13/12

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/12/21	Prepared by:	Rekha
PO/WO no.	83424	PO / WO Date.	8/12/21
Supplier Name	Santosh Tarpaulin	PO/WO amount	21,410/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	109	10/12/21	21,410/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,410/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	1005022	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,410/-
Amount E – PO / WO value:	21,410/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. — ☐ No
Payment – due date	18/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 16 DEC 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **109**
Invoice Date: 10/12/2021
P.O.No.83424/169237
P.O.Date: 08.12.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18 X12 ft 20 NOS	3926	4320 SFT	@ 1.40	6,048.00
2	HDPE TARPAULIN SIZE 18 X 24 20 NOS	3926	8640 SFT	@1.40	12,096.00

Rupees in words TWENTY ONE THOUSAND FOUR HUNDRED NINE AND NINTY TWO PAISE ONLY

Total ::	**18,144.00**
CGST @ 9 %	**1,632.96**
SGST @ 9 %	**1,632.96**
IGST 18% ::	
Grand Total ::	**21,409.92**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 7366 Dt: 10/12/21
GRN No: 100522 Dt: 11/12/21
Received By: Sign: Sy
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 8823
Date: 13/12
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **109** Invoice Date: 10/12/2021 P.O.No.83424/169237 P.O.Date: 08.12.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
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CGST @ 9 %	**1,632.96**
SGST @ 9 %	**1,632.96**
IGST 18% ::	
Grand Total ::	**21,409.92**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 17366 Dt: 10/12/21
GRN No: 100522 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 8823
Date: 13/12
Sign:
R.R. DIST.

Purchase Order

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83424
09.12.21 3:16:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	83424	169237
	Doc Date	08-12-2021	
	Quote No	Nil	
	Quote Date	08-12-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *20 Nos*	8,640.00	1.40	0.00	18.00	14,273.28
2	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *20 Nos*	4,320.00	1.40	0.00	18.00	7,136.64
					Total Order Value . . .	**21,409.92**

Rupees : Twenty One Thousand Four Hundred Nine and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivary/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	04-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	15:00PM
Supplier		Req. No.	169237
Material required before date:		ID No.	71874

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Recron		800	Nos		
2	PVC Drums		5	Nos		
3	Spacers all in one 83423		5000	Nos		
4	Plastic Blue Sheet	12x18	4320	sft		
5	Blue Sheet 83424	24x18	8640	sft		
~~6~~	Spade with Handle		40	Nos		
7	Helmets Staff & Visitors 83426		50	Bags		
8	Hacksaw Blade	Double	200	Nos		
~~9~~	Crow Bar 83425		5	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		
Sign.& Date	04-12-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 DEC 2021
SOHAM MODI
MANAGING DIRECTOR