PURCHASE DIVISION
Advice for approval for credit to supplier (e) (M)

Date:	8/12/2021	Prepared by:	~~Mounika~~ Sai kiran
PO/WO no.	82524	PO / WO Date.	11/11/2021
Supplier Name	Akshaya Traders	PO/WO amount	9450
Firm/Company	GVRC	Project	Emppolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	1573	15/11/2021	9450
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9450

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			99547	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9450
Amount E – PO / WO value:	9450
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (expl~~ained below)
Excess / short material received	~~□ Approved – within acceptable limits □ No~~ (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	13/12/2021
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sai kiran	[signature]					
Date	8/12/21	8/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9958611144
9381004542

AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES, BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

Invoice No. 1573

GSTIN : 36BFYPA0121AZ3

Date 15/11/2021

Name G.V. Reserch Centers Pvt. Ltd GSTIN 36AAHCH5620D1ZP

Address P.O. No. 82524 / 164129

State State Code

Sl. No.	PARTICULARS	HSN CODE	Qty.	Rate	Amount	5%	12%	18%	Amount
1	'zolla Rope	8204	60	150	9000	450			9450
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

INWARD
Inward No: 7142 Dt: 22/11/21
MRN No: 99547 Dt: 23/11/21
Received By: D Rajen Sign: Rajen
Genome Valley Research Center Pvt. Ltd.

Total Amount		9000
Add CGST 9%	225	
Add SGST 9%	225	
Total GST	450	
Total Amount		9450

Mode of Payment :
Cash / Cheque / Cheque No.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 87263 Date: 24.11.21 Sign: 2

Rupees inwords

For AKSHAYA TRADERS

Receiver's Signature Proprietor

7142

Purchase Order

 11-11-2021 12:34:26

82524
09.11.21 4:15:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Akshaya Traders	**Doc No**	82524	164129
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	11-11-2021	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	30-09-2021	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6025 - Miscellaneous - Gova rope - NA - bundles	60.00	150.00	0.00	5.00	9,450.00
					Total Order Value . . .	**9,450.00**

Rupees : Nine Thousand Four Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for 2727 block scaffolding work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

12/11/2021

Name : ________

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ________

Date : __/__/____

1447

Requisition Form

Company Name:	GVRC		Date:	10.11.2021
Site & Phase :	Innopolis		Time:	5:00PM
Supplier			Req. No.	164129
Material required before date:		12.11.2021	ID No.	71059

No	Description		Size	Quantity	Units	Inward No	Date
1	Gova Ropes			60	Bundles		
2	82524						
3							
4							
5							
6							
7							
8							
9							
10							

Remarks: Towards 2727 block scaffloding work purpose.

APPROVED
12 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Sridevi	Approved by	Mr.Ramesh reddy
Sign.& Date	10.11.2021	Sign. & Date	10.11.2021

Note: On receipt of material at site write inward number and date in last 2 columns.