PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/12/2021	Prepared by:	Sai kiran
PO/WO no.	82281	PO / WO Date.	2/11/21
Supplier Name	Andhra pumps & motors	PO/WO amount	2950
Firm/Company	Serene Construction llp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	B2940	24/11/21	2950
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2950

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			99634	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2950
Amount E – PO / WO value:	2950
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	27/12/2021
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	18/12/21	18/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL FOR RECIPIENT / DUPLICATE FOR TRANSPORTER / TRIPLICATE FOR SUPPLIER / Extra copy

GST TAX INVOICE

(See Rule US-31 of CGST ACT read with Rule 1 of Invoice,Debit & Credit Note Rule.)

ANDHRA PUMPS & MOTORS

7-3-704, R.P. ROAD

SECUNDERABAD - 500003 TELANGANA

Phone: 040-27702157,23468039 Email : andhrapumps@gmail.com

Serial No.of Invoice : **B2940** Date of Invoice : 24/11/2021 Date & Time of Supply :	GST Registration No. : **36AEGPC7683H1ZB** **State : Telangana** **State Code: TS 36**	D.C. No : Date : / / P.O No. : 82281/150601, DT.02-11-2021. Despatch Through :

Details of Receiver (Billed to) :	Details of Consignee (Shipped to) :
SERENE CONSTRUCTIONS LLP **5-4-187/374,II FLOOR, M.G.ROAD,** **SECUNDERABAD-500003.** **PH-95155 46784** **State : Telangana** **State Code : 36** **GSTIN/Unique ID : 36ACVFS7909P1ZV**	**SERENE FARMS** **SY NO.44, YENKEPALLY VILLAGE,** **CHEVELLA MANDAL, RR DIST-501503.** **State : Telangana** **State Code : TS** **GSTIN/Unique ID : 36ACVFS7909P1ZV**

S.No.	Description of Goods	HSN Code	Qty	Unit	Rate	Disc.	Taxable Amount	CGST %	CGST Amt.	SGST %	SGST Amt.	IGST %	IGST Amt.
1	CONTROL PANEL	85369010	1.000	NOS	2500.00		2500.00	9.000	225.00	9.000	225.00		
							2500.00						
	Add : CGST-			9.00%			225.00						
	Add : SGST-			9.00%			225.00						
			1.000						225.00		225.00		0

INWARD
Inward No: 247 Dt: 28/11/21
MRN No: 99634 Dt: 25/11/21
Received By: R.sachi Sign:
Serene Construction (Hyd) LLP

Rupees Two Thousand Nine Hundred Fifty Only	Total : 2950.00

Our Bank: KOTAK MAHINDRA BANK, BRANCH. R P ROAD, SECUNDERABAD. A/C NO: 6512120212. RTGS/NEFT-KKBK0007529.

Remarks :

IN WARD No: 88351 Date: 15/12 Sign:
SUMMIT SALES LLP R.R. DIST

E.& O.E

For ANDHRA PUMPS & MOTORS

Authorised Signatory

1. Payment must be made within thirty days otherwise interest @21% p.a will be charged extra on overdue payment.
2. Seller's liability ceases with delivery to Carrier's godown or at workshop.

AUTHORISED DISTRIBUTORS

Kirloskar
Enriching Lives
Customer Care - 18001034443

Franklin Electric

Purchase Order

 02-11-2021 11:28:57 AM

82281
30.10.21 11:22:28

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details				
Andhra Pumps & Motors		**Doc No**	82281	150601
7-3-704, R.P.Road, Secunderabad - 500 003.		**Doc Date**	02-11-2021	
		Quote No	NIL	
66568039/23468039	27702157	**Quote Date**	02-11-2021	
7702377715		**SupplyType**	Supply	

Kind Attn : Mr. Krishna,

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	7182 - Plumbing - pumps - Pump Starter - NA - nos	1.00	2,500.00	0.00	18.00	2,950.00
					Total Order Value . . .	**2,950.00**

Rupees : Two Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	Above item shall
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1year.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for subersible cutter pump work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : 02/11/2021

Name : ______________________

Accepted the above Terms And Conditions

For ***Andhra Pumps & Motors***

Date : __/__/____

1412

Requisition Form

Company Name:	Serene constructions llp	Date:	01-11-2021
Site & Phase:	Serene farms	Time:	16:15
Supplier		Req. No.	150601
Material required before date:	Asap	ID No.	70815

No	Description	Size	Quantity	Units	Inward No	Date
1	Starter for 3HP 3phase submersible cutter pump	Std	01	NOS		
2						
3						
4						
5						
6						
7						
8						
9						
10						

PO/82281

APPROVED
01 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: The above material is required for submersible cutter pump.

Prepared By	G.Siva prasad	Approve by	
Sign. & Date	01-11-2021	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.