(E)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/12/21	Prepared by:	Sneha
PO/WO no.	88977	PO / WO Date.	25/11/21
Supplier Name	Santosh tarpaulin	PO/WO amount	582.40/-
Firm/Company	Silver oak villas llp	Project	Sov part - III
Sl. No.	Bill No.	Bill Date	Bill amount
1	105	29/11/21	582.40/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			582.40/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	99952	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	582.40/-
Amount E – PO / WO value:	582.40/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	27/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	21/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SILLVER OAK VILLAS LLP 5-4-187/3&4 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ADBFS3288A2Z7**	Invoice No: **105** Invoice Date: 29/11/2021 P.O.No.82977/183750 P.O.Date: 25/11/2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	UMBRELLA	6601	NOS 2	@ 260/-	520.00

Rupees in words FIVE HUNDERD EIGHTY TWO and FOURTY PAISE ONLY	**Total ::**	**520.00**
	CGST @ 6 % ::	**31.20**
	SGST @ 6 % ::	**31.20**
	IGST 18% ::	
	adjust ::	
	Grand Total ::	**582.40**

Receiver Signature & Seal

INWARD WITH TIME
Inward No: 1449 Dt: 1/12/21
MRN No: 99952 Dt: 01/12/21
Received By: Bhola Sign:
SILVER OAK VILLAS PART-III

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 87869
Date: 4/12
Sign:
R.R. DIST.

Purchase Order

 25-11-2021 16:02:47

C 82977
23.11.21 11:49:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	82977	183750
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	25-11-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	16-07-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4064 - Consumables - Umbrella - other - nos	2.00	260.00	0.00	12.00	582.40
					Total Order Value . . .	**582.40**

Rupees : Five Hundred Eighty Two and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

27/11/2021

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________________

Date : __/__/____

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Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	23-11-2021
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183750
Material required before date: urgent		ID No.	71429

No	Description	Size	Quantity	Units	67818	Date
1	Umbrella		02	Nos		
2						
3						
4						
5	82977					
6						
7						
8						
9						
10						

Remarks: - For site use purpose

APPROVED
27 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	23-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.