PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/12/21	Prepared by:	Prabhakar
PO/WO no.	83208	PO / WO Date.	16/11/21
Supplier Name	Shwetha Computers	PO/WO amount	3700-00
Firm/Company	Gnore	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	00029173	21/12/21	3700-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3700-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	DC Attached			☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3700-00
Amount E – PO / WO value:	3700-00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ / ☑ No
Payment – due date	3/1/22
Remarks: G	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
Phone:040-66143437,66143438,66143439,
Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
GV RESEARCH CENTERS PRIVATE LIMITED
PH:8919278620
HYDERABAD
State : 36 - Telangana
PO NO:83208-183311, DATE:16-11-2021

Ship to:

Invoice No. : 00029173
Invoice Date : 21/12/2021
GSTIN : 36AAHCG4562D1ZP
PAN : AAHCG4562D

SI	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	HDD 1 TB LAPTOP SGT	84717020	1	3700.00	3135.59	3135.59	9.00	282.20	9.00	282.20	0.00	0.00
						3135.59						
	CGST				9.00	282.20						
	SGST				9.00	282.20						
	ROUND OFF				0.00	0.01						
	Grand Total:		1			**3700.00**		**282.20**		**282.20**		

INWARD
Inward No: 657 Dt: 21/12/21
MRN No: Dt:
Received By: Samar Sithi Sign:
MODI PROPERTIES

SV

Rupees Three Thousand Seven Hundred Only.

E.&O.E

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc

SUMMIT SALES LLP
IN WARD
No: 88895
Date: 24/12
Sign:
R.R. DIST.

For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

Printed from aceERP www.coral.in

Purchase Order

83208
02.12.21 2:43:07

 02-12-2021 15:39:58

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Shweta Computers
Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane, Secunderabad - 500 003.

GSTIN 36ACUFS2935A1ZZ

9248091726

Doc No	83208	183311
Doc Date	16-11-2021	
Quote No	Nil	
Quote Date	16-11-2021	
SupplyType	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3529 - Computers and Peripherals - Hard Disk - NA - Nos *1 TB*	1.00	3,700.00	0.00	0.00	3,700.00
			Total Order Value . . .			**3,700.00**

Rupees : Three Thousand Seven Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of Dell brand
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	3700 /-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. above order for Site office Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

07/12/2021

Name :

Name :

Accepted the above Terms And Conditions

For *Shweta Computers*

Date : _/_/__

Requisition Form

Company Name:	GVRC	Date:	16-11-2021
Site & Phase :	Site office	Time:	
Supplier		Req. No.	183311
Material required before date:		ID No.	71694

No	Description	Size	Quantity	Units	Inward No	Date
1	1 TB HDD		1	No		
2						
3						
4						
5	83208					
6						
7						
8						
9						
10						

Remarks: This is for site office

APPROVED
07 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Suneel	Approved by	
Sign.& Date	16-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.