PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	6/1/22	Prepared by:	Sneha
PO/WO no.	83440	PO / WO Date.	9/12/21
Supplier Name	Summit Sales llp	PO/WO amount	2,327.88/-
Firm/Company	Vista Homes	Project	V.H
Sl. No.	Bill No.	Bill Date	Bill amount
1	20925	14/12/21	2,327.88/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,327.88/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17939	14/12/21	100868	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,327.88/-
Amount E – PO / WO value:	2,327.88/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	10/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	APPROVED [signature] 06 JAN 2022 S. PRABHAKAR MANAGER-PURCHASE					
Date	6/1/22						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	20925
Kapra, Opp to MRR School, Ecil	Invoice Date.	14-12-2021
	PO No.	83440
	PO Date.	09-12-2021
SY.no.193	Req ID	71806
GSTIN : 36AAGFV2068P1ZJ PAN AAGFV2068P	Req Date	06-12-2021
	Loc Req No	180896

DC copy security note

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	76.00	304.00	18	54.72
2	4022 - Consumables - Dettol - NA - nos	3401	4	86.00	344.00	18	61.92
	Haand wash						
3	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
4	4001 - Consumables - Air Freshner - NA - nos	3307	4	45.00	180.00	18	32.40
	Odonil						
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.80	403.20	5	20.16
	Yellow-12 White-12						
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	86.00	344.00	18	61.92
7	4014 - Consumables - Colin - 500ml - nos	3402	4	88.00	352.00	18	63.36
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,017.20	310.68
	155.34	155.34	Total Invoice Amount	2,327.88	

Rupees : Two Thousand Three Hundred Twenty Seven and Paise Eighty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 88323 Date: 14/12 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-12-2021 13:54:13 Origi

83440
09.12.21 3:16:08

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	83440	180896
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	76.00	0.00	18.00	358.72
2	4022 - Consumables - Dettol - NA - nos *Haand wash*	4.00	86.00	0.00	18.00	405.92
3	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
4	4001 - Consumables - Air Freshner - NA - nos *Odonil*	4.00	45.00	0.00	18.00	212.40
5	4008 - Consumables - Cleaning Cloth - other - nos *Yellow-12 White-12*	24.00	16.80	0.00	5.00	423.36
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	86.00	0.00	18.00	405.92
7	4014 - Consumables - Colin - 500ml - nos	4.00	88.00	0.00	18.00	415.36
					Total Order Value . . .	**2,327.88**

Rupees : Two Thousand Three Hundred Twenty Seven and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Vista Homes***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : _/_/__

Purchase Order

 09-12-2021 13:54:13 Original / Office Copy / Purchase Div.Copy

Remarks

For ***Vista Homes***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

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Requisition Form

Company Name:	Vista Homes	Date:	06.12.21
Site & Phase :	Vista Homes	Time:	12:00
Supplier:		Req. No.	180896
Material required before date:	10.12.21	ID No.	71806

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol		06	No's		
2	Vim bars		04	No's		
3	Harpic		06	No's		
4	Hand Wash		06	No's		
5	Colin ~~83448~~ 83448		06	No's		
6	Dettol liquid		04	No's		
7	Air freshners 83440		04	No's		
8	Mopping Cloths	Yellow	12	No's		
9	Mopping Cloths	White	12	No's		

Remarks: For Sale's and Site office purpose.

Prepared By	T.Madhu	Approved by	APPROVED 0 9 DEC 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	06.12.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	17939
Vista Homes	DC Date.	14-12-2021
Kapra, Opp to MRR School, Ecil	PO No.	83440
	PO Date.	09-12-2021
SY.no.193	Req ID	71806
GSTIN : 36AAGFV2068P1ZJ	Req Date	06-12-2021
	Loc Req No	180896

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
2	4022 - Consumables - Dettol - NA - nos	3401	4
3	4065 - Consumables - Vim bar - NA - nos	3405	2
4	4001 - Consumables - Air Freshner - NA - nos	3307	4
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
7	4014 - Consumables - Colin - 500ml - nos	3402	4
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16			
17			
18			
19			
20	Inward:- 26107 dt:- 14/12/21		
21			
22	MRN NO:- 100868.		
23			
24	INWARD		
25			
26	Inward No: 26107 Dt: 14/12/21		
27	MRN No: 100868 Dt:		
28	Received By: Sign:		
29			
30	Vista Homes		

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory