PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	28/12/21	Prepared by:	Janaki
PO/WO no.	83533	PO / WO Date.	11/12/21
Supplier Name	Summit Sales llp	PO/WO amount	19,853/-
Firm/Company	SCLLP	Project	SOV-III
Sl. No.	Bill No.	Bill Date	Bill amount
1	21090	22/12/21	~~8028~~ 19,853/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			19,853/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	4155	13/12/21	100611	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,853/-
Amount E – PO / WO value:	19,853/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☑ No (explained below)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	03/01/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	[signature]					
Date	28/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	21090
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	22-12-2021
	PO No.	83533
	PO Date.	11-12-2021
	Req ID	71938
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	08-12-2021
	Loc Req No	183776

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9108 - Tiles - Crema Marfil - 600mm x 1200mm -		25	673.00	16,825.00	18	3,028.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	16,825.00		3,028.50
	1,514.25	1,514.25	Total Invoice Amount	19,853.50		

Rupees : Ninteen Thousand Eight Hundred Fifty Three and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 88809 Date: 22/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

Silver Oak Villas LLP	DC No. 4155
	Date 13/12/2021
SOV	Vehicle No. AP22X4921
	P.O. / W.O. No. : 83533
	P.O. / W.O. Date : 11-12-2021

PARTICULARS	Quantity
Crema Marfil 600 mm X 1200 mm	25 Box
	25 Box

INWARD WITH TIME
Inward No: 1195 Dt: 13/12/21
MRN No: 100611 Dt: 14/12/21
Received By: Sign:
SILVER OAK VILLAS PART-III

I :

...ed the above materials in good condition.

...ed by : Venkanna

13/12/2021.

Stamp

For SUMMIT SALES LLP

13/12/21

Authorised Signatory

Purchase Order

83533
09.12.21 3:17:43

 11-Dec-21 11:46:03 AM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	83533	183776
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	9108 - Tiles - Crema Marfil - 600mm x 1200mm - Boxes	25.00	673.00	0.00	18.00	19,853.50
					Total Order Value . . .	**19,853.50**

Rupees : Ninteen Thousand Eight Hundred Fifty Three and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	Branded tiles Rate per sft is Rs 42 includeds GST, Each box contain 2 tiles.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as speicified, damage is in supplier account, above order is for V no 130, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

1535

Requisition Form -V.Tiles										
Company		SCLLP		Site & Phase		SOV-III				
Req. no.		183776		Req. Date		08-12-2021				
Material required before		urgent		ID no.	71938					
Prepared by:		B.Meenakshi		Approved by (sign):						
Flat / Block no:		V.No:-130				Remarks:-				
Name of Supplier:-										
Type-C2 2040 3BHK Order Value:			Villa							
S No.	Item Description	Units	Qty required for type-B villa-3BHK	Qty required for type-A2 villa-3BHK	Qty required for one Flat	Avg Qty required for one flat	Order Value	Qty required for Order value	Balance Qty to be ordered	
1	Crema Marfil (2' X 4')	Sft	-	400.0	400.0	400.0	1.0	400.0	400.0	25
	Total					400.0			400.0	

APPROVED
09 DEC 2021
PRABHAKAR
Sr. MANAGER PURCHASE

83537