PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/12/2021	Prepared by:	Saikiran
PO/WO no.	83304	PO / WO Date.	4/12/2021
Supplier Name	Sri balaji Enterpriser	PO/WO amount	10,283.70
Firm/Company	MR (miryalguda) LLP	Project	AVR
Sl. No.	Bill No.	Bill Date	Bill amount
1	149	15/12/2021	10,283.70
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,283.70

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,283.70
Amount E – PO / WO value:	10,283.70
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within ac~~ceptable li~~mits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	27/12/2021

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sai kiran	[signature]					
Date	21/12/21	3/1/22					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **149** / Date **15-12-2021** Place of supply **36-Telangana** / PO date **04-12-2021** PO number **83304** / Vehicle Number **TS10UA-9758**
Bill To **MODI REALTY (MIRYALGUDA) LLP** 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9748010271 GSTIN Number: 36ABCFM6774G2ZZ State: 36-Telangana	Ship To AVR GULMOHAR HOMES SY NO-786 MIRYALGUDA NALGONDA DIST. PIN COD-508207

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	ODC 1040 DOOR CLOSERS	8302		4	NOS	₹ 1,400.00	₹ 2,240.00 (40%)	₹ 604.80 (18%)	₹ 3,964.80
2	H HANDLE 12"	8302	12"	10	SET	₹ 765.00	₹ 2,295.00 (30%)	₹ 963.90 (18%)	₹ 6,318.90
	Total			**14**			**₹ 4,535.00**	**₹ 1,568.70**	**₹ 10,283.70**

Invoice Amount In Words

Ten Thousand Two Hundred Eighty Four Rupees only

Amounts:	
Sub Total	₹ 10,283.70
Round off	₹ 0.30
Total	**₹ 10,284.00**
Received	₹ 0.00
Balance	₹ 10,284.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
8302	₹ 8,715.00	9%	₹ 784.35	9%	₹ 784.35	₹ 1,568.70
Total	**₹ 8,715.00**		**₹ 784.35**		**₹ 784.35**	**₹ 1,568.70**

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

Authorized Signatory

SRI BALAJI ENTERPRISES SBE HYD.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88361 Date: 15/12 Sign:

Purchase Order

 04-Dec-21 3:26:23 PM

83304
02.12.21 2:45:20

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Sri Balaji Enterprises	**Doc No**	83304	165536
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	04-12-2021	
	Quote No	nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	04-12-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2089 - Carpentry - hardware - Door handle H type - NA - pairs	10.00	765.00	30.00	18.00	6,318.90
2	2088 - Carpentry - hardware - Door Closer - NA - nos *Hydraluic door closer*	4.00	1,400.00	40.00	18.00	3,964.80
				Total Order Value . . .		**10,283.70**

Rupees : Ten Thousand Two Hundred Eighty Three and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation, door closer bearing capacity is 25 kg.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for pantry, handwash and two bathrooms, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

1481.

Requisition Form

Company Name:	Modi Realty Miryalaguda LLP	Date:	27-11-2021
Site & Phase:	AVR Gulmohar Homes	Time:	10.60
Supplier:		Req. No.	165536
	Urgent	ID No.	71574

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Door handle	12"	20	No's	1400-40%	
	Automatic Hydraulic Door closer	Standard	04	No's	18%.	

765-20%+18%.
2518/-
min 4018/-
83304

Remarks:Above materials used for clubhouse main door and door closer use for pantry,hand wash,and two bathroom room purpose

APPROVED
28 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	Zakir	Approved by	
Sign.& Date	27-11-2021	Sign. & Date	