E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/21	Prepared by:	Janaki
PO/WO no.	83782	PO / WO Date.	20/12/21
Supplier Name	Summit Sales LLP	PO/WO amount	3,658/-
Firm/Company	MCMET	Project	Manilal Modi Memorial hospi
Sl. No.	Bill No.	Bill Date	Bill amount
1	21056	21/12/21	3,835/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,835/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18016	21/12/21	101001	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,835/-
Amount E – PO / WO value:	3,658/-
Amount F – Difference (A – E): GST-18%	177/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	03/01/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	[signature]					
Date	28/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

MC Modi Educational Trust

Manilal Modi Memorial Hospital, Thurkapally, Hyderabad

GSTIN : 36AAATM5488Q2ZO

PAN AAATM5488Q

Invoice No.	21056
Invoice Date.	21-12-2021
PO No.	83782
PO Date.	20-12-2021
Req ID	72211
Req Date	20-12-2021
Loc Req No	162150

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3107 - Chemicals - Crack Fill - NA - kgs		10	325.00	3,250.00	18	585.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	292.50	292.50	Total Taxable Amount	3,250.00		585.00
			Total Invoice Amount		3,835.00	

Rupees : Three Thousand Eight Hundred Thirty Five Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 8872C
Date: 21/12
Sign: L
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 22-12-2021 12:51:42

83782
15.12.21 11:28:56

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	83782	162150
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	20-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs	10.00	310.00	0.00	18.00	3,658.00
					Total Order Value . . .	**3,658.00**

Rupees : Three Thousand Six Hundred Fifty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For site use Purpose
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *MC Modi Educational Trust*

Authorised Signatory

Name : 23/12/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	20-12-2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162150
Material required before date: 22-12-2021		ID No.	72211

No	Description	Size	Quantity	Units	Inward No	Date
1	Anchor set Chemical	1 kg	10	No's		
2						
3						
4	83782					
5						
6						
7						
8						
9						
10						

Remarks : Towards MCMET site use

APPROVED
23 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Pushpalatha	Approved by	T. Madhu
Sign.& Date	20-12-2021	Sign. & Date	20-12-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18016
MC Modi Educational Trust	DC Date	21-12-2021
Manilal Modi Memorial Hospital, Thurkapally, Hyderabad	PO No.	83782
	PO Date.	20-12-2021
	Req ID	72211
	Req Date	20-12-2021
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162150

	Description of Goods	HSN/SAC	Qty
1	3107 - Chemicals - Crack Fill - NA - kgs		10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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28			
29			
30			

INWARD
Inward No: 10285 Dt: 21/12/21
MRR No: 10100 Dt: 22/12/21
Received By: Sign:
MC MODI EDUCATIONAL TRUST

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76501
Date: 24/12
Sign:
R.R. DIST.