PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07/01/22	Prepared by:	BK Nandini
PO/WO no.	83092	PO / WO Date.	29/11/21
Supplier Name	SSICP	PO/WO amount	2464/-
Firm/Company	MPL	Project	May flower platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1	20682	01/12/21	2464/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,464/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17723	01/12/21	99991	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2464/-
Amount E – PO / WO value:	2464/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	10/01/22
Remarks:	Po can be Closed

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	BKN	APPROVED [signature]					
Date	07/01/22.	07 JAN 2022					

P. PRABHAKAR Sr. MANAGER - PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	20682
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	01-12-2021
	PO No.	83092
	PO Date.	29-11-2021
	Req ID	71576
GSTIN : 36AABCM4761E1ZM	Req Date	27-11-2021
	Loc Req No	178203

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: | Dt:
MRN No: | Dt:
Received By: | Sign:

MODI PROPERTIES PVT. LTD. Sy.No. 82/1

Inw No:- 18097
Date :- 1/12/21
MRN No:- 99991

04/01

IGST	CGST	SGST	Total Taxable Amount	2,200.00		264.00
	132.00	132.00	Total Invoice Amount		2,464.00	

Rupees : Two Thousand Four Hundred Sixty Four Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 87566
Date: 1/12
Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

 29-11-2021 15:10:11 Ori

83092
25.11.21 3:42:03

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	83092	178203
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-11-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
				Total Order Value . . .		**2,464.00**

Rupees : Two Thousand Four Hundred Sixty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

1480

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	27.11.2021
Site & Phase :	May Flower Platinum	Time:	15;20
Supplier		Req.No.	178203
Material required before date:	30.11.2021	ID No.	71576

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper bundle	Std	10	Nos		
2	Key boxes	Std	25	Nos		
3						
4						
5	83092					
6						
7						
8						
9						
10						
11						
12.						

Remarks: For site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	27.11.2021	Sign. & Date	

Note:

APPROVED
30 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	17723
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	01-12-2021
	PO No.	83092
	PO Date.	29-11-2021
	Req ID	71576
GSTIN : 36AABCM4761E1ZM	Req Date	27-11-2021
	Loc Req No	178203

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2			
3			
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INWARD
Inward No: 18097 Dt: 1/12/21
MRN No: 99991 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy No. 82/1

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 76778
Date: 7/01
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory