E

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/12/21	Prepared by:	Janaki
PO/WO no.	83370	PO / WO Date.	07/12/21
Supplier Name	Summit Sales LLP	PO/WO amount	1,085
Firm/Company	Nilagiri Estates	Project	Nilagiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1	20934	15/12/21	1,085
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,085

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17948	15/12/21	100756	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,085
Amount E – PO / WO value:	1,085
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ☑ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ / ☑ No
Payment – due date	27/12/21
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		2/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	20934
Nilgiri Estates	Invoice Date.	15-12-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	83370
	PO Date.	07-12-2021
	Req ID	71814
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	06-12-2021
	Loc Req No	175450

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20	46.00	920.00	18	165.60
	Ivory						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	920.00		165.60
	82.80	82.80	Total Invoice Amount	1,085.60		

Rupees : One Thousand Eighty Five and Paise Sixty Only.

SUMMIT SALES LLP IN WARD No: 88372 Date: 15/12 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17948
Nilgiri Estates	DC Date.	15-12-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	83370
	PO Date.	07-12-2021
	Req ID	71814
GSTIN : 36AAHFN0766F1ZA	Req Date	06-12-2021
	Loc Req No	175450

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 22891 Dt: 16/12/21
MRN No: 100756 Dt: 17/12/21
Received By: Ashish
Nilgiri Estates

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76223
Date: 17/12
Sign:
R.R. DIST.

Purchase Order

 07-12-2021 11:53:36

83370
02.12.21 2:45:21

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	83370	175450
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *Ivory*	20.00	46.00	0.00	18.00	1,085.60
					Total Order Value . . .	**1,085.60**

Rupees : One Thousand Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order for Tiling in club house purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

1518

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	06-12-2021
Site & Phase :	NILGIRI ESTATE	Time:	12:00
Supplier		Req. No.	175450
Material required before date:		ID No.	71814

No	Description	Size	Quantity	Units	Inward No	Date
1	Tile Grouting (Ivory)	STD	20	Nos		
3						
4						
5						
6	83370					
7						
8						
9						
10						

Remarks: - For Tiling purpose in Club house

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	06-12-21	Sign. & Date	06-12-21

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
07 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.