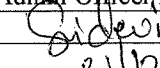


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GVRC	Date:	25.12.2021	
Site:	Innopolis	Prepared by:	Sridevi	
Report From / To	18.12.2021 to 24.12.2021	Approved by:	Ramesh Reddy	
Report Date	25.12.2021			
List of requisitions numbers missing in the report:164323,				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	S.no	Item Description	Reason for not preparing PO/WO#
164173	22.11.2021	1	FRP Manholes	Po not issue
164263	08.12.2021	1	Organic Waste converter	Po not issue
164264	08.12.2021	1	Digital energy meter	Po not issue
164265	08.12.2021	1	Electromagnetic flow meter,Water meters	Po not issue
164281	11.12.2021	7 to 10	Channel bracket,GI U clamp,Nuts and washers and Ancor bolts	Po not issue
164301	15.12.2021	1	Clamshell cards	Po not issue
164256	08.12.2021	1 to 2	3/4 L-Patti,SS Screw	Po not issue
164297	13.12.2021	1	Lenovo laptop charger	Po not issue
164302	16.12.2021	1 to 2	Fischers,wooden screw	Po not issue
164305	17.12.2021	1	Alarm Gong Valve	Po not issue
164313	18.12.2021	1	Bathroom wall tiles	Po not issue
164333	28.12.2021	1	MS Round pipes	Po not issue
164342	27.12.2021	1	Precast wall with kaddies	Po not issue
164343	27.12.2021	1 to 3	Rod cutting wheel and electrical cutting piler	Po not issue
164347	27.12.2021	1	Pressure omicron make transmitter	Po not issue
164348	27.12.2021	1	Vacuum degasser	Po not issue
164349	27.12.2021	1	STP/ETP Material	Po not issue
164350	27.12.2021	1	Dewatering pump	Po not issue
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
163601	30.06.2021	1	HT Work	Work in progress.
163704	07.08.2021	1	ACP Cladding	Suppliers is asking for Quotation, Work under process.
163889	23.09.2021	1 to 63	Fire safety equipments	Partly received form supplier ,Supplier not reachable.
163984	06.10.2021	1 to 3	PVC False ceiling materials	Supplier not reachable.
164011	18.10.2021	1 to 15	Busduct material	Manual work order release.
164166	20.11.2021	1 to 2	SS Table stand	Spoken with supplier,Supplier is arranging for material.
164175	22.11.2021	1	Rubber pads	Spoken with supplier,Supplier is arranging for material.
164207	29.11.2021	1	Metal Doors	Supplier Not reachable
164208	29.11.2021	1	MI CC Camera	Local purchase by Prabhakar sir
164210	29.11.2021	1	Microwave	Supplier is arranging for material.
164212	29.11.2021	1 to 4	Panel boards	Partly Received from supplier,Supplier is arranging for material.
164213	29.11.2021	1 to 19	Panel boards	Supplier not reachable.

164223	01.12.2021	1 to 2	Pump Starters	Supplier is arranging for material.			
164232	02.12.2021	1	Road cleaning machine	Supplier not Reachable			
164239	03.12.2021	1 to 10	Paints,Bolts and Nuts	Partly Received from Suppliers.			
164259	08.12.2021	1	Floor Mounted WC	Supplier not reachable.			
164254	08.12.2021	1 to 4	10mm GI U Clamps	Spoken with supplier,Supplier is arranging for material			
164260	08.12.2021	01	Goods Lifts	Spoken with supplier,Supplier is arranging for material.			
164268	08.12.2021	01	Anchor Bolts	Supplier not reachable.			
164262	08.12.2021	01	Split AC	Supplier is asking for Payment.			
164280	11.12.2021	01	BTU Meter	Supplier not reachable.			
164289	13.12.2021	01	Solar module	Spoken with supplier,Supplier is arranging for material.			
No. of gate passes issued this week:			04	From No.	5757	To No.	5760
Delivery van site visit on:			19 th 20 th 23 rd				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?						Yes	
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	800	3792	3792	
2.	10mm	.617	7.404	0	0	740.4	
3.	12mm	.89	10.68	0	0	3204	
4.	16mm	1.58	18.96	74	1403	1896	
5.	20mm	2.47	29.64	124	3675	4446	
6.	25mm	3.86	46.32	60	2779	3242.4	
7.	32mm	6.32	75.84	0	0	0	
8.	Binding wire				950	1560	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	624	PPC/PSC last weeks stock	250
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		21/12/24		31/12/24			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchasc@modipropertics.com, ashaiya@modipropertics.com and rajakumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!