PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/1/22	Prepared by:	Sneha.
PO/WO no.	83368.	PO / WO Date.	7/12/21
Supplier Name	Summit Sales llp	PO/WO amount	5,022.30/-
Firm/Company	modi Reality pocharam llp	Project	NGH
Sl. No.	Bill No.	Bill Date	Bill amount
1	21064	21/12/21	817.74/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			817.74/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18024	21/12/21	—	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				817.74/-
Amount E – PO / WO value:				5,022.30/-
Amount F – Difference (A – E): GST-18%				4,204.56/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	10/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	APPROVED					
Date	5/1/22	04 JAN 2022					

B. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	21064
Modi Realty Pocharam LLP		Invoice Date.	21-12-2021
Nilgiri Heights, Pocharam, 500088		PO No.	83368
		PO Date.	07-12-2021
		~~Req ID~~	71821
GSTIN : 36ABIFM1836H1Z7	PAN AB1FM1836H	Req Date	06-12-2021
		Loc Req No	181771

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	3	231.00	693.00	18	124.74
	Buckets with Mug						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	693.00		124.74
	62.37	62.37	Total Invoice Amount		817.74	

Rupees : Eight Hundred Seventeen and Paise Seventy Four Only.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 88734 Date: 21/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-12-2021 14:55:38 Original

83368
02.12.21 2:45:21

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	83368	181771
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	86.00	0.00	18.00	608.88
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
3	4022 - Consumables - Dettol - NA - nos	6.00	86.00	0.00	18.00	608.88
4	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
5	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	6.00	45.00	0.00	18.00	318.60
6	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	45.00	0.00	18.00	318.60
7	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
8	4009 - Consumables - Coconut Broom - other - nos	6.00	15.75	0.00	0.00	94.50
9	4040 - Consumables - Mopping Cloth - NA - nos *Yellow-12 White Cloth -12*	24.00	15.75	0.00	0.00	378.00
10	4006 - Consumables - Bucket - other - nos *Buckets with Mug*	3.00	231.00	0.00	18.00	817.74
11	4000 - Consumables - Acid - NA - ltrs	6.00	21.00	0.00	18.00	148.68
12	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
				Total Order Value . . .		**5,022.30**

Rupees : Five Thousand Twenty Two and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam

Part bill -
Bill no :- 20845
Bill dt :- 9/12/21
amont :- 4204.56/-
Bal. recivable.

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/__

Purchase Order

 07-12-2021 14:55:38 Original / Office Copy / Purchase Div.Copy

	Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For ***Modi Realty Pocharam LLP***

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Date : __/__/____

1519

Requisition Form

ompany Name:	Modi Realty Pocharam LLP	Date:	06-12-2021
te & Phase :	Niligiri Heights	Time:	12:26
upplier:		Req. No.	181771
Material required before date: Urgent		ID No.	71821

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lizol**	**Std**	06	No's		
2	Harpic	Std	06	No's		
3	Hand wash	Std	06	No's		
4	Colin	Std	06	No's		
5	Room freshners	Std	06	No's		
6	Room spray	Std	06	No's		
7	Bombay brooms	Large	06	No's		
8	Coconut brooms 83368	Large	06	No's		
9	White cloth	Std	01	Dozen		
10	Yellow cloth	Std	01	Dozen		
11	Plastic bucket	Std	03	No's		
12	Plastic mugs	Std	06	No'ss		
13	acid	Std	06	No's		
14	Vim	Std	04	No's		

Remarks: for site office use

Prepared By	S.Sharvani	Approved by	
Sign.& Date	06.12.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
06 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	18024
Nilgiri Heights, Pocharam, 500088	DC Date.	21-12-2021
	PO No.	83368
	PO Date.	07-12-2021
	Req ID	71821
	Req Date	06-12-2021
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181771

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	3
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25	MRN locked		
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 10715 Dt: 21/12/24
MRN No: Dt:
Received By: Sign:
NILGIRI HEIGHTS

In. Time 04:00 PM

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 7646
Date: 24/12
Sign:
R.R. DIST.