

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

*NOC Required from  
Accounts*

|                                                               |                  |                    |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         | 7/1/22           |                    | Prepared by:                                                                                                                                                              | Meenakshi                                                           |                             |            |                  |
| PO/WO no.                                                     | 83020            |                    | PO / WO Date.                                                                                                                                                             | 26/11/21                                                            |                             |            |                  |
| Supplier Name                                                 | SSLLP.           |                    | PO/WO amount                                                                                                                                                              | 1,534/-                                                             |                             |            |                  |
| Firm/Company                                                  | SOV LLP          |                    | Project                                                                                                                                                                   | SOV ID                                                              |                             |            |                  |
| Sl. No.                                                       | Bill No.         |                    | Bill Date                                                                                                                                                                 | Bill amount                                                         |                             |            |                  |
| 1.                                                            | 20759.           |                    | 6/12/21                                                                                                                                                                   | 1,534/-                                                             |                             |            |                  |
| 2.                                                            |                  |                    |                                                                                                                                                                           | /                                                                   |                             |            |                  |
| 3.                                                            |                  |                    |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                    |                                                                                                                                                                           | 1,534/-                                                             |                             |            |                  |
| Sl. No.                                                       | DC No            | DC. Date           | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            | 12781            | 6/12/21            | 100131                                                                                                                                                                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                    |                                                                                                                                                                           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 3.                                                            |                  |                    |                                                                                                                                                                           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 4.                                                            |                  |                    |                                                                                                                                                                           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| Amount B –Other Credits : Hamali charges                      |                  |                    |                                                                                                                                                                           | -                                                                   |                             |            |                  |
| Amount C –Other Debits :                                      |                  |                    |                                                                                                                                                                           | -                                                                   |                             |            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                    |                                                                                                                                                                           | 1,534/-                                                             |                             |            |                  |
| Amount E – PO / WO value:                                     |                  |                    |                                                                                                                                                                           | 1,534/-                                                             |                             |            |                  |
| Amount F = Difference (A – E):                                |                  |                    |                                                                                                                                                                           | -                                                                   |                             |            |                  |
| Quantity received as per PO / WO                              |                  |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                                                                     |                             |            |                  |
| Excess / short material received                              |                  |                    | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                                                                     |                             |            |                  |
| Close PO / WO                                                 |                  |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                    | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                                     |                             |            |                  |
| Payment – due date                                            |                  |                    | 10/1/22.                                                                                                                                                                  |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                    |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                  |                    |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                  |                    |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager   | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         | <i>Meenakshi</i> | <i>[Signature]</i> |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Date                                                          | 2/1/22           | 07 JAN 2022        |                                                                                                                                                                           |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

| Customer Details                                                                   |         |        |                      | Invoice No.    | 20759      |         |  |
|------------------------------------------------------------------------------------|---------|--------|----------------------|----------------|------------|---------|--|
| Silver Oak Villas LLP                                                              |         |        |                      | Invoice Date.  | 04-12-2021 |         |  |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd |         |        |                      | PO No.         | 83020      |         |  |
|                                                                                    |         |        |                      | PO Date.       | 26-11-2021 |         |  |
|                                                                                    |         |        |                      | Req ID         | 71529      |         |  |
|                                                                                    |         |        |                      | Req Date       | 26-11-2021 |         |  |
|                                                                                    |         |        |                      | Loc Req No     | 183757     |         |  |
| GSTIN : 36ADBFS3288A2Z7                                                            |         |        |                      | PAN ADBFS3288A |            |         |  |
| Description of Goods                                                               | HSN/SAC | Qty    | Rate                 | Gross          | Tax%       | Tax Amt |  |
| 1 2117 - Carpentry - hardware - Measuring tape - 5mtrs                             | 9017    | 5      | 110.00               | 550.00         | 18         | 99.00   |  |
| 2 2115 - Carpentry - hardware - Measuring tape - PVC                               | 9017    | 2      | 375.00               | 750.00         | 18         | 135.00  |  |
| 3                                                                                  |         |        |                      |                |            |         |  |
| 4                                                                                  |         |        |                      |                |            |         |  |
| 5                                                                                  |         |        |                      |                |            |         |  |
| 6                                                                                  |         |        |                      |                |            |         |  |
| 7                                                                                  |         |        |                      |                |            |         |  |
| 8                                                                                  |         |        |                      |                |            |         |  |
| 9                                                                                  |         |        |                      |                |            |         |  |
| 10                                                                                 |         |        |                      |                |            |         |  |
| 11                                                                                 |         |        |                      |                |            |         |  |
| 12                                                                                 |         |        |                      |                |            |         |  |
| 13                                                                                 |         |        |                      |                |            |         |  |
| 14                                                                                 |         |        |                      |                |            |         |  |
| 15                                                                                 |         |        |                      |                |            |         |  |
| IGST                                                                               | CGST    | SGST   | Total Taxable Amount | 1,300.00       |            | 234.00  |  |
|                                                                                    | 117.00  | 117.00 | Total Invoice Amount | 1,534.00       |            |         |  |

Rupees : One Thousand Five Hundred Thirty Four Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory



## Purchase Order

Page(s) 1 Of 1

07-01-2022 11:25:11 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 83020      | 183757 |
| <b>Doc Date</b>   | 26-11-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 06-10-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                            | Qty  | Rate   | Dis% | GST   | Amount          |
|----------------------------------------------------------------------|------|--------|------|-------|-----------------|
| 1 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos         | 5.00 | 110.00 | 0.00 | 18.00 | 649.00          |
| 2 2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos<br>PVC | 2.00 | 375.00 | 0.00 | 18.00 | 885.00          |
| <b>Total Order Value . . .</b>                                       |      |        |      |       | <b>1,534.00</b> |

Rupees : One Thousand Five Hundred Thirty Four Only.

**Terms and Conditions :-**

**Specification /** As per details given in the quotation.

**Payment Terms** Within 15days of delivery of all materials & production of bill.

**Tax** All taxes included in above price.

**Delivery Date** Next day.

**Delivery Location** Silver Oak Villas Part III  
Sy .No.11,12,14,15,16,17,18 , 294  
Phone. 0

**Penalty For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Site use purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** NIL

**Remarks**

For **Silver Oak Villas LLP**

Authorised Signatory



Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : \_\_/\_\_/\_\_

Name : \_\_\_\_\_

### Requisition Form

|                                |  |                           |        |          |        |          |  |
|--------------------------------|--|---------------------------|--------|----------|--------|----------|--|
| Company Name:                  |  | Silver Oak Villas LLP-III |        | Date:    |        | 26-11-21 |  |
| Site & Phase :                 |  | Silver Oak Villas-III     |        | Time:    |        | 15.00    |  |
| Supplier                       |  |                           |        | Req. No. |        | 183757   |  |
| Material required before date: |  |                           | urgent |          | ID No. |          |  |

| No | Description             | Size  | Quantity | Units | 67818 | Date |
|----|-------------------------|-------|----------|-------|-------|------|
| 1  | Measurment Tape         | 5mts  | 5        | Nos   |       |      |
| 2  | Measurment Tape (fiber) | 30mts | 2        | Nos   |       |      |
| 3  |                         |       |          |       |       |      |
| 4  |                         |       |          |       |       |      |
| 5  |                         |       |          |       |       |      |
| 6  |                         |       |          |       |       |      |
| 7  |                         |       |          |       |       |      |
| 8  |                         |       |          |       |       |      |
| 9  |                         |       |          |       |       |      |
| 10 |                         |       |          |       |       |      |

Remarks: - For Site use purpose Purpose

|              |                |              |  |
|--------------|----------------|--------------|--|
| Prepared By  | G.chandrakanth | Approved by  |  |
| Sign. & Date | 26-11-21       | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.



### Requisition Form

|                                |  |                           |  |          |        |            |  |
|--------------------------------|--|---------------------------|--|----------|--------|------------|--|
| Company Name:                  |  | Silver Oak Villas LLP-III |  | Date:    |        | 30-08-2021 |  |
| Site & Phase :                 |  | Silver Oak Villas-III     |  | Time:    |        | 15.00      |  |
| Supplier                       |  |                           |  | Req. No. |        |            |  |
| Material required before date: |  |                           |  |          | ID No. |            |  |

| No | Description | Size | Quantity | Units | Inward No | Date |
|----|-------------|------|----------|-------|-----------|------|
| 1  |             |      |          |       |           |      |
| 2  |             |      |          |       |           |      |
| 3  |             |      |          |       |           |      |
| 4  |             |      |          |       |           |      |
| 5  |             |      |          |       |           |      |
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| 7  |             |      |          |       |           |      |
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| 9  |             |      |          |       |           |      |
| 10 |             |      |          |       |           |      |

Remarks: -For Kiran sir and Chandrkanth sir Purpose

|              |             |              |  |
|--------------|-------------|--------------|--|
| Prepared By  | B.Meenakshi | Approved by  |  |
| Sign. & Date | 17-08-2021  | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansions M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 04-12-2021

**Customer Details**

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

|            |            |
|------------|------------|
| DC No      | 17781      |
| DC Date    | 04-12-2021 |
| PO No      | 83020      |
| PO Date    | 26-11-2021 |
| Req ID     | 71529      |
| Req Date   | 26-11-2021 |
| Loc Req No | 183757     |

|    | Description of Goods                                        | HSN/SAC | Qty |
|----|-------------------------------------------------------------|---------|-----|
| 1  | 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos  | 9017    | 5   |
| 2  | 2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos | 9017    | 2   |
| 3  |                                                             |         |     |
| 4  |                                                             |         |     |
| 5  |                                                             |         |     |
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| 14 |                                                             |         |     |
| 15 |                                                             |         |     |
| 16 |                                                             |         |     |
| 17 |                                                             |         |     |
| 18 |                                                             |         |     |
| 19 |                                                             |         |     |
| 20 |                                                             |         |     |
| 21 |                                                             |         |     |
| 22 |                                                             |         |     |
| 23 |                                                             |         |     |
| 24 |                                                             |         |     |
| 25 |                                                             |         |     |
| 26 |                                                             |         |     |
| 27 |                                                             |         |     |
| 28 |                                                             |         |     |
| 29 |                                                             |         |     |
| 30 |                                                             |         |     |

|                            |                   |
|----------------------------|-------------------|
| <b>INWARD WITH TIME:</b>   |                   |
| Inward No: 1456            | Date: 4/12/21     |
| INWARD No: 10013           | Date: 4/12/21     |
| Received By: B.L.L.        | Sign: [Signature] |
| SILVER OAK VILLAS PART-III |                   |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

