Annexure - A - Record of material issued to / received from contractors

Name of Firm / Company	SOV - TB	Project Name / Location	SOV - TB			
Sign of Project Manager :	[signature]	Sign of admin :	[signature]	Sign of Security :	[signature]	Sign of admin audit :

VERIFIED BY
04 JAN 2022
V. RAVI
ADMIN AUDIT MANAGER

S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
9.	4/10/21	Cement	01	Bag	256/-	256/-	SOV	Vasanthi		[signature]	[signature]
10.	22/10/21	Cement	03	Bags.	256/-	768/-	SOV	Vasanthi		[signature]	[signature]
11.	22/12/21	Robo sand. (coarse.	1200	cft.	25/-	30,000/-	SOV	VCD			[signature]
12	22/12/21	20mm metal agregat	600	cft.	23/-	13,800/-	SOV	VCD			[signature]
13	22/12/21	Binding wire (25kgs)	25	kg	70/-	1,750/-	SOV	VCD			[signature]

Notes : 1. *Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines.
5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

45,550/-