

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 05/01/2022		Prepared by: Vineetha Reddy	
PO/WO no. 83579		PO / WO Date. 14/12/21	
Supplier Name Sumit Sales 11p		PO/WO amount 3657/-	
Firm/Company Gv Discovery Centre		Project Geopolis	
Sl. No.	Bill No.	Bill Date	Bill amount
1	20986	16/12/21	1338/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1338/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.	17975	16/12/21	100805 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1338/-
Amount E – PO / WO value:			3657/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		10/01/22	
Remarks: Part Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	R. Vineetha		
Date	05/01/22		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-12-2021

Customer Details		DC No.	17975
GV Discovery Center Pvt Ltd		DC Date.	16-12-2021
119,191, Synergy Square 1		PO No.	83579
		PO Date.	14-12-2021
		Req ID	72027
		Req Date	13-12-2021
GSTIN : 36AAHCG4940K1ZC		Loc Req No	13431
	Description of Goods	HSN/SAC	Qty
1	6164 - Miscellaneous - Safety Jacket - NA - Nos		15
2			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

14-12-2021 15:36:27

Or



83579

09.12.21 3:17:43

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	83579	13431
	Doc Date	14-12-2021	
	Quote No	Nil	
	Quote Date	14-12-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9595 - Tools - Staff Helmets - NA - nos White	15.00	131.00	0.00	18.00	2,318.70
2 6164 - Miscellaneous - Safety Jacket - NA - Nos Green	15.00	85.00	0.00	5.00	1,338.75
Total Order Value . . .					3,657.45
Rupees : Three Thousand Six Hundred Fifty Seven and Paise Fourty Five Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Clients visit purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

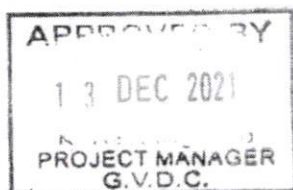
Date : __/__/__

Requisition Form

Company Name:		G. V. Discovery Center		Date:		13.12.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
Material required before date:		Urgent		Req. No.		13431	
				ID No.		72027	
No	Description	Size	Quantity	Units	Inward No	Date	
1	White helmets	std	15	nos			
2	Green jackets	std	15	nos			
3							
4							
5							
Remarks: For clients visit purpose.							
Prepared By:		Vineetha reddy		Approved by		K.Narsing rao	
Sign. & Date		13.12.2021		Sign. & Date		13.12.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

[Handwritten Signature]



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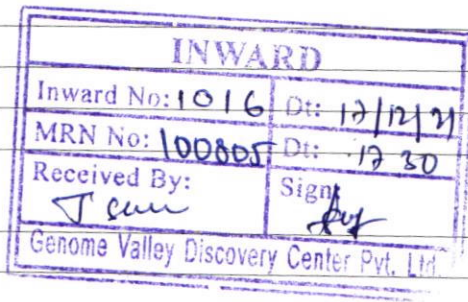
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