PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 7/01/2022 | Prepared by: | N. Chraya |
| PO/WO no. | 83781 | PO / WO Date. | 20/12/2021 |
| Supplier Name | Summit Sales LLP | PO/WO amount | 2,326/- |
| Firm/Company | GVK Research Center pvt ltd | Project | Innopolis |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 21105 | 22/12/2021 | 2,326/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 2,326/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 18052 | 22/12/21 | | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,326/- |
| Amount E – PO / WO value: | 2326/- |
| Amount F – Difference (A – E): GST-18% | - |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within acceptable limits~~ □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. - ☑ No |
| Payment – due date | 10/01/2022 |
| Remarks: | Final Bill |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Shrauya | [signature] | | | | | |
| Date | 7/01/22 | | | | | | |

APPROVED
07 JAN 2022
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| GV Research Centres Pvt Ltd | Invoice No. | 21105 |
| sy no-542, genome valley ,thurkapally ,hyderabad,telagana | Invoice Date. | 22-12-2021 |
| | PO No. | 83781 |
| | PO Date. | 20-12-2021 |
| | Req ID | 72218 |
| GSTIN : 36AAHCG4562D1ZP PAN AAHCG4561D | Req Date | 20-12-2021 |
| | Loc Req No | 164310 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 100 | 15.75 | 1,575.00 | 0 | 0.00 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 60 | 10.00 | 600.00 | 0 | 0.00 |
| 3 | 4059 - Consumables - Surf Detergent Powder - NA - | 3402 | 6 | 24.00 | 144.00 | 5 | 7.20 |
| 4 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,319.00 | 7.20 |
| | 3.60 | 3.60 | Total Invoice Amount | 2,326.20 | |

Rupees : Two Thousand Three Hundred Twenty Six and Paise Twenty Only.

SUMMIT SALES LLP
INWARD
No: 88805
Date: 22/12
Sign:
R.R. DIST.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18052 |
|---|---|---|
| GV Research Centres Pvt Ltd | DC Date. | 22-12-2021 |
| sy no-542, genome valley ,thurkapally ,hyderabad,telagana | PO No. | 83781 |
| | PO Date. | 20-12-2021 |
| | Req ID | 72218 |
| GSTIN : 36AAHCG4562D1ZP | Req Date | 20-12-2021 |
| | Loc Req No | 164310 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 100 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 60 |
| 3 | 4059 - Consumables - Surf Detergent Powder - NA - kgs | 3402 | 6 |
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**for Summit Sales LLP**

P.R

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

 21-12-2021 14:26:21

83781
15.12.21 11:28:56

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 83781 | 164310 |
| | **Doc Date** | 20-12-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 20-12-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 4009 - Consumables - Coconut Broom - other - nos | 100.00 | 15.75 | 0.00 | 0.00 | 1,575.00 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 60.00 | 10.00 | 0.00 | 0.00 | 600.00 |
| 3 | 4059 - Consumables - Surf Detergent Powder - NA - kgs | 6.00 | 24.00 | 0.00 | 5.00 | 151.20 |
| | | | | **Total Order Value . . .** | | **2,326.20** |

Rupees : Two Thousand Three Hundred Twenty Six and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Included in above prices. |
| **Delivery Date** | Within 7 days |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation** | Included by us. |
| **Warranty** | 1 year company warranty |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the rights to reject items not confirming to quality and specifications. Above order for site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

23/12/2021

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd | Date: | 22-11-21 |
| Site & Phase : | Innopolis | Time: | 12:40 |
| Supplier | | Req. No. | 1643[illegible] |
| Material required before date: | | ID No. | 72218 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Coconut brooms | - | 100 | No's | | |
| 2. | Bombay brooms | - | 60 | No's | | |
| 3. | Coffee powder 83781 | - | 05 | No's | | |
| 4. | Detergent powder | - | 06 | No's | | |

Remarks: Towards site use purpose.

| | | | |
|---|---|---|---|
| Prepared By : | S.Nagamani | Approved by | Mr.Ramesh reddy |
| Sign.& Date : | 18-12-2021 | Sign. & Date | 18-12-2021 |

Note:

APPROVED

23 DEC 2021

MINISH PARIKH
MANAGER PROCUREMENT

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com



pplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

**Customer Details**

GV Research Centres Pvt Ltd

sy no-542, genome valley ,thurkapally ,hyderabad,telagana

GSTIN : 36AAHCG4562D1ZP

| | |
|---|---|
| DC No. | 18052 |
| DC Date. | 22-12-2021 |
| PO No. | 83781 |
| PO Date. | 20-12-2021 |
| Req ID | 72218 |
| Req Date | 20-12-2021 |
| Loc Req No | 164310 |

| | Description of Goods | HSN/SAC | Qty |
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| 1 | 4009 - Consumables - Coconut Broom - other - nos | 9603 | 100 |
| 2 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 60 |
| 3 | 4059 - Consumables - Surf Detergent Powder - NA - kgs | 3402 | 6 |
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MRN closed

for Summit Sales LLP

Authorised signatory

**INWARD**

| | |
|---|---|
| Inward No: 1551 | Dt: 22/12 |
| MRN No: | Dt: |
| Received By: Pravin | Sign: |
| Genome Valley Research Center Pvt. Ltd. | |

Subject to Hyderabad Jurisdiction