PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 06/01/22 | Prepared by: | Ch. Pranavi |
| PO/WO no. | 83797 | PO / WO Date. | 21-12-2021 |
| Supplier Name | Summit Sales LLP | PO/WO amount | 3,390.94/- |
| Firm/Company | Silver Oak villas LLP | Project | SOV-III. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 21083 | 22-12-2021 | 3,390.94/- |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3,390.94/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 18041 | 22-12-2021 | 101027 | ☑ Yes ☐ No |
| 2. | | | | ☑ Yes ☐ No |
| 3. | | | | ☑ Yes ☐ No |
| 4. | | | | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Hamali charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,390.94/- |
| Amount E – PO / WO value: | 3,390.94/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained~~ below) |
| Excess / short material received | ~~☐ Approved – within~~ acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. /- ☐ No |
| Payment – due date | 11/01/2022. |
| Remarks: final Bill. | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | APPROVED [signature] | | | | | |
| Date | | 07 JAN 2022 | | | | | |

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 21083 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | Invoice Date. | 22-12-2021 |
| | PO No. | 83797 |
| | PO Date. | 21-12-2021 |
| | Req ID | 72220 |
| | Req Date | 20-12-2021 |
| | Loc Req No | 183794 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7310 - Plumbing - sanitary - Sink - other - nos | 73241 | 1 | 2629.00 | 2,629.00 | 18 | 473.22 |
| 2 | 7047 - Plumbing - CP - Waste coupling - 1/2 thread - | 8481 | 1 | 222.45 | 222.45 | 18 | 40.04 |
| 3 | 7284 - Plumbing - PVC - Waste Pipe - other - nos | 3917 | 1 | 22.23 | 22.23 | 18 | 4.00 |
| 4 | | | | | | | |
| 5 | | | | | | | |
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88LLP

Prince

| IGST | CGST | SGST | Total Taxable Amount | 2,873.68 | 517.26 |
|---|---|---|---|---|---|
| | 258.63 | 258.63 | Total Invoice Amount | 3,390.94 | |

Rupees : Three Thousand Three Hundred Ninty and Paise Ninty Four Only.

SUMMIT SALES LLP
IN WARD
No: 88788
Date: 22/12
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 21-12-2021 14:26:21 O

83797
15.12.21 11:28:56

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 83797 | 183794 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 21-12-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 21-12-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7310 - Plumbing - sanitary - Sink - other - nos | 1.00 | 2,629.00 | 0.00 | 18.00 | 3,102.22 |
| 2 | 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos | 1.00 | 222.45 | 0.00 | 18.00 | 262.49 |
| 3 | 7284 - Plumbing - PVC - Waste Pipe - other - nos | 1.00 | 22.23 | 0.00 | 18.00 | 26.23 |
| | | | | | **Total Order Value . . .** | **3,390.94** |

Rupees : Three Thousand Three Hundred Ninty and Paise Ninty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 7 days |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us |
| **Warranty** | Min. 20 years on glossy finish. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 993 ( A ) purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email. |

For *Silver Oak Villas LLP*
Authorised Signatory

23/12/2021

Name : ______

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

# Requisition Form

| Company Name: | Silver Oak Villa LLP -III | Date: | 20-12-2021 |
|---|---|---|---|
| Site & Phase : | Silver Oak Villas-III | Time: | 11.43 |
| Supplier | | Req. No. | 183794 |
| Material required before date: | urgent | ID No. | 72220 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | SS sink | | 01 | Nos | | |
| 2 | Waste coupling | | 01 | Nos | | |
| 3 | Waste pipe | | 01 | Nos | | |
| 4 | 83797 | | | | | |
| 5 | | | | | | |
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Remarks: - For 993(A) purpose

APPROVED
20 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

| Prepared By | Ch. Pranavi | Approved by | |
|---|---|---|---|
| Sign.& Date | 20-12-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 

| **Customer Details** | DC No. | 18041 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 22-12-2021 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 83797 |
| | PO Date. | 21-12-2021 |
| | Req ID | 72220 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 20-12-2021 |
| | Loc Req No | 183794 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7310 - Plumbing - sanitary - Sink - other - nos | 73241 | 1 |
| 2 | 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos | 8481 | 1 |
| 3 | 7284 - Plumbing - PVC - Waste Pipe - other - nos | 3917 | 1 |
| 4 | | | |
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| 25 | INWARD WITH TIME: | | |
| 26 | Inward No: 1518 Dt: 22/12/21 | | |
| 27 | MRN No: Dt: | | |
| 28 | Received By: Sign: | | |
| 29 | | | |
| 30 | SILVER OAK VILLAS PART-III | | |

**for Summit Sales LLP**

SUMMIT SALES LLP IN WARD No: 76404 Date: 23/12 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

*Authorised signatory*