PURCHASE DIVISION

Advice for approval for credit to supplier

⑤

Date:	28/12/21	Prepared by:	Janaki
PO/WO no.	83510	PO / WO Date.	10/12/21
Supplier Name	Summit Sales LLP	PO/WO amount	8,000/-
Firm/Company	Modi housing pvt ltd	Project	Sov III
Sl. No.	Bill No.	Bill Date	Bill amount
1	21057	21/12/21	8,000/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,000/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18017	21/12/21	101088	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,000/-
Amount E – PO / WO value:	8,000/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	03/01/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	[signature]					
Date	28/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	21057
Modi Housing Pvt Ltd	Invoice Date.	21-12-2021
GVSH, Sy no, 11,12,14,15,16,17,18, & 294,, Hyderabad,	PO No.	83510
	PO Date.	10-12-2021
	Req ID	71865
	Req Date	07-12-2021
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Loc Req No	185085

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4555 - Electrical - other - Earth pipe - 2 In - nos		1	550.00	550.00	18	99.00
	5'6"						
2	4536 - Electrical - other - Copper plate - 1 ft x1 ft -		4.8	855.00	4,104.00	18	738.72
3	7378 - Plumbing - CI - CI Pipe - Others - nos		1	1365.00	1,365.00	18	245.70
	3" dia 5'6" length						
4	6228 - Miscellaneous - GI Flat Patti - 25 X 6 MM -		6	72.00	432.00	18	77.76
5	4804 - Electrical - other - Earth Powder - NA - bags		2	185.00	370.00	5	18.50
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,821.00	1,179.68
	589.84	589.84	Total Invoice Amount	8,000.68	

Rupees : Eight Thousand and Paise Sixty Eight Only.

SUMMIT SALES LLP INWARD No. 88727 Date 21/12 Sign R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 10-12-2021 5:00:53 PM

83510
09.12.21 3:17:43

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	83510	185085
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-12-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4555 - Electrical - other - Earth pipe - 2 In - nos *5'6"*	1.00	550.00	0.00	18.00	649.00
2	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs	4.80	855.00	0.00	18.00	4,842.72
3	7378 - Plumbing - CI - CI Pipe - Others - nos *3" dia 5'6" length*	1.00	1,365.00	0.00	18.00	1,610.70
4	6228 - Miscellaneous - GI Flat Patti - 25 X 6 MM - Kgs	6.00	72.00	0.00	18.00	509.76
5	4804 - Electrical - other - Earth Powder - NA - bags	2.00	185.00	0.00	5.00	388.50
					Total Order Value . . .	**8,000.68**

Rupees : Eight Thousand and Paise Sixty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GVSH Site earthing and neutral purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/___

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Requisition Form

Company Name:	Modi Housing Pvt Ltd	Date:	07-12-2021
Site & Phase :	SOV III	Time:	16:30
Supplier		Req. No.	185085
Material required before date: Urgent		ID No.	71865

No	Description	Size	Quantity	Units	Inward No	Date
1	2" dia GI Pipe	5'6" length	01	No's		
2	Copper plate - 3mm thick	1'x1'	02	No's		
3	3" dia CI pipe	5'6" length	01	No's		
4	25 x 6 mm GI Flat patti 1		10	rft		
5	Bentonite powder 2		50	Kgs		
6						
7	83510.					
8						
9						
10						

Remarks: For GVSH site Earthing and Neutral purpose.

Prepared By	MALLIKARJUN	Approved by	SACHIN MALVE
Sign.& Date	07-12-2021	Sign. & Date	07-12-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
0 9 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE