"NOC" to be taken from acco
- SOV

(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/21	**Prepared by:**	Janaki
PO/WO no.	78096	**PO / WO Date.**	28/06/21
Supplier Name	gautham Enterprises	**PO/WO amount**	2,250/-
Firm/Company	silver oak villa llp	**Project**	silver oak villas
Sl. No.	**Bill No.**	**Bill Date**	**Bill amount**
1	487	22/07/21	2,250/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,250/-

Sl. No.	**DC .No**	**DC. Date**	**MRN No.**	**DC matches MRN**
1.	—	—	94250	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,250/-
Amount E – PO / WO value:	2,250/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	03/01/22

Remarks: final Bill

Approved by	**Purchase Officer**	**Purchase Manager**	**Procurement Manager**	**M D**	**Accounts – receiver of bill**	**Accountant**	**Accounts Manager**
Sign:	Janaki	[signature]					
Date	28/12/21	28/12/2					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

21. Jun

(ORIGINAL FOR RECIPIENT

TAX INVOICE

Gautham Enterprises 1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad Pin-500016 Ph.27763763,40211963 GSTIN/UIN: 36ADIPA9683N1ZW State Name : Telangana, Code : 36 E-Mail : gautham_entps2424@yahoo.com	Invoice No. **487** / Dated **22-Jul-21** Delivery Note / Mode/Terms of Paym
Consignee (Ship to) **Silver Oak Villas LLP** HYDERABAD GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Reference No. & Date. / Other References **TS10UB5649** Buyer's Order No. **Po no: 78096 dt: 28/6/21** / Dated **22-Jul-21** Dispatch Doc No. / Delivery Note Date
Buyer (Bill to) **Silver Oak Villas LLP** HYDERABAD GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Dispatched through **Mr.Madhu** / Destination Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**5 kg**	450.00	381.36	kg		**1,906.8**
	CGST Output - 9%					9	%		**171.61**
	SGST Output - 9%					9	%		**171.61**
	Less : ***Rounded Off***								**(-)0.02**
	Total			**5 kg**					**₹ 2,250.00**

INWARD WITH TIME:
Inward No 15909 Dt. 22/7/21
MRN No: 94250 Dt. 22/7/21
Received By: Sign.
SILVER OAK VILLAS LLP

Amount Chargeable (in words)
INR Two Thousand Two Hundred Fifty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,906.80	9%	171.61	9%	171.61	343.22
Total	**1,906.80**		**171.61**		**171.61**	**343.22**

Tax Amount (in words) : **INR Three Hundred Forty Three and Twenty Two paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

GAUTHAM ENTERPRISES Begumpet, Secunderabad-16.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

TAX INVOICE (ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. **487**	Dated **22-Jul-21**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References **TS10UB5649**
Buyer's Order No. **Po no: 78096 dt: 28/6/21**	Dated **22-Jul-21**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Mr.Madhu**	Destination
Terms of Delivery	

Consignee (Ship to)
Silver Oak Villas LLP
HYDERABAD
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Silver Oak Villas LLP
HYDERABAD
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**5 kg**	450.00	381.36	kg		**1,906.80**
	CGST Output - 9%					9	%		**171.61**
	SGST Output - 9%					9	%		**171.61**
	Less : ***Rounded Off***								**(-)0.02**
	Total			**5 kg**					**₹ 2,250.00**

INWARD WITH TIME:
Inward No 15909 Dt 22/7/21
MRN No: 94258 Dt 22/7/21
Received By: Sign
SILVER OAK VILLAS LLP

Amount Chargeable (in words)
INR Two Thousand Two Hundred Fifty Only

E & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,906.80	9%	171.61	9%	171.61	343.22
Total	**1,906.80**		**171.61**		**171.61**	**343.22**

Tax Amount (in words) : **INR Three Hundred Forty Three and Twenty Two paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

Authorised Signatory

GAUTHAM ENTERPRISES Secunderabad-16. Begumpet

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 8895L Date: 28/12 Sign:

Purchase Order

 28-12-2021 10:34:33 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Gautham Enterprises	**Doc No**	78096	156492
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	28-06-2021	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	28-06-2021	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	5.00	450.00	0.00	0.00	2,250.00
					Total Order Value . . .	**2,250.00**

Rupees : Two Thousand Two Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

"Original office copy and Invoice Copy is misplaced. Please give "NOC" for Clearing of these bill.
Bill Not Received
28/12/21

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For *Gautham Enterprises*

Date : _/_/__

Company Name:	Silver Oak Villas LLP	Date:	28-06-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156492
Material required before date:	30-06-2021	ID No.	67052

No	Description	Size	Quantity	Units	Inward No	Date
1	COFFEE POWDER	-	4	Nos		

Remarks: For sov sales purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	28-06-2021	Sign. & Date	APPROVED 28 JUN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.