

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GV Discovery center pvt.ltd	Date:	08.01.2022
Site:	Genopolis	Prepared by:	Vineetha reddy
Report From / To	01-01-2022 to 08-01-2022 (Sunday to Saturday)	Approved by:	Bharat Varur
Report Date	08.01.2022		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#
13382	19-10-2021	1	Extended gate mesh	Po not issued.
13413	22-11-2021	1	Biometric machine adopter	Po not issued.
13432	13-12-2021	1	Tea flask	Po not issued.
13445	03-01-2022	1	First aid kit	Po not issued.
13448	03-01-2022	1	Canvas tent	Po not issued.
13449	03-01-2022	1	Ms pipes	Po not issued.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier.
13418	26-11-2021	02	Recron packets	Ready with supplier.
13424	11-11-2021	01	RMC	As per project manager.
13441	28-12-2021	01	L-Patti	Supplier arranging for material.
13434	16-12-2021	01	Linedori	Ready with supplier.
13437	16-12-2021	01	Mi cameras	Supplier arranging for material.
13442	30-12-2021	01	RMC	As per project manager.
13447	30-12-2021	01	Coffee power	Ready with supplier.

No. of gate passes issued this week:

0

From No.

-

To No.

-

Delivery van site visit on:

07th.

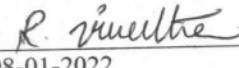
Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Yes / No

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	844	4000	5540	
2.	10mm	.617	7.404	0	0	4025	
3.	12mm	.89	10.68	0	0	3980	
4.	16mm	1.58	18.96	305	5800	6810	
5.	20mm	2.47	29.64	16	474	3010	
6.	25mm	3.86	46.32	82	3798	5815	
7.	32mm	6.32	75.84	62	4702	4857	
8.	Binding wire				38	40	
OPC stock		OPC last weeks stock		PPC/PSC stock	0	PPC/PS C last weeks stock	0
Details	Project manager			Admin Officer/Manager		Admin Audit	
Sign							
Date	08-01-2022			08-01-2022		08-01-2022	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8.

S Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

MODI Properties

Stock List – Till Date : 10-01-2022

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

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Category / Item Name	Balance Qty	Rate	Balance Value
Building material	140		5,320
1012 - Building material - Polyster Fibres - 6mm - pkts	140	38	5,320
Carpentry - hardware	1,207		49,420
2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	1,200	41	49,140
2102 - Carpentry - hardware - Gum Tape - NA - nos	5	0	0
2148 - Carpentry - hardware - Plastic gampa - other - nos	2	140	280
Chemicals	28		3,825
3101 - Chemicals - Adhesive set - NA - kgs	1	300	300
3112 - Chemicals - Gamaxin - NA - kgs	1	0	0
3121 - Chemicals - Neem care powder - NA - kgs	5	0	0
3144 - Chemicals - D.A.P - NA - Kgs	1	25	25
3167 - Chemicals - Vermicompost - NA - bags	20	175	3,500
Consumables	36		3,127
4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5	81	405
4041 - Consumables - Mopping stick - NA - nos	5	100	500
4060 - Consumables - Tea Powder - NA - kgs	5	280	1,400
4065 - Consumables - Vim bar - NA - nos	3	30	90
4066 - Consumables - Water bottle - NA - nos	12	21	252
4071 - Consumables - Wiper - Other - nos	6	80	480
Electrical - other	183		19,112
4525 - Electrical - other - Ceiling fan - other - nos	4	0	0
4547 - Electrical - other - Distribution Board - 3 Phase - nos	4	1,114	4,456
4574 - Electrical - other - FP - Isolator - 63Amps - nos	2	0	0
4585 - Electrical - other - Insulation tape - NA - nos	110	8	880

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Category / Item Name	Balance Qty	Rate	Balance Value
4596 - Electrical - other - MCB - 16Amps - nos	14	125	1,750
4604 - Electrical - other - MCB - 63Amps - nos	5	0	0
4605 - Electrical - other - MCB - 6Amps - nos	12	125	1,500
4646 - Electrical - other - Spike buster - NA - nos	5	0	0
4662 - Electrical - other - Tubelight fitting - 2ft - nos	10	360	3,600
4663 - Electrical - other - Tubelight fitting - 4ft - nos	14	400	5,600
4729 - Electrical - other - MCCB - 100 Amps - nos	1	1,250	1,250
4796 - Electrical - other - Modular TV Socket - NA - Nos	2	38	76
Electrical - wires	411		11,478
4708 - Electrical - wires - Telephone wire - 2pair - bundles	2	601	1,202
4710 - Electrical - wires - TV wire - RG-6 - mtrs	200	10	2,000
4782 - Electrical - wires - A1 service Wire - 7/20 - mts	200	16	3,200
4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm -	3	564	1,692
4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm - Bundle	2	564	1,128
4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm -	4	564	2,256
Miscellaneous	57		11,125
6023 - Miscellaneous - GI- Bucket - other - nos	5	110	550
6066 - Miscellaneous - Armor Board - NA - Nos	10	675	6,750
6155 - Miscellaneous - Safety Shoe - NA - pair	27	100	2,700
6164 - Miscellaneous - Safety Jacket - NA - Nos	15	75	1,125
Paints	8		1,920
6528 - Paints - Enamel - NA - ltrs	8	240	1,920
Plumbing - CPVC	68		7,873
10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	20	349	6,982
10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	5	8	40
10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	5	15	75
10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	20	17	340
10074 - Plumbing - CPVC - CPVC Elbow - 1 In - nos	6	21	126
10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos	2	155	310

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Category / Item Name	Balance Qty	Rate	Balance Value
10177 - Plumbing - CPVC - CPVC Union - 1 1/4 In - nos	10	0	0
Plumbing - GI	26		650
7329 - Plumbing - GI - Clamp - other - nos	26	25	650
Plumbing - PVC	5		525
7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	5	105	525
Stationery - other	578		4,683
7505 - Stationery - other - Binder Clips - other - boxes	8	36	288
7528 - Stationery - other - Fevistick - NA - nos	10	32	320
7529 - Stationery - other - File Folders - NA - nos	300	5	1,500
7530 - Stationery - other - Folder cover - NA - nos	100	6	600
7544 - Stationery - other - Marker - NA - nos	60	20	1,200
7560 - Stationery - other - Pen - NA - nos	80	5	400
7583 - Stationery - other - Scale - NA - nos	3	15	45
7584 - Stationery - other - Scribbling Pads - other - nos	10	15	150
7593 - Stationery - other - Stapler - other - nos	2	40	80
7605 - Stationery - other - Whitner Pen - NA - nos	5	20	100
Steel - other	7,275		0
8202 - Steel - other - Ms Round Pipe - 40 mm X 2.7 mm - Kgs	7,275	0	0
Tools	46		3,410
9515 - Tools - Curpi - NA - nos	1	50	50
9593 - Tools - Labour helmet male - NA - Nos	30	50	1,500
9595 - Tools - Staff Helmets - NA - nos	15	124	1,860
Total Stock Value...			122,468

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Plumbing - GI	26		650
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Total Stock Value...			122,468