C

**PURCHASE DIVISION**
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 17/12/2021 | Prepared by: | P. Ramya |
| PO/WO no. | 82468 | PO / WO Date. | 09. NOV. 2021 |
| Supplier Name | Reflections Electricals Pvt Ltd | PO/WO amount | 17,875.00 |
| Firm/Company | Seuni Constructions LLp | Project | Seuni farms |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 2948 | 24. NOV - 2021 | 17,875.00 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 17,875.00/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 9963 | ☑ Yes □ No |
| 2. | | | | ☑ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B – Other Credits : Transportation charges | | | | — |
| Amount C – Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 17,875.00/- |
| Amount E – PO / WO value: | | | | 17,875.20/- |
| Amount F – Difference (A – E): GST-18% | | | | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due-date | 27.12.2021 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | | | | | |
| Date | 17/12/2021 | 20/12 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# TAX INVOICE

| | | |
|---|---|---|
| **Reflections Electricals Pvt Ltd.**<br>5-4-187/7, M G Road & R P Road Junction<br>Ranigunj, Secunderabad 500003 T.S<br>Phone: 04027543785, 9705577776<br>GSTIN/UIN: 36AADCR2047Q1ZZ<br>State Name : Telangana, Code : 36<br>E-Mail : reflections_hyderabad@yahoo.com | Invoice No.<br>**2948** | Dated<br>**24-Nov-2021** |
| | Delivery Note | Mode/Terms of Payment<br>**Against Delivery** |
| | Reference No. & Date.<br>**2948 dt. 24-Nov-2021** | Other References |
| Consignee (Ship to)<br>**Serene Constructions LLP**<br>5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003<br>GSTIN/UIN : 36ACVFS7909P1ZV<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**82468/150602** | Dated<br>**9-Nov-2021** |
| | Dispatch Doc No. | Delivery Note Date |
| | Dispatched through<br>**Mr Madhu Babu** | Destination<br>**Yenkepally** |
| Buyer (Bill to)<br>**Serene Constructions LLP**<br>5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003<br>GSTIN/UIN : 36ACVFS7909P1ZV<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **LED Bulk Head 10W 6500K DA11065** | 940540 | 12 % | **28 No's** | 570.00 | No's | **15,960.00** |
| | ***OUTPUT CGST*** | | | | | | **957.60** |
| | ***OUTPUT SGST*** | | | | | | **957.60** |
| | *Less :* ***Rounding Off*** | | | | | | **(-)0.20** |
| | Total | | | **28 No's** | | | **₹ 17,875.00** |

| INWARD | |
|---|---|
| Inward No: 246 | Dt: 25/11/21 |
| MRN No: 99633 | Dt: 25/11/21 |
| Received By: R. Sadi | Sign: |
| Serene Construction (Hyd) LLP | |

Amount Chargeable (in words)

*E. & O.E*

**INR Seventeen Thousand Eight Hundred Seventy Five Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 940540 | 15,960.00 | 6% | 957.60 | 6% | 957.60 | 1,915.20 |
| **Total** | **15,960.00** | | **957.60** | | **957.60** | **1,915.20** |

Tax Amount (in words) : **INR One Thousand Nine Hundred Fifteen and Twenty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 8835
Date: 15/12
Sign:

# Purchase Order

82468

Page(s) 1 Of 1 09-11-2021 11:22:58 AM Or 09.11.21 4:15:36

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 | **Doc No** | 82468 | 150602 |
| | **Doc Date** | 09-11-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AADCR2047Q1ZZ 27540307 | **Quote Date** | 08-11-2021 | |
| 27543785.. 9849875767 | **SupplyType** | Supply | |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4746 - Electrical - other - LED Lights - NA - nos<br>*DA11065- bilk head lights* | 28.00 | 570.00 | 0.00 | 12.00 | 17,875.20 |
| | | | | | **Total Order Value . . .** | **17,875.20** |

Rupees : Seventeen Thousand Eight Hundred Seventy Five and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / | All items shall be of wipro brand/company |
| Payment Terms | After Delivery & Production of bill |
| Tax | Inclusive of all taxes |
| Delivery Date | Next Day. |
| Delivery Location | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| Penality For Delay | Nil |
| Transportation | Transport cost shall be borne by us. |
| Warranty | 10 years warranty |
| Advance Paid | NIL |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications.Above order for villa outeside lighting purpose in villa no- 06, 45, 46, 50 purpose |
| Completion Date | NIL |
| Measurment | Nil |
| Security | Nil |
| Remarks | |

For *Serene Constructions LLP*

Authorised Signatory

Name : ____

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____

Date : __/__/____

1435

| Requisition Form | | | |
|---|---|---|---|
| Company Name: | serene constructions llp | Date: | 08-11-2021 |
| Site & Phase : | Serene Farms | Time: | 13:10 |
| Supplier | | Req. No. | 150602 |
| Material required before date: | asap | ID No. | 70985 |

| No | Description/Brand/Model No. | Warm or White | Wattage | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|---|
| 1 | **bulk head lights/wipro/DA11065** | white | 10w | 28 | nos | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | 82468 | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |

| | | | |
|---|---|---|---|
| Remarks: The above material is required for villa outside lighting purpose in villa no-06,45,46,50 | | | |
| Prepared By | G.Siva prasad | Approved by | |
| Sign.& Date | 08-11-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

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