PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	23/12/21	Prepared by:	Janaki
PO/WO no.	82553	PO / WO Date.	12/4/21
Supplier Name	Summit Sales llp	PO/WO amount	8,737/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1	20932	15/12/21	5,546/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,546/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17946	15/12/21	1007.59	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,546/-
Amount E – PO / WO value:			(Bal Amount)	5,546/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☑ No (explained below)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☑ No
Payment – due date	27/12/21
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki						
Date	23/12/21						

APPROVED

31 DEC 2021

MINISH PARIKH

MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	20932
Nilgiri Estates	Invoice Date.	15-12-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	82553
	PO Date.	12-11-2021
	Req ID	71020
	Req Date	09-11-2021
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Loc Req No	175426

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2169 - Carpentry - hardware - SS Mortise Lock -	8301	2	2350.00	4,700.00	18	846.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,700.00		846.00
	423.00	423.00	Total Invoice Amount		5,546.00	

Rupees : Five Thousand Five Hundred Fourty Six Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88320 Date: 15/12 Sign:

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 15-12-2021

Customer Details		
Nilgiri Estates	DC No	17946
Sy No 143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date	15-12-2021
	PO No	82553
	PO Date	12-11-2021
	Req ID	71020
	Req Date	09-11-2021
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175426

	Description of Goods	HSN/SAC	Qty
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8301	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD
In ward No: 22818 Dt: 16/12/21
MRN No: 100759 Dt: 17/12/21
Received By: Ashish
Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 76225
Date: 12/12
Sign:

Purchase Order

82553
09.11.21 4:15:57

 12-Nov-21 11:34:53 AM

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	82553	175426
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-11-2021	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	2.00	2,350.00	0.00	18.00	5,546.00
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	5.00	541.00	0.00	18.00	3,191.90
					Total Order Value . . .	**8,737.90**

Rupees : Eight Thousand Seven Hundred Thirty Seven and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	Doors will be 2 pannel with Masonite skin both side and mangowood frame rate per sft is Rs. 126+185 GST, Hardware will be Dorset
Payment Terms	After delivery and production of bill
Tax	GST included in above price.
Delivery Date	Within 1 day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Extra as per actuals.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs, damage is in suppliers account above order is for villa no-135,136, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

part bill
bill No : 20526
bill Dt : 23/11/21
bill Am : 3191.90
Bal. Amt : 5546
Can be receivable

For *Nilgiri Estates*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

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Requisition Form

Company Name:	NILGIRI ESTATES	Date:	09-11-2021
Site & Phase :	NILGIRI ESTATE	Time:	11:30
Supplier		Req. No.	175426
Material required before date:		ID No.	71020

No	Description	Size	Quantity	Units	Inward No	Date
1	Mortise Locks	STD	02	Nos		
2	Cylindrical Locks	STD	05	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

82557

Remarks:- For villa no : 135 , 136, Locks replacing purpose due to locks are not working properly.

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	09-11-2021	Sign. & Date	09-11-2021

APPROVED
12 NOV 2021
P. PRABHAKAR
MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.