (explained below)

Close PO / W70 ☒ Yes ☐ No - wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes - Rs. /- ☒ No

Payment - due date 27/12/2021

Remarks: final bill

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts - receiver of bill | Accountant | Accounts Manager |
|-------------|------------------|------------------|---------------------|----|-----------------------------|------------|------------------|
| Sign:       | saikiran         |                  |                     |    |                             |            |                  |
| Date        | 18/12/21         | 20/12            |                     |    |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

|                          |                             |                  |
|--------------------------|-----------------------------|------------------|
| Invoice No.              | e-Way Bill No.              | Dated            |
| <b>PS/21-22/ 587</b>     | <b>181382045332</b>         | <b>27-Sep-21</b> |
| Delivery Note            |                             |                  |
| <b>Invoice</b>           |                             |                  |
| Reference No. & Date.    | Other References            |                  |
|                          | <b>7319104968</b>           |                  |
| Buyer's Order No.        | Dated                       |                  |
| <b>80832</b>             | <b>23-Sep-21</b>            |                  |
| Dispatch Doc No.         | Delivery Note Date          |                  |
| <b>Invoice</b>           | <b>27-Sep-21</b>            |                  |
| Dispatched through       | Destination                 |                  |
| <b>Goods Vehicle</b>     | <b>Yenkepally, Chevella</b> |                  |
| Bill of Lading/LR-RR No. | Motor Vehicle No.           |                  |
|                          | <b>AP13X2013</b>            |                  |

| INWARD                        |                  |
|-------------------------------|------------------|
| Inward No: 205                | Dt: 28/09/20     |
| MRN No: 97088                 | Dt:              |
| Received By: P. Saehin        | Sig: [Signature] |
| Serene Construction (Hyd) LLP |                  |

|          |
|----------|
| E. & O.E |
|----------|



for Praful Sanitary

Authorised Signatory

Summit Sales Ltd.  
IN WARD  
No. 88342  
Date: 15/12  
Signature: [Handwritten Signature]  
R.R. DIST.



# Purchase Order

Page(s) 1 Of 1

23-09-2021 15:03:07

80832  
18.09.21 11:28:02

From Company : **Serene Constructions LLP**  
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV

## Supplier Details

Praful Sanitary  
3-6-138/5, Himayat Nagar, Hyderabad.

**GSTIN** 36ACWPG864A1ZG 40077300  
65526886. 9849624797

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 80832      | 150588 |
| <b>Doc Date</b>   | 22-09-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 20-09-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| Item Name                                                                             | Qty  | Rate      | Dis%  | GST   | Amount            |
|---------------------------------------------------------------------------------------|------|-----------|-------|-------|-------------------|
| 1 7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos<br>Ivory ( with seat Cover ) | 8.00 | 11,740.00 | 35.00 | 18.00 | 72,036.64         |
| 2 7321 - Plumbing - sanitary - Washbasin - other - nos<br>Ivory                       | 8.00 | 3,265.00  | 35.00 | 18.00 | 20,034.04         |
| 3 7348 - Plumbing - sanitary - Pedastal - NA - nos<br>Ivory ( half pedestal )         | 8.00 | 3,990.00  | 35.00 | 18.00 | 24,482.64         |
| <b>Total Order Value . . .</b>                                                        |      |           |       |       | <b>116,553.32</b> |

Rupees : One Lakh(s) Sixteen Thousand Five Hundred Fifty Three and Paise Thirty Two Only.

## Terms and Conditions :-

**Specification /** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** GST included in above price.

**Delivery Date** Next Day.

**Delivery Location** Serene Farms  
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503  
Phone. . .

**Penalty For Delay** Nil

**Transportation** Extra.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for 15, 48, 25, 42 purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

1200

| Requisition Form - Sanitary       |                                         |                          |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
|-----------------------------------|-----------------------------------------|--------------------------|--------------------------------------------|--------------------------------------------|------------------------------------|----------------------------------------|-------------------|-----------------------|---------------------------|-----------|------|
| Company                           |                                         | serene constructions llp |                                            | Site & Phase                               |                                    | serene farms                           |                   |                       |                           |           |      |
| Req. no.                          |                                         | 150588                   |                                            | Req. Date                                  |                                    | 18-09-2021                             |                   |                       |                           |           |      |
| Material required before          |                                         | asap                     |                                            | ID no.                                     |                                    | 69504                                  |                   |                       |                           |           |      |
| Prepared by:                      |                                         | siva prasad              |                                            | Approved by (sign):                        |                                    |                                        |                   |                       |                           |           |      |
| Flat / Block no:                  |                                         | 15,48,25,42              |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| Type A 1210 Sft 3BHK Order Value: |                                         | 0 Flats                  |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| Type B 1000 Sft 2BHK Order Value: |                                         | 4 Flats                  |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| S No.                             | Item Description                        | Units                    | Qty required for Type B 1000 Sft 2BHK Flat | Qty required for Type A 1210 Sft 3BHK Flat | Type B 1000 2BHK Flats requirement | Type A 1210 Sft3 BHK Flats requirement | Quantity required | Qty Available at site | Balance Qty to be ordered | Inward No | Date |
| 1                                 | Wall Hang WC -off white with seat cover | Nos                      | 2                                          | 0                                          | 4                                  | 0                                      | 8                 | 0                     | 8                         |           |      |
| 2                                 | Wash Basin - off-white                  | Nos                      | 2                                          | 0                                          | 4                                  | 0                                      | 8                 | 0                     | 8                         |           |      |
| 3                                 | Wash basin half pedestal - off white    | Nos                      | 2                                          | 0                                          | 4                                  | 0                                      | 8                 | 0                     | 8                         |           |      |
| 4                                 |                                         |                          |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| 5                                 |                                         |                          |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| 6                                 |                                         |                          |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| 7                                 |                                         |                          |                                            |                                            |                                    |                                        |                   |                       |                           |           |      |
| Total                             |                                         |                          |                                            |                                            |                                    |                                        | 30.00             |                       | 24.00                     |           |      |

APPROVED  
20 SEP 2021  
MINISH PARIKH  
MANAGER, PROCUREMENT

80832

APPROVED BY  
22 SEP 2021  
SOHAM MODI  
MANAGING DIRECTOR

## Estimate

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20-09-2021 16:37:10

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**  
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV

### Supplier Details

Praful Sanitary  
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG  
65526886.

40077300

9849624797

|            |            |        |
|------------|------------|--------|
| Doc No     | 80832      | 150588 |
| Doc Date   | 20-09-2021 |        |
| Quote No   | Nil        |        |
| Quote Date | 20-09-2021 |        |
| SupplyType | Supply     |        |

Kind Attn : Mr. Ashish Gupta

Estimate for the Supply of following Items.

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Phone. . .

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Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for 15, 48, 25, 42 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.  
☐ Po/Req. processed-post approval.  
☐ Approval for technical details/clarification.  
☐ Replenishing SSLLP stock  
☐ Other



For **Serene Constructions LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_