PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/21	Prepared by:	Prabhakar
PO/WO no.	83560	PO / WO Date.	18/12/21
Supplier Name	SSLLP	PO/WO amount	4718.03
Firm/Company	GIVRC	Project	Drugpolls.
Sl. No.	Bill No.	Bill Date	Bill amount
1	20975	16/12/21	4718-03
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4718-03

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	DC Attached 17964	16/12/21	100789	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges/Charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4718-03
Amount E – PO / WO value:				4718-03
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	3/1/22
Remarks: G	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	20975
GV Research Centres Pvt Ltd	Invoice Date.	16-12-2021
sy no-542, genome valley ,thurkapally ,hyderabad,telagana	PO No.	83560
	PO Date.	13-12-2021
	Req ID	72006
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4561D	Req Date	11-12-2021
	Loc Req No	164286

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4036 - Consumables - Keychain rings - NA - nos		100	5.00	500.00	18	90.00
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10	231.00	2,310.00	18	415.80
3	7565 - Stationery - other - Pencil Carbon Paper - NA -	4809	1	156.00	156.00	18	28.08
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	20	6.00	120.00	18	21.60
6	7573 - Stationery - other - Punch - other - nos		5	36.50	182.50	18	32.84
7	7544 - Stationery - other - Marker - NA - nos	9608	20	16.00	320.00	18	57.60
	Black Red Blue						
8	7539 - Stationery - other - Labels - NA - sheets		100	2.20	220.00	18	39.60
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,008.50	709.52
	354.76	354.76	Total Invoice Amount	4,718.03	

Rupees : Four Thousand Seven Hundred Eighteen and Paise Three Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88435 Date: 17/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17964
GV Research Centres Pvt Ltd	DC Date.	16-12-2021
sy no-542, genome valley ,thurkapally ,hyderabad,telagana	PO No.	83560
	PO Date.	13-12-2021
	Req ID	72006
GSTIN : 36AAHCG4562D1ZP	Req Date	11-12-2021
	Loc Req No	164286

	Description of Goods	HSN/SAC	Qty
1	4036 - Consumables - Keychain rings - NA - nos		100
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10
3	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	4809	1
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	20
6	7573 - Stationery - other - Punch - other - nos		5
7	7544 - Stationery - other - Marker - NA - nos	9608	20
8	7539 - Stationery - other - Labels - NA - sheets		100
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 16-12-2021 13:13:11

83560
09.12.21 3:17:43

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50...
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	83560	164286
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4036 - Consumables - Keychain rings - NA - nos	100.00	5.00	0.00	18.00	590.00
2	7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	18.00	2,725.80
3	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	1.00	156.00	0.00	18.00	184.08
4	7528 - Stationery - other - Fevistick - NA - nos	10.00	20.00	0.00	12.00	224.00
5	7594 - Stationery - other - Stapler pin - other - boxes	20.00	6.00	0.00	18.00	141.60
6	7573 - Stationery - other - Punch - other - nos	5.00	36.50	0.00	18.00	215.35
7	7544 - Stationery - other - Marker - NA - nos *Black Red Blue*	20.00	16.00	0.00	18.00	377.60
8	7539 - Stationery - other - Labels - NA - sheets	100.00	2.20	0.00	18.00	259.60
				Total Order Value . . .		**4,718.03**

Rupees : Four Thousand Seven Hundred Eighteen and Paise Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 16-12-2021 13:13:11 Original / Office Copy / Purchase Div.Copy

Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

1547

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	11.12.2021
Site & Phase:	Innopolis.	Time:	10:00
Supplier		Req. No.	164286
Material required before date:		ID No.	72006

No	Description	Size	Quantity	Units	Inward No	Date
1.	Insulation tapes	-	120	No's		
2.	A4 paper bundles	-	10	No's		
3.	Key labelings stickers	-	01	packet		
4.	Double side carbon paper	-	01	No's		
5.	Key chain rings	-	01	packets		
6.	Fevistick 83560	-	10	No's		
7.	Stapler pins	-	20	packets		
8.	Hole punching machine	-	20	No's		
9.	Permanent markers(black, red,blue)	-	20	No's		
10.						
11.						
12.						

Remarks: Towards site purpose

Prepared By	Akhil	Approved by	Mr.Ramesh reddy
Sign. & Date	11.12.2021	Sign. & Date	11.12.2021

APPROVED
13 DEC 2021
P. PRABHAKAR
Sr. MANAGER/PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17964
GV Research Centres Pvt Ltd	DC Date.	16-12-2021
sy no-542, genome valley ,thurkapally ,hyderabad,telagana	PO No.	83560
	PO Date.	13-12-2021
	Req ID	72006
GSTIN : 36AAHCG4562D1ZP	Req Date	11-12-2021
	Loc Req No	164286

	Description of Goods	HSN/SAC	Qty
1	4036 - Consumables - Keychain rings - NA - nos		100
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10
3	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	4809	1
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	20
6	7573 - Stationery - other - Punch - other - nos		5
7	7544 - Stationery - other - Marker - NA - nos	9608	20
8	7539 - Stationery - other - Labels - NA - sheets		100
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

7454

INWARD

Inward No: ~~7454~~	Dt: 16/12/21
MRN No: 100789	Dt: 18/12/21
Received By: Praveey	Sign:

Genome Valley Research Center Pvt. Ltd

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 96272
Date: 18/12
Sign:

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17964
GV Research Centres Pvt Ltd	DC Date.	16-12-2021
sy no-542, genome valley ,thurkapally ,hyderabad,telagana	PO No.	83560
	PO Date.	13-12-2021
	Req ID	72006
	Req Date	11-12-2021
GSTIN : 36AAHCG4562D1ZP	Loc Req No	164286

	Description of Goods	HSN/SAC	Qty
1	4036 - Consumables - Keychain rings - NA - nos		100
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10
3	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	4809	1
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	20
6	7573 - Stationery - other - Punch - other - nos		5
7	7544 - Stationery - other - Marker - NA - nos	9608	20
8	7539 - Stationery - other - Labels - NA - sheets		100
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

Inward No: 7454 Dt: 16/12/21

MRN No: 00789 Dt: 18/12/21

Received By: Praveen Sign:

Genome Valley Research Center Pvt Ltd

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	20975
GV Research Centres Pvt Ltd		Invoice Date.	16-12-2021
sy no-542, genome valley ,thurkapally ,hyderabad,telagana		PO No.	83560
		PO Date.	13-12-2021
		Req ID	72006
GSTIN : 36AAHCG4562D1ZP	PAN AAHCG4561D	Req Date	11-12-2021
		Loc Req No	164286

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4036 - Consumables - Keychain rings - NA - nos		100	5.00	500.00	18	90.00
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10	231.00	2,310.00	18	415.80
3	7565 - Stationery - other - Pencil Carbon Paper - NA -	4809	1	156.00	156.00	18	28.08
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	20	6.00	120.00	18	21.60
6	7573 - Stationery - other - Punch - other - nos		5	36.50	182.50	18	32.84
7	7544 - Stationery - other - Marker - NA - nos Black Red Blue	9608	20	16.00	320.00	18	57.60
8	7539 - Stationery - other - Labels - NA - sheets		100	2.20	220.00	18	39.60
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,008.50	709.52
	354.76	354.76	Total Invoice Amount	4,718.03	

Rupees : Four Thousand Seven Hundred Eighteen and Paise Three Only.

INWARD
Inward No: 7454 Dt: 16/12/21
MRN No: 100789 Dt: 18/12/21
Received By: Praveey Sign:
Genome Valley Research Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction