PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 06/01/22 | Prepared by: | Ch. Pranavi |
| PO/WO no. | 83024 | PO / WO Date. | 26-11-2021 |
| Supplier Name | Summit sales LLP | PO/WO amount | 29,116.50/- |
| Firm/Company | Silver Oak villas LLP | Project | SOV-III. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 21084 | 22-12-2021 | 12,443.10. |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 12,443.10/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 18042 | 22-12-2021 | 100438. | ☑ Yes ◻ No |
| 2. | | | | ☑ Yes ◻ No |
| 3. | | | | ☑ Yes ◻ No |
| 4. | | | | ☑ Yes ◻ No |

| | |
|---|---|
| Amount B –Other Credits : Hamali charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 12,443.10/- |
| Amount E – PO / WO value: | 29,116.50/- |
| Amount F – Difference (A – E): | 16,673/- |

| | |
|---|---|
| Quantity received as per PO /WO | ◻ Yes ◻ Excess received ☑ Short received ◻ Other (explained below) |
| Is difference between PO / Bill acceptable? | ◻ Yes ◻ No (explained below) |
| Excess / short material received | ◻ Approved – within acceptable limits ◻ No (explained below) |
| Close PO / W?O | ☑ Yes ◻ No – wait for balance material ◻ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ◻ Yes – Rs. /- ◻ No |
| Payment – due date | 11/01/2022. |
| Remarks: Part Bill. | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Pranavi | APPROVED | | | | | |
| Date | 7/1/22 | 07 JAN 2022 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 21084 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | Invoice Date. | 22-12-2021 |
| | PO No. | 83024 |
| | PO Date. | 26-11-2021 |
| | Req ID | 71528 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 26-11-2021 |
| | Loc Req No | 183758 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20kg | 3214 | 15 | 703.00 | 10,545.00 | 18 | 1,898.10 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 10,545.00 | 1,898.10 |
|---|---|---|---|---|---|
| | 949.05 | 949.05 | Total Invoice Amount | 12,443.10 | |

Rupees : Twelve Thousand Four Hundred Fourty Three and Paise Ten Only.

888LLP
Dnwn

SUMMIT SALES LLP
IN WARD
No: 88969
Date: 22/12
Sign:

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 27-11-2021 10:55:56

83024
25.11.21 3:42:03

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 83024 | 183758 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 26-11-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 26-11-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20kg* | 25.00 | 703.00 | 0.00 | 18.00 | 20,738.50 |
| 2 | 3127 - Chemicals - RBR bonding agent - 5ltrs - nos | 5.00 | 1,420.00 | 0.00 | 18.00 | 8,378.00 |
| | | | | | **Total Order Value . . .** | **29,116.50** |

Rupees : Twenty Nine Thousand One Hundred Sixteen and Paise Fifty Only.

**Terms and Conditions :-**

① Part Bill received of Rs. 20,821/-
B.No : 20835 and Bal. Bill to be received
9/12/21 11/12/21

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After delivery and production of bill |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 27/11/2021

Contact ...

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

## Requisition Form

1482

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 26-11-21 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 183758 |
| Material required before date: | urgent | ID No. | 71528 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Roff Stone Chemical (powder) | 25kg | 25 | bags | | |
| 2 | Roff Stone Chemical (liquid) | 5litr | 5 | Nos | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | 83024 | | | | | |
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Remarks: - For Site use purpose Purpose

APPROVED
27 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | G.chandrakanth | Approved by | |
| Sign.& Date | 26-11-21 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 30-08-2021 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
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Remarks: -For Kiran sir and Chandrkanth sir Purpose

| | | | |
|---|---|---|---|
| Prepared By | B.Meenakshi | Approved by | |
| Sign.& Date | 17-08-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18042 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 22-12-2021 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 83024 |
| | PO Date. | 26-11-2021 |
| | Req ID | 71528 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 26-11-2021 |
| | Loc Req No | 183758 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs | 3214 | 15 |
| 2 | | | |
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INWARD WITH TIME:
Inward No: 1517 Dt: 22/12/21
M&R No: 100438 Dt:
Received By: Sign:
SILVER OAK VILLAS PART-III

**for Summit Sales LLP**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 76405
Date: 22/12
Sign: L

Subject to Hyderabad Jurisdiction

*Authorised signatory*