

Remarks from site on the 'Requisition by Site Report' of purchase division

|                  |                          |              |              |
|------------------|--------------------------|--------------|--------------|
| Company:         | GVRC                     | Date:        | 31.12.2021   |
| Site:            | Innopolis                | Prepared by: | Sridevi      |
| Report From / To | 25.12.2021 to 31.12.2021 | Approved by: | Ramesh Reddy |
| Report Date      | 31.12.2021               |              |              |

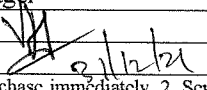
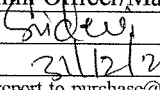
List of requisitions numbers missing in the report: 164323,

List of requisitions where PO/WO not prepared 3 working days after requisition:

| Req No. | Req Date   | S.no    | Item Description                                              | Reason for not preparing PO/WO# |
|---------|------------|---------|---------------------------------------------------------------|---------------------------------|
| 164173  | 22.11.2021 | 1       | FRP Manholes                                                  | Po not issue                    |
| 164263  | 08.12.2021 | 1       | Organic Waste converter                                       | Po not issue                    |
| 164264  | 08.12.2021 | 1       | Digital energy meter                                          | Po not issue                    |
| 164265  | 08.12.2021 | 1       | Electromagnetic flow meter, Water meters                      | Po not issue                    |
| 164281  | 11.12.2021 | 7 to 10 | Channel bracket, GI U clamp, Nuts and washers and Ancor bolts | Po not issue                    |
| 164301  | 15.12.2021 | 1       | Clamshell cards                                               | Po not issue                    |
| 164256  | 08.12.2021 | 1 to 2  | 3/4 L-Patti, SS Screw                                         | Po not issue                    |
| 164297  | 13.12.2021 | 1       | Lenovo laptop charger                                         | Po not issue                    |
| 164302  | 16.12.2021 | 1 to 2  | Fischers, wooden screw                                        | Po not issue                    |
| 164305  | 17.12.2021 | 1       | Alarm Gong Valve                                              | Po not issue                    |
| 164313  | 18.12.2021 | 1       | Bathroom wall tiles                                           | Po not issue                    |
| 164333  | 28.12.2021 | 1       | MS Round pipes                                                | Po not issue                    |
| 164342  | 27.12.2021 | 1       | Precast wall with kaddies                                     | Po not issue                    |
| 164343  | 27.12.2021 | 1 to 3  | Rod cutting wheel and electrical cutting piler                | Po not issue                    |
| 164347  | 27.12.2021 | 1       | Pressure omicron make transmitter                             | Po not issue                    |
| 164348  | 27.12.2021 | 1       | Vacuum degasser                                               | Po not issue                    |
| 164349  | 27.12.2021 | 1       | STP/ETP Material                                              | Po not issue                    |
| 164350  | 27.12.2021 | 1       | Dewatering pump                                               | Po not issue                    |
|         |            |         |                                                               |                                 |
|         |            |         |                                                               |                                 |
|         |            |         |                                                               |                                 |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

| Req No. | Req Date   | Serial no of item in Req. | Item Description            | Details of discussion with supplier <sup>s</sup>                   |
|---------|------------|---------------------------|-----------------------------|--------------------------------------------------------------------|
| 163601  | 30.06.2021 | 1                         | HT Work                     | Work in progress.                                                  |
| 163704  | 07.08.2021 | 1                         | ACP Cladding                | Suppliers is asking for Quotation, Work under process.             |
| 163889  | 23.09.2021 | 1 to 63                   | Fire safety equipments      | Partly received form supplier ,Supplier not reachable.             |
| 163984  | 06.10.2021 | 1 to 3                    | PVC False ceiling materials | Supplier not reachable.                                            |
| 164011  | 18.10.2021 | 1 to 15                   | Busduct material            | Manual work order release.                                         |
| 164166  | 20.11.2021 | 1 to 2                    | SS Table stand              | Spoken with supplier, Supplier is arranging for material.          |
| 164175  | 22.11.2021 | 1                         | Rubber pads                 | Spoken with supplier, Supplier is arranging for material.          |
| 164207  | 29.11.2021 | 1                         | Metal Doors                 | Supplier Not reachable                                             |
| 164208  | 29.11.2021 | 1                         | MI CC Camera                | Local purchase by Prabhakar sir                                    |
| 164210  | 29.11.2021 | 1                         | Microwave                   | Supplier is arranging for material.                                |
| 164212  | 29.11.2021 | 1 to 4                    | Panel boards                | Partly Received from supplier, Supplier is arranging for material. |
| 164213  | 29.11.2021 | 1 to 19                   | Panel boards                | Supplier not reachable.                                            |

| 164223                                                                      | 01.12.2021   | 1 to 2                                                                              | Pump Starters                                                                        | Supplier is arranging for material.                                                  |                      |                          |      |
|-----------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------|--------------------------|------|
| 164232                                                                      | 02.12.2021   | 1                                                                                   | Road cleaning machine                                                                | Supplier not Reachable                                                               |                      |                          |      |
| 164239                                                                      | 03.12.2021   | 1 to 10                                                                             | Paints,Bolts and Nuts                                                                | Partly Received from Suppliers.                                                      |                      |                          |      |
| 164259                                                                      | 08.12.2021   | 1                                                                                   | Floor Mounted WC                                                                     | Supplier not reachable.                                                              |                      |                          |      |
| 164254                                                                      | 08.12.2021   | 1 to4                                                                               | 10mm GI U Clamps                                                                     | Spoken with supplier,Supplier is arranging for material                              |                      |                          |      |
| 164260                                                                      | 08.12.2021   | 01                                                                                  | Goods Lifts                                                                          | Spoken with supplier,Supplier is arranging for material.                             |                      |                          |      |
| 164268                                                                      | 08.12.2021   | 01                                                                                  | Anchor Bolts                                                                         | Supplier not reachable.                                                              |                      |                          |      |
| 164262                                                                      | 08.12.2021   | 01                                                                                  | Split AC                                                                             | Supplier is asking for Payment.                                                      |                      |                          |      |
| 164280                                                                      | 11.12.2021   | 01                                                                                  | BTU Meter                                                                            | Supplier not reachable.                                                              |                      |                          |      |
| 164289                                                                      | 13.12.2021   | 01                                                                                  | Solar module                                                                         | Spoken with supplier,Supplier is arranging for material.                             |                      |                          |      |
|                                                                             |              |                                                                                     |                                                                                      |                                                                                      |                      |                          |      |
| No. of gate passes issued this week:                                        |              |                                                                                     | 03                                                                                   | From No.                                                                             | 5761                 | To No.                   | 5763 |
| Delivery van site visit on:                                                 |              |                                                                                     | 25 <sup>th</sup> 26 <sup>th</sup> 28 <sup>th</sup> 30 <sup>th</sup> 31 <sup>th</sup> |                                                                                      |                      |                          |      |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase? |              |                                                                                     |                                                                                      |                                                                                      |                      | Yes                      |      |
| Items not ordered but received:                                             |              |                                                                                     |                                                                                      |                                                                                      |                      |                          |      |
| Other corrections & remarks:                                                |              |                                                                                     |                                                                                      |                                                                                      |                      |                          |      |
| Details of steel & cement stock                                             |              |                                                                                     |                                                                                      |                                                                                      |                      |                          |      |
| Sl. No                                                                      | Tor size     | Wt per mtr. - kgs                                                                   | Wt. for 12 mtr rod - kgs                                                             | Stock at site - no of rods                                                           | Stock at site in Kgs | Previous stock in Kgs    |      |
| 1.                                                                          | 8mm          | .395                                                                                | 4.74                                                                                 | 800                                                                                  | 3792                 | 3792                     |      |
| 2.                                                                          | 10mm         | .617                                                                                | 7.404                                                                                | 0                                                                                    | 0                    | 740.4                    |      |
| 3.                                                                          | 12mm         | .89                                                                                 | 10.68                                                                                | 0                                                                                    | 0                    | 3204                     |      |
| 4.                                                                          | 16mm         | 1.58                                                                                | 18.96                                                                                | 74                                                                                   | 1403                 | 1896                     |      |
| 5.                                                                          | 20mm         | 2.47                                                                                | 29.64                                                                                | 124                                                                                  | 3675                 | 4446                     |      |
| 6.                                                                          | 25mm         | 3.86                                                                                | 46.32                                                                                | 60                                                                                   | 2779                 | 3242.4                   |      |
| 7.                                                                          | 32mm         | 6.32                                                                                | 75.84                                                                                | 0                                                                                    | 0                    | 0                        |      |
| 8.                                                                          | Binding wire |                                                                                     |                                                                                      |                                                                                      | 950                  | 1560                     |      |
| OPC stock                                                                   | Nil          | OPC last weeks stock                                                                | Nil                                                                                  | PPC/PSC stock                                                                        | 420                  | PPC/PSC last weeks stock | 624  |
| Details                                                                     |              | Project Manager                                                                     |                                                                                      | Admin Officer/Manager                                                                |                      | Admin Audit              |      |
| Sign                                                                        |              |  |                                                                                      |  |                      |                          |      |
| Date                                                                        |              | 21/12/21                                                                            |                                                                                      | 21/12/21                                                                             |                      |                          |      |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiya@modiproperties.com](mailto:ashaiya@modiproperties.com) and [raikumar@modiproperties.com](mailto:raikumar@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!