PURCHASE DIVISION

Advice for approval for credit to supplier

(C)

| | | | |
|---|---|---|---|
| Date: | 08/01/22 | Prepared by: | Janaki |
| PO/WO no. | 81585 | PO / WO Date. | 81585 |
| Supplier Name | Summit Sales LLP | PO/WO amount | 2,907.74/- |
| Firm/Company | Modireality Mallapur LLP | Project | GMR |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 19982 | 21/10/21 | 453.12 /- |
| 2. | / | / | / |
| 3. | / | / | / |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 453.12 /- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 17117 | 21/10/21 | 98169 | ☑ Yes □ No |
| 2. | | | | ☑ Yes □ No |
| 3. | | | | ☑ Yes □ No |
| 4. | | | | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Hamali charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 453 /- |
| Amount E – PO / WO value: | 2,907.74/- |
| Amount F = Difference (A – E): | 2,455 /- |

| | |
|---|---|
| Quantity received as per PO /WO | ~~□ Yes~~ □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within~~ acceptable limits □ No (explained below) |
| Close PO / W?O | ~~□ Yes~~ □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. /- ~~□ No~~ |
| Payment – due date | 10/01/22 |
| Remarks: Final Bill | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Janaki | APPROVED | | | | | |
| Date | 08/01/22 | 08 JAN 2022 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 19982 |
|---|---|---|
| Modi Reality Mallapur LLP | Invoice Date. | 21-10-2021 |
| Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 | PO No. | 81585 |
| | PO Date. | 11-10-2021 |
| | Req ID | 70195 |
| GSTIN : 36AAEFM1459R1ZP | Req Date | 09-10-2021 |
| | Loc Req No | 187538 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 3 | 128.00 | 384.00 | 18 | 69.12 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 384.00 | 69.12 |
| | 34.56 | 34.56 | Total Invoice Amount | 453.12 | |

Rupees : Four Hundred Fifty Three and Paise Twelve Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 85797 Date: 21/10 Sign:

*Authorised signatory*

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 17117 |
|---|---|---|
| Modi Reality Mallapur LLP | DC Date. | 21-10-2021 |
| Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 | PO No. | 81585 |
| | PO Date. | 11-10-2021 |
| | Req ID | 70195 |
| GSTIN : 36AAEFM1459R1ZP | Req Date | 09-10-2021 |
| | Loc Req No | 187538 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 3 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| 22 | | | |
| 23 | | | |
| 24 | | | |
| 25 | | | |
| 26 | | | |
| 27 | | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

INWARD
MODI REALTY MALLAPUR LLP
Ward No: 6311 Dt: 21/10/21
MRN No: 98169 Dt:
Received By: Sign: Janki

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 Of 1 11-10-2021 11:51:41

81585
08.10.21 5:17:53

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 81585 | 187538 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 11-10-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 11-10-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4046 - Consumables - Phinyle - 1Ltr - nos | 5.00 | 52.00 | 0.00 | 18.00 | 306.80 |
| 2 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 5.00 | 86.00 | 0.00 | 18.00 | 507.40 |
| 3 | 4001 - Consumables - Air Freshner - NA - nos<br>*Room freshners* | 10.00 | 86.00 | 0.00 | 0.00 | 860.00 |
| 4 | 4041 - Consumables - Mopping stick - NA - nos | 6.00 | 128.00 | 0.00 | 18.00 | 906.24 |
| 5 | 4040 - Consumables - Mopping Cloth - NA - nos<br>*White* | 10.00 | 16.80 | 0.00 | 0.00 | 168.00 |
| 6 | 4065 - Consumables - Vim bar - NA - nos | 3.00 | 45.00 | 0.00 | 18.00 | 159.30 |
| | | | | **Total Order Value . . .** | | **2,907.74** |

Rupees : Two Thousand Nine Hundred Seven and Paise Seventy Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Gulmohar Residency<br>Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge<br>Phone. Contact: Security _______, Admin 9502211011 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | . |

Part Quantity received
Bill No/- 19899 Dt/- 16/10/21
Amt. 2,455/-
Bal. amt/- 453/-
10/11/21

***Modi Reality Mallapur LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

131c

Requisition Form

| | | | |
|---|---|---|---|
| Company Name | MODI REALTY MALLAPUR LLP | Date: | 09.10.21 |
| Site & Phase | GULMOHAR RESIDENCY | Time: | 16:40 |
| Supplier | | Req. No. | 187538 |
| Material required before date: | 11.10.21 | ID No. | 70195 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Phynyle | Std | 05 | No's | | |
| 2 | Lizole | Std | 05 | No's | | |
| 3 | Room freshers 81585 | Std | 10 | No's | | |
| 4 | Mapping stick | Std | 6 | No's | | |
| 5 | White cloths | Std | 10 | No's | | |
| 6 | Vim bar | Std | 6 | No's | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |

Remarks: For SITE,SALES OFFICE CLEANING &SITE WORK PURPOSE

| | | | |
|---|---|---|---|
| Prepared By | M.Deepa | Approved by | |
| Sign.& Date | 09.10.21 | Sign. & Date | |

Note:

11 OCT 2021

09 OCT 2021