PURCHASE DIVISION
Advice for approval for credit to supplier

E M

Date:	14/12/21	Prepared by:	Vanaja
PO/WO no.	82895	PO / WO Date.	23/11/21
Supplier Name	Sri Raja Rajeshwari Traders	PO/WO amount	283
Firm/Company	modi constructions & Reality LLP	Project	Nextopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	0458	1/12/21	284
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			284

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	100074	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	284
Amount E – PO / WO value:	283
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ /- ☑ No
Payment – due-date	20/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Vanaja	[signature]					
Date	14/12/21	02/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.
Dealers in : **Tata Nails**, M.S. Nails, M.S. Wire, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Oxide Paint & General Hardware.
Email : prpk67@gmail.com, srrt3915@gmail.com,

CASH / CREDIT INVOICE

To
M/s. modi Constructions & Reality LLP
5-4-187/3&4 IInd floor, Soham mansion MG Road Secunderabad
50003

Invoice No.: 0458 Date: 1/12/21
D.C. No.: Date:
P.O. No.: 82895/186149 Date: 23/11/21

Site :
LL/RR Truck No. :

Customer's GST No.
36ABJFM5257F1Z3

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1)	2 Nos	metna	7217	18%.	120/-	240/-
		CGST 9%.				22/-
		SGST 9%.				22/-
						284/-
		PJ 284/-				
	E. & O.E.					

Time 17:10
V.No. TS10DB 8387

INWARD 1399 Dt: 01/12/21
1000-14 Dt: 03/12/21
Received by: Sign:
MODI CONSTRUCTIONS & REALTY LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 8785
Date: 4/12
Sign:

Rupees

TOTAL

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK A/C No. : 00422020001922
RTGS : HDFC0000042

For **SRI RAJA RAJESHWARA TRADERS**

Authorised Signatory

Purchase Order

 23-11-2021 15:06:58

82895
23.11.21 11:48:25

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-50003
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	82895	186149
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	23-11-2021	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	23-11-2021	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9588 - Tools - Metna - Others - nos 2'	2.00	120.00	0.00	18.00	283.20
					Total Order Value . . .	**283.20**

Rupees : Two Hundred Eighty Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi constructions & Reality LLP***

Authorised Signatory

Name : 24/11/2021

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	16.11.2021
Site & Phase:	Nextopolis	Time:	17:15
Supplier		Req. No.	186149
Material requried before date: Urgent		ID No.	~~71249~~ 71264

No	Description	Size	Quantity	Units	Inward No	Date
1	Metna 82895	2X1 Mts	02	Nos		
2						
3						
4						
5						
6						

Remarks: For site use purpose.

Prepared By	S.Shravya	Approved by	
Sign.& Date	16.11.2021	Sign. & Date	

for G. Rahul 16/11/21

APPROVED
24 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT