(5)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/21	Prepared by:	Janaki
PO/WO no.	83798	PO / WO Date.	21/12/21
Supplier Name	Summit Sales Llp	PO/WO amount	1,680/-
Firm/Company	Silver Oak villas LLP	Project	Silver Oak villas - III
Sl. No.	Bill No.	Bill Date	Bill amount
1	21080	22/12/21	1,680/-
2	/	/	/
3	/	/	/
4	/	/	/
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,680/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18038	22/12/21	101018	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,680/-
Amount E – PO / WO value:	1,680/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☑ No (explained below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___ /- ☑ No
Payment – due date	03/02/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	[signature]					
Date	28/12/21	03/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21080
Silver Oak Villas LLP	Invoice Date.	22-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	83798
	PO Date.	21-12-2021
	Req ID	72237
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	21-12-2021
	Loc Req No	183795

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,500.00		180.00
	90.00	90.00	Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

SUMMIT SALES LLP
IN WARD
No: 88755
Date: 22/12
Sign: L

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18038
Silver Oak Villas LLP	DC Date.	22-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	83798
	PO Date.	21-12-2021
	Req ID	72237
GSTIN : 36ADBFS3288A2Z7	Req Date	21-12-2021
	Loc Req No	183795

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		2
2			
3			
4			
5			
6			
7			
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INWARD WITH TIME:
Inward No: 1515 Dt: 22/12/21
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP
IN WARD
No: 26401
Date: 23/12
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

83798
15.12.21 11:28:56

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	83798	183795
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
					Total Order Value . . .	**1,680.00**

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for security use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Silver Oak Villas LLP*

Authorised Signatory

23/12/2021

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	20-12-2021
Site & Phase :	Silver Oak Villas-III	Time:	17.00
Supplier		Req. No.	183795
Material required before date:		ID No.	72237

No	Description	Size	Quantity	Units	Inward No	Date
1	Torch lights 83798		02	Nos		
2	Metal dust bin with lid 83799		02	Nos		
3						
4						
5						
6						
7						

Remarks: For site use purpose

Prepared By	ChPranavi	Approved by	
Sign.& Date	20-12-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
20 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE