6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/21	Prepared by:	Janaki
PO/WO no.	83685	PO / WO Date.	17/12/21
Supplier Name	Vaishnavi agencies	PO/WO amount	26,845/-
Firm/Company	Modi properties pvt ltd	Project	May flower platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1	2887	22/12/21	26,845/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			26,845/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.		—	101028	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B – Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				26,845/-
Amount E – PO / WO value:				26,845/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	03/02/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	[signature]					
Date	28/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

VAISHNAVI AGENCIES
#6-4-44/2 , Bholakpur,
Secunderabad
GSTIN 36ACUPC9341A1ZO
GSTIN/UIN: 36ACUPC9341A1ZO
State Name : Telangana, Code : 36
E-Mail : okvaishnaviagencies@hotmail.com

Buyer (Bill to)
Modi Properties Pvt. Ltd.
5-4-187/3 & 4 , 2nd Floor , M.G.Road, Secunderabad
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No: 2887	Dated: 22-Dec-21
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. 83685 DOC.NO 83686/178246	Dated: 17-Dec-21
Dispatch Doc No.	Delivery Note Date
Dispatched through: BY RAOD	Destination: MALLAPUR,NACHARAM
Bill of Lading/LR-RR No.: dt. 22-Dec-21	Motor Vehicle No.: TS10UB3122

Terms of Delivery
DELIVERY ADDRESS
MAY FLOWER PLATINUM
SY 82/1,MALLAPUR
NACHARAM,HYDERABAD
7680971999

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc %	Amount
1	V BOARD - (1830mm X 1220mm) - 6MM	6811	50.00 nos (1,200.00 SFT)	455.00	nos		22,750.00
	CGST						2,047.50
	SGST						2,047.50
	Total		50.00 nos				₹ 26,845.00

INWARD
Inward No: 8232 Dt: 22/12/21
MRN No: 01028 Dt:
Received By: Sign: nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Amount Chargeable (in words) E & O E
INR Twenty Six Thousand Eight Hundred Forty Five Only

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
22,750.00	9%	2,047.50	9%	2,047.50	4,095.00
Total: 22,750.00		2,047.50		2,047.50	4,095.00

Tax Amount (in words) **INR Four Thousand Ninety Five Only**

Company's Bank Details
A/c Holder's Name : Vaishnavi Agencies
Bank Name : KOTAK BANK
A/c No. : 4812016747
Branch & IFS Code : MUSHEERABAD & KKBK0007470
SWIFT Code :

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for VAISHNAVI AGENCIES
VAISHNAVI AGENCIES SECUNDERABAD
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 88902
Date: 24/12
Sign: ...

Purchase Order

83685
15.12.21 11:27:15

 17-12-2021 12:29:54 py

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vaishnavi Agencies	**Doc No**	83685	178246
#6-2-113/4 New Bhoiguda Secunderabad-3.	**Doc Date**	17-12-2021	
	Quote No	Nil	
GSTIN 36ACUPC9341A1Z0	**Quote Date**	22-10-2021	
9246577571	**SupplyType**	Supply	

Kind Attn : C.V.Pavankumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2221 - Carpentry - wood - Bison Board - other - nos *6' x 4' 6mm thick*	50.00	455.00	0.00	18.00	26,845.00
					Total Order Value . . .	**26,845.00**

Rupees : Twenty Six Thousand Eight Hundred Fourty Five Only.

Terms and Conditions :-

Specification /	All items shall be of 'Bison' brand. Rs. 25/- per sft, including GST
Payment Terms	After delivery
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Included by us.
Warranty	Nil
Advance Paid	Rs. 26,845/- Vide cheq.no .... dtd.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions

For ***Vaishnavi Agencies***

Date : __/__/____

1557

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	14.12.2021
Site & Phase :	May Flower Platinum	Time:	12:11
Supplier		Req.No.	178246
Material required before date:	16.12.2021	ID No.	72058

No	Description	Size	Quantity	Units	Inward No	Date
1	Bision Boards (cement partical) 83685	6' x 4'	50	No's		
2	Wooden Screw	2"	30	Packets		
3	PVC Plug	2"	30	Packets		
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Site use Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	14.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE