PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	21/12/21	Prepared by:	Sneha
PO/WO no.	82093	PO / WO Date.	27/10/21
Supplier Name	Summit Sales Llp	PO/WO amount	7,686.43/-
Firm/Company	Serene Constructions Llp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	20948	15/12/21	7,686.43/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,686.43/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	4086	25/11/21	99635	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B – Other Credits : Transportation charges				–
Amount C – Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7,686.43/-
Amount E – PO / WO value:				7,686.43/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ~~□ No (explained~~ below)
Excess / short material received	~~□ Approved –~~ within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ /- ☑ No
Payment – due date	27/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	21/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	20948
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	15-12-2021
	PO No.	82093
	PO Date.	27-10-2021
	Req ID	70626
	Req Date	26-10-2021
GSTIN : 36ACVFS7909P1ZV PAN .	Loc Req No	150598

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9080 - Tiles - Utility floor or Kitchen dado country		14	465.28	6,513.92	18	1,172.52
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,513.92	1,172.52
	586.26	586.26	Total Invoice Amount	7,686.43	

Rupees : Seven Thousand Six Hundred Eighty Six and Paise Fourty Three Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
INWARD
No: 58382
Date: 15/12
Sign: L

for Summit Sales LLP

Authorised signatory

Purchase Order

82093
25.10.21 1:31:05

 27-Oct-21 11:21:47 AM

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	82093	150598
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-10-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-10-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9080 - Tiles - Utility floor or Kitchen dado country almond - 12 in X 12 in X 12 pieces - Boxes	14.00	465.28	0.00	18.00	7,686.43
					Total Order Value . . .	**7,686.43**

Rupees : Seven Thousand Six Hundred Eighty Six and Paise Fourty Three Only.

Terms and Conditions :-

Specification / Brand	Brand will be Kajaria, Nitco and Ispiria Rate per sft is Rs. 60.90, 47.22,62.00 .
Payment Terms	After delivery and production of bill
Tax	GST Included in the above prices
Delivery Date	With in a day
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Villa no- 3,32,42,45, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Serene Constructions LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	serene constuctions llp	Date:	26-10-2021
Site & Phase :	serene farms	Time:	10:10
Supplier		Req. No.	150598
Material required before date:	asap	ID No.	70626

No	Description	Size	Quantity	Units	Inward No	Date
1	**country almond tiles** 82093	1'x1'	14	box		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:the above material is required for kitchen dado tiles in villa no-3,32,42,45

Prepared By	G.Siva prasad	Approved by	
Sign.& Date	26-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
26 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Construction LLP
SECUNDERABAD
Site: Serene farms
Yenkapally Village Chevella Mandal R.R. Dist

DC No. 4086
Date : 25/11/21
Vehicle No. TS10UA9758
P.O. / W.O. No. : 82093
P.O. / W.O. Date : 27/10/21

Sl. No.	PARTICULARS	Quantity
1	Kitchen Country Almond	14 BOX
2	12in x 12in x 12	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
Inward No: 248 Dt: 28/11/21
MRN No: 99635 Dt: 25/11/21
Received By: R. Sachi Sign:
Serene Construction (Hyd) LLP

GSTIN :

Received the above materials in good condition.

Received by :

Date : 23/11/2021

Stamp:

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 76132 Date: 15/12 Sign:

For SUMMIT SALES LLP

Authorised Signatory